

USER MANUAL

This document contains the necessary information required in order to use
the system.

*People Health
Pharmacy*

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Introduction

1.1 Scope and Purpose

People Health Pharmacy POS records everything that happens during a point of sale. It then feeds this back to you through sales reports, inventory reports and alerts in a very simple and effective way.

Every time you process a sale in POS, you can know that the information about the sale is being recorded which can be further used for tax purposes, business analysis and much more.

1.2 Process Overview

PHP POS consists of two broad categories

- 1) Inventory management – This includes adding, editing and deleting the stock in your inventory in a very simple way. Also, it notifies you the level of stock, so that you don't run out of stock and lose customers.
- 2) Sales management – This includes the sales reports which can be produced daily, weekly or monthly. Our reports can help you analyze your sales and decide your order respectively .

PHP POS lets you do the above task in a simple user friendly way, while maintaining the security of your data. For this, we have a login system to our software which makes sure no one else, but you operate the system.

Login System

2.1 Login

To login to the system, simply enter your “Username” and “Password” when prompted and submit. Make sure your caps lock is off, login credentials are case sensitive.

2.2 Logout

To logout of the system, just click on the logout link on the page.

Inventory management

3.1 View Inventory

To view inventory, simply click on “Inventory” in the navigation bar. Refer to the Figure 1.1 below

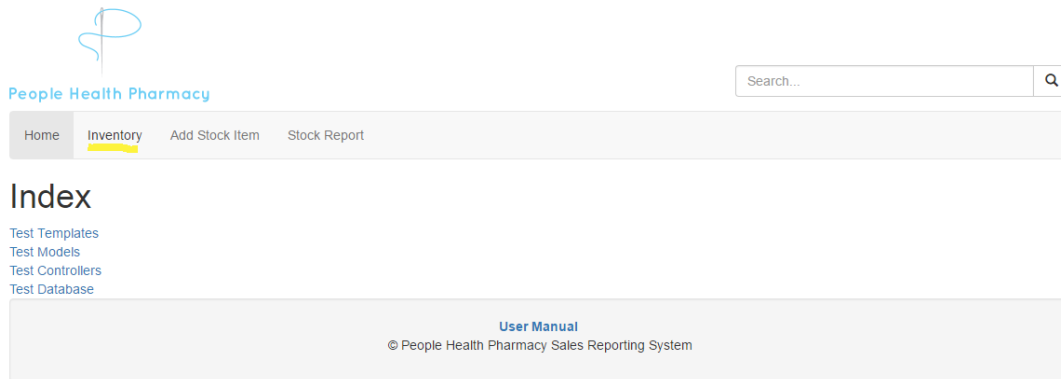


Figure 1.1

3.2 Add new item

To add new item, navigate to add stock and fill in the details of the item. Refer to the figure 1.2


 This screenshot shows the 'Add Stock Item' form within the 'People Health Pharmacy' application. The top navigation bar is identical to Figure 1.1, but the 'Add Stock Item' menu item is now highlighted. The main content area contains several input fields for item details: 'Name', 'Description', 'Cost price', 'Sale price', and 'Stock level'. Each label is positioned to the left of its corresponding text input field. At the bottom right of the form area is a blue button labeled 'Add item'. The footer of the page includes a 'User Manual' link and the copyright notice '© People Health Pharmacy Sales Reporting System'.

Figure 1.2

3.3 Edit stock

To edit a current inventory item, navigate to Inventory. Click on the edit button next to your desired item and fill in the details.

Refer to figure 1.3



People Health Pharmacy

Search...

Home Inventory Add Stock Item Stock Report


| Name | Sale price | Cost price | Stock level | Description | | |
|-----------------------|------------|------------|-------------|--------------------------------------|------|--------|
| Revolon starter kit | 15.99 | 10.55 | 50 | Revolon eyelashes starter kit | Edit | Delete |
| Sukin Cleanser | 12.99 | 6.55 | 102 | Sukin Oil balancing GEL cleanser | Edit | Delete |
| Tom Ford Black Orchid | 129 | 80.5 | 15 | Tom Ford Black Orchid 50ml fragrance | Edit | Delete |
| Dior jadore | 149 | 111.25 | 4 | Dior Jadore 75ml fragrance | Edit | Delete |
| Strepsils | 4.55 | 1.29 | 201 | Strepsils 12 pack | Edit | Delete |
| Swisspers Cotton Tips | 4.6 | 2.95 | 2012 | 400 cotton tips in box | Edit | Delete |
| Radox Shower Gel | 3 | 1.12 | 23 | Radox uplifted shower GEL 250ml | Edit | Delete |
| Dove go fresh | 5.1 | 3.1 | 34 | Dove go fresh deodorant | Edit | Delete |
| Gillette Mach3 | 6.8 | 4.41 | 44 | Gillette mach3 blade and razor | Edit | Delete |
| Just For Men | 10.2 | 7.12 | 32 | Just for men hair colour range blue | Edit | Delete |
| Oral B Toothbrush | 4.79 | 2.29 | 10 | Orab-B toothbrush SOFT | Edit | Delete |
| IWhite instant | 35.95 | 24.49 | 11 | Teeth whitening kit | Edit | Delete |

Figure 1.3

3.4 Delete an Item

To delete an item from your inventory, simply navigate to Inventory and click on the delete button next to your desired item.

Refer to the figure 1.4



People Health Pharmacy

Search...

Home Inventory Add Stock Item Stock Report

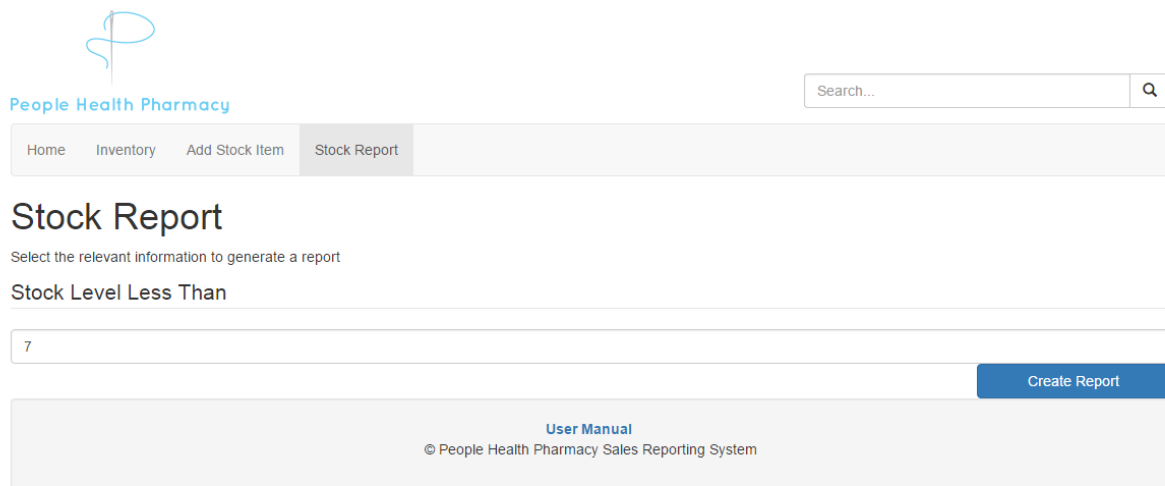
| Name | Sale price | Cost price | Stock level | Description | Edit | Delete |
|-----------------------|------------|------------|-------------|--------------------------------------|------|--------|
| Revolon starter kit | 15.99 | 10.55 | 50 | Revolon eyelashes starter kit | Edit | Delete |
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| Oral B Toothbrush | 4.79 | 2.29 | 10 | Orab-B toothbrush SOFT | Edit | Delete |
| iWhite instant | 35.95 | 24.49 | 11 | Teeth whitening kit | Edit | Delete |

Figure 1.4

Stock Report

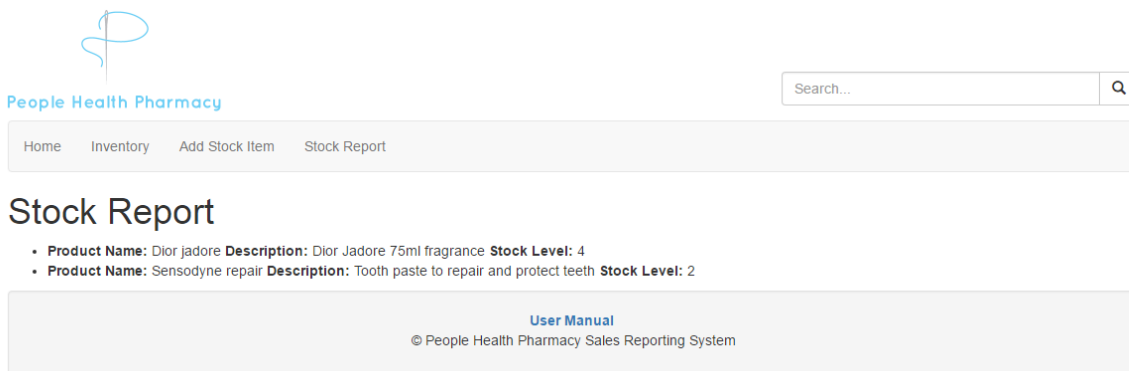
4.1 Stock Level

To check the low stock level items, navigate to stock report and fill in the details to generate a report on products with low stock. Refer to the figure 4.1 and 4.2



The screenshot shows the 'People Health Pharmacy' web application. At the top left is a logo consisting of a stylized 'P' with a blue outline. To its right is a search bar with the placeholder text 'Search...' and a magnifying glass icon. Below the logo and search bar is a navigation menu with four items: 'Home', 'Inventory', 'Add Stock Item', and 'Stock Report'. The 'Stock Report' item is highlighted with a grey background. Below the navigation menu is the title 'Stock Report' in a large, bold font. Underneath the title is a subtitle 'Select the relevant information to generate a report'. Below this is a label 'Stock Level Less Than' followed by a text input field containing the number '7'. To the right of the input field is a blue button labeled 'Create Report'. At the bottom of the page is a footer area with a link to the 'User Manual' and a copyright notice: '© People Health Pharmacy Sales Reporting System'.

Figure 4.1



The screenshot shows the 'People Health Pharmacy' web application. At the top left is a logo consisting of a stylized 'P' with a blue outline. To its right is a search bar with the placeholder text 'Search...' and a magnifying glass icon. Below the logo and search bar is a navigation menu with four items: 'Home', 'Inventory', 'Add Stock Item', and 'Stock Report'. The 'Stock Report' item is highlighted with a grey background. Below the navigation menu is the title 'Stock Report' in a large, bold font. Underneath the title is a list of products with low stock levels. The list contains two items: 'Product Name: Dior jadore Description: Dior Jadore 75ml fragrance Stock Level: 4' and 'Product Name: Sensodyne repair Description: Tooth paste to repair and protect teeth Stock Level: 2'. At the bottom of the page is a footer area with a link to the 'User Manual' and a copyright notice: '© People Health Pharmacy Sales Reporting System'.

Figure 4.2

