



PROFILE

I am a conscientious and intelligent individual who has a positive mindset. Logistics-minded, precision-focused, and detail-oriented by nature. I thrive in a fast-moving, ever-changing environment. A creative problem-solver, I communicate effectively and tactfully with people at every level. I can prioritize a diverse workload to meet outcomes on tight deadlines, navigate a busy schedule with ease, and handle a high-octane calendar with superior organization, energy, and calm. I am thoughtful and willing to support wherever needed to ultimately achieve the outcome. I am hungry to learn and can add value to your team. I am mission driven and open-hearted as hospitality comes naturally to me.

CHARACTER TRAITS/SKILLS

Positive, outgoing, self-motivated personality. Fluent in English & intermediate in Korean, a fast learner/determined to do well, superb attention to details and works well with others & alone.

CONTACT

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KELLY KIM

Web Developer

EDUCATION

UC Berkeley Extension (Berkeley Coding Bootcamp)

9/2020 – 12/2020

Certificate

- Full time Berkeley Coding Bootcamp Student
- Computer Science Applied to JavaScript- Algorithms, Efficiency, Time Complexity, Big O Notation, Data Structures
- Browser Based Technologies- HTML5, CSS, JavaScript, jQuery, Responsive Design, Bootstrap, Handlebars, Local Storage, Session Storage, IndexedDB, React.js
- API Interaction- API, JSON, AJAX
- Deployment/Command-Line Fundamentals- Heroku, Git, Github Pages
- Python- Django
- Databases -MySQL, MongoDB
- Server Side Development- Node.js, Express, User Authentication, Progressive Web Applications, MERN Stack
- Quality Assurance- Unit testing, functional testing, linting, continuous integration

San Diego State University

8/2006 – 12/2010

Bachelor of Science Degree: Hospitality & Tourism Management

- Asian Pacific Student Alliance (Position: Public Relations)
- National Society of Minorities in Hospitality
- Sigma Phi Omega (Delta Chapter)

WORK EXPERIENCE

CS Inc.

May 2016 – April 2020

Sales/Marketing Manager

Santa Fe Springs, CA

- Manage chain store accounts and contact new prospective customers for private label business. Communicate with all chain store buyers and conduct sales meetings in person/email/phone etc.
- Attend sales trips overseas and across the country.
- Assist the production manager with merchandise quality/fitting.
- Personal assistant to the President of the company (running a variety of daily business/personal errands, managing his work/travel schedule/bill pay, manage several business & personal emails/calls/meetings etc.).