

KELLY M. STEPHENS

kellymstephens@ufl.edu

EDUCATION:

Bachelors of Arts in English and History

May 2015

University of Florida, Gainesville, FL

- Minor: Educational Studies
- GPA: 3.99/4.00

University of Cambridge, Cambridge, United Kingdom

July-August 2014

- Selected by the Department of History and the UF International Center to receive \$3,900 in study abroad awards for a 4-week program in Paris and Cambridge
- Conducted independent research to contextualize English Honors Thesis within a cultural and historical narrative
- Chosen by the International Center to represent UF as a contributing blogger on its study abroad blog via WordPress

University Scholars Program

May 2014-Present

- Developed a research plan with an English faculty member to conduct an analysis on the ethics and social responsibilities presented in J.K. Rowling's *Harry Potter* series, as applied to a 21st-century, globalizing context
- Improved critical thinking, writing, and public-speaking skills, and submitted research to an undergraduate journal

EXPERIENCE:

Sales Associate, Winn-Dixie/Sweetbay, Naples, FL/Gainesville, FL

May 2012-March 2015

- Assisted the team that successfully transitioned store location from Sweetbay to Winn-Dixie in April 2014
- Strengthened skill set in customer service and problem solving to ensure customer satisfaction
- Developed time management skills and flexibility by working in a fast-paced, people-centric environment

Active Member, University of Florida Gator Marching Band

August 2011-Present

- Rehearsed and performed for 20 hours a week and developed strong work ethic, teamwork, and time management skills within a 50-member section and the largest student organization on campus
- Participated in the band that was awarded the Sudler Trophy, which recognizes the band's high musical standards and important contributions as ambassadors for the United States and the University of Florida through performances at half-time shows, bowl games, community-outreach events, and the 2012 London Summer Olympic Games

Founder & Manager, Young-Adult Fiction Blog

September 2014-Present

- Enhanced knowledge of image editing and web design to create an appropriate theme and layout for WordPress blog
- Implemented rhetorical strategies and genre theory to craft creative and informative posts suited to target audience
- Cross-promoted blog on social media platforms to build the blog's reputation and generate a sense of community

Prose Editor, Tea Literary Magazine, Gainesville, FL

August 2011-May 2014

- Collaborated with a team of prose editors to select, revise, and copy edit student pieces submitted to the magazine
- Served as a liaison for the magazine by conducting one-on-one editing meetings with selected prose authors

Volunteer, United Way Reading Pals, Gainesville, FL

September 2013-May 2014

- Established a mentoring relationship with a struggling third-grade girl by meeting weekly to improve her literacy skills while creating a positive relationship centered around reading, writing, and media

Editor, Smokin' Notes, Gainesville, FL

January 2012-May 2013

- Honed efficiency and attention to detail in a fast-paced, deadline-driven business by producing, revising, and editing curriculum content for undergraduate business, science, and humanities classes
- Refined revision skills to transform note-takers' points into a cohesive narrative, and communicated edits and writing-style critiques to note-takers to help improve their writing skills

LEADERSHIP:

English Society

August 2011-Present

Mentoring Program Chair

August 2013-Present

- Founded, organized, and led a new mentoring program for English majors that matched driven upper-classmen with new and younger students through an extensive assessment process
- Managed 40 members, organized social events, provided support and problem-resolution for pairings, documented mentor-mentee meetings on an accountability log, and met with personal mentees once a month

Writing Collective Chair

August 2012-May 2013

- Planned, organized, and led weekly poetry and fiction workshops for undergraduate writers
- Fostered a sense of community, planned and managed club events, generated workshop lesson content, and communicated with members and other English Society officers via e-mail and social media