



8 October 2019

Kelly Roe
33 Mooltain Street
Halfway Bush
DUNEDIN

Email: email@kellyroe.org

Dear Kelly

On 7 September 2019 you appealed to me regarding the decision made by Senior Deputy Vice-Chancellor Alister Jones on the University's EFTS calculation and invoicing regarding your enrolment in PHILO800.

In response to your appeal:

1. I uphold Professor Jones' decision that the University has correctly invoiced your MPhil enrolment.
2. The invoices generated by the University comply with the TEC requirements that an invoice should specify the courses, fees and course costs for each course a student is enrolled in.
3. The outstanding invoice does not specify you as being enrolled on a part time basis. Your enrolment in PHILO800 is on a full-time basis. The duration of your study to which the invoice relates is part-time (that is, it covers only part of the year).
4. For Study Link purposes, a student enrolled on a full-time basis but with only part of the year left in which to finish their study must select the "limited full-time" option on the Study Link application. I understand this has already been explained to you by University staff.
5. The reference on the outstanding invoice to 'payable by PhD Examination fee waiver (Domestic)' is standard wording generated on University invoices when a MPhil/PhD student is under examination. This wording does not change the calculation of your invoice. I have been advised however, that the invoice can be corrected to refer to the MPhil rather than PhD for clarity.
6. I uphold Professor Jones' view that the TEC regulations cited by you do not apply in this instance. The University does not receive Youth Guarantee Funding. Furthermore, the regulations around 'student-centered provisions' relate to students undertaking additional learning based on the EFTS value of a qualification. As previously explained to you, the MPhil is not an EFTS-based qualification.

7. As Professor Jones stated, the TEC regulations specify the ways in which the University can claim funding from the TEC for its programmes. The TEC regulations do not dictate the way in which the University calculates its invoices to students. The University Council under the Education Act 1989 has the discretion to fix, or specify a means by which, tuition fees are calculated for any programme of study at the University.

In response to the other matters raised in your appeal letter and subsequent email of 25 September 2019:

1. You have raised complaints and appeals on these matters with the University. The relevant University staff and committees have considered and made decisions in response.
2. You then engaged the Office of the Ombudsman as an external independent party to consider the University's decisions regarding your complaints.
3. Until such time as the Chief Ombudsman forms an opinion, the University will not correspond further with you on these issues.
4. Should the outcome of the Ombudsman's investigation be unsatisfactory to you, you may consider applying to the High Court for a judicial review of the decisions made.

Yours faithfully



Professor Neil Quigley
Vice-Chancellor