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### TO WHOM IT MAY CONCERN

Kelly, Roe a graduate student lived here at University House for a number of years whilst studying.

Kelly was a shy young lady. Kelly asked for work in our hospitality section of University House – University House having 11 function rooms and two restaurants along with 160 accommodation rooms.

In the beginning I was a little unsure whether she would fit in due to her shyness and with no experience in hospitality.

However it became evident after a few shifts that Kelly was at ease with clients and only too happy to help in whatever way she could. Kelly was always punctual, willing to learn and professional.

I therefore am quite sure Kelly would be a good and honest employee and would be a credit to any organisation.

Should you require any further information please do not hesitate to contact me on 02 61255270

Yours faithfully,

  
Lyn North

Functions & Catering Division Manager