

**Philosophy Programme**  
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THE UNIVERSITY OF  
**WAIKATO**  
*Te Whare Wānanga o Waikato*

3 May 2024

Teaching reference: Kelly Roe

Kelly Roe worked for me in 2005 and then again in 2013 and 2014, as a sessional assistant in my first-year critical thinking course.

In 2005, Kelly's role was to teach tutorial classes (each class had approximately 20 students) and to grade student assignments. Kelly is very reliable: she was always punctual and well-prepared for class. She had an excellent grasp of the material and of how to communicate it to students. Student evaluations of her teaching were excellent, and this is striking given the subject matter – our first-year students often struggle with critical thinking material and find it hard to engage with, so positive student evaluations in this course are a sign of excellent teaching.

Kelly's grading was consistent, and her feedback on student work was clear and constructive. She needed very little direction from me: her judgements about the quality of student work were on target. She always completed the grading in good time and to a high standard.

Because of the quality of Kelly's work in 2005, I was very pleased that she was available to work for me again in 2013 and 2014. In both of those years I was teaching the course entirely online, and so the only work available was grading student assignments. Once again, Kelly's work was excellent – she completed all grading on time and to a high standard, and was well-organised, requiring little or no supervision from me.

Best wishes,

A handwritten signature in blue ink, reading 'Jmg Kingsbury'.

Dr Justine Kingsbury  
Senior Lecturer in Philosophy  
Acting Head of the School of Social Sciences  
University of Waikato.

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29 September 2019

To whom it may concern,

I am writing to recommend Kelly Roe for the position to which she has applied. I have come to know Kelly very well over the last year since she began her graduate studies at the University of Waikato.

Kelly is a highly-motivated "self-starter." Kelly comes to every meeting prepared to make comments and to contribute to the ongoing discussion. That can be intimidating for some people since the comments she makes can be far more direct than most people in New Zealand are accustomed to. Her comments are incisive.

My letter cannot speak directly to the professional standards of your industry or to the guidelines and principles of your organisation. However, if you have additional questions for me about Kelly, please do not hesitate to contact me at: [joe.ulatowski@waikato.ac.nz](mailto:joe.ulatowski@waikato.ac.nz).

Best regards,

A handwritten signature in black ink, appearing to read 'Joe Ulatowski'.

Dr Joseph Ulatowski  
*Senior Lecturer in Philosophy, University of Waikato*

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### TO WHOM IT MAY CONCERN

Kelly, Roe a graduate student lived here at University House for a number of years whilst studying.

Kelly was a shy young lady. Kelly asked for work in our hospitality section of University House – University House having 11 function rooms and two restaurants along with 160 accommodation rooms.

In the beginning I was a little unsure whether she would fit in due to her shyness and with no experience in hospitality.

However it became evident after a few shifts that Kelly was at ease with clients and only too happy to help in whatever way she could. Kelly was always punctual, willing to learn and professional.

I therefore am quite sure Kelly would be a good and honest employee and would be a credit to any organisation.

Should you require any further information please do not hesitate to contact me on 02 61255270

Yours faithfully,

  
Lyn North

Functions & Catering Division Manager