Kelly McManus

kell.mcm@gmail.com / (514)-229-3972 / https://www.linkedin.com/in/kellymcm/

I love collaborating with teams to solve problems with technology. I am at my best when bringing together different stakeholders to help build something impactful. I have a background in data analysis and operations, but can also walk the line into product management. I believe people are at the core of everything we build and love to share my passion for data and operations across all specialties.

Work Experience

Data Analyst   Bus.com   Montreal, QC, Canada   Jul. 2019 — Present

- Design, built, and managed company data stack (Looker, BigQuery, Fivetran)
- Worked with internal stakeholders to build dashboards, metrics, and monitoring tools for company and departmental KPIs
- Designed and modeled all data tracking and analysis with team building the new supplier and auto-procurement software
- Iteratively improve core metric calculations to better align with business needs
- Received GEM (Going the Extra Mile) of the Month Award for exceptional performance for February 2020

Operations Manager   District 3 Innovation Centre   Montreal, QC, Canada   Sept. 2017 — Jun. 2019

- Assisted startups at every step of the way along their startup journey
- Designed, built, and implemented processes for all aspects of the organization: administration, services, communication, and operations
- Analyzed startup data and manages portfolio of over 100 startups
- Lead team of coordinators who operate all daily functions: applications, programs, startup portfolio, coaching
- Supported all startups in each step of their journey at District 3.
- Managed application and onboarding processes, program curriculum, and day-to-day roll out of programs.
- Updated and maintained internal tools: Podio, Launchboard, Notion, Slack, Robin, Trello

Resident   District 3 Innovation Centre & The Music Hive   Montreal, QC, Canada   Jan. 2017 — Aug. 2017

- Developed invaluable soft and hard skills, such as design thinking, team management, presentation skills, Python, Raspberry Pi, Arduino, Sonic Pi, and graphic design.
- Delivered an investor-ready, hi-fi prototype in three months.

Education

Bachelors of Commerce	Business Technology Management Minor in Data Intelligence	Concordia University Montreal, QC, Canada	Sept. 2014 — Jun. 2018
Study Abroad	Business	University of Birmingham Birmingham, UK	Sept. 2016 — Dec. 2016

Soft Skills

Problem solving, emotional intelligence, project management, relationship building, adaptability, written and oral communication, team working, business process design, collaboration, English (fluent), French (conversational)

Hard Skills

SQL, LookML, Looker, ETLs (Fivetran, Stitch), Google BigQuery, Dataprep, Scrum, Jira, Salesforce, Python, C#, SAS, SAP, Whimsical, Asana, Slack, Google Drive

Volunteer & Certifications

Certified Scrum Master (CSM), Scrum Alliance	Nov. 2018
SAS-JMSB Joint Certification in Business Analytics and Data Mining	Jun. 2018
Mentor, Enable Montreal, Concordia University	Mar. 2018 — Jun. 2018