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How do I add age roll-ups to profile variables?

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Unlike power surveys, surveys do not support the ability to dynamically update age roll-ups created with a Date question. Instead, you will need to export the data with the Date question, manually update the age roll-up values, and import the data into the profile variable.

Prerequisites

- Create profile variables for Age (Number type) and Age Roll-Up (Single Choice type).

Detailed Steps

Export the data

1. In the surveys app, click the survey whose data you want to export.
2. In the **Report** tab, open the standard survey report.
3. Click the report you want to export.
4. On the report toolbar, click **Export** > **CSV (Response Data)**, and then select a

**Chat**

All Active Exports dialog opens.

- When the download is complete, in the **All Active Exports** dialog, click **Download** and then follow your browser's prompts to download and open the file.

Update the data manually in Excel

- In the downloaded CSV file, remove all columns except MemberID and Date question containing the age data.
- Create two columns labeled with the name of profile variables as they appear in your Community beside the date column in columns C and D.
For example, "Age" and "Age Roll Up".
- Create two columns named "Start Range" and "Roll Up Range" in columns H and I and populate them with the starting age of the roll-up and age roll-up values respectively.
You will use these columns in the formula to reference the age range the member's age falls within.
- In column C2, input the formula "=**DATEDIF**(B2, **TODAY**(), "Y")", where B2 is the date of birth. Double-click on the green dot to apply the formula to all rows.
- In column D2, input the formula "=**VLOOKUP**(C2, \$H\$2:\$I\$7, 2, 1)", where C2 is the Age value, \$H\$2:\$I\$7 is the array for the "Start Range" and "Roll Up Range".

	A	B	C	D	E	F	G	H	I
1	MemberID	bday	Age	Age roll up				Start Age	Roll Up
2	7f1ccacd-c15e	7/4/1979 0:00	42	36-45				18	18-25
3	73c615b2-fd0	6/2/1987 0:00	34	26-35				26	26-35
4	5ce7f938-8b8	9/5/2002 0:00	19	18-25				36	36-45
5								46	46-55
6								56	56-65
7								65	65+

- Copy the values from the spreadsheet, including MemberID, into a new CSV file to import into the Community app.

Import data into Profile Variables

- Import profile variable data by opening the Community app and doing one of the following:
 - Select **Community** > **Member Groups**.
 - Select **Community** > **Profile Variables**.
 - Select **Community** > **Members**.
- On the toolbar, click **Import**.
- Click **Choose File**, select a CSV file to import, and click **Open**.
- Click **Upload**.

Tip: Age roll-up data does not update dynamically, so this task must be done yearly to keep the age roll-up up to date. Create a calendar reminder for yourself to manually update the roll-up annually.

More Information

Please click the WebHelp links below for more information:

- [Create a profile variable](#)
- [Export a report to CSV](#)
- [Import members or profile variables](#)



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