

Mobile App Documentation

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## Notification message center

View recent notifications in the notification message center.

The notification message center is only available for admins. If you are an admin who has multiple community instances, you need to switch between instances to see the notifications for that instance in the notification message center.

To review recent notifications, navigate to the top right of the page and click the notification message center icon.



Notifications will only appear if you have configured push notifications for activities. Notifications remain in the notification message center for 7 days.




### Unread notifications

The icon displays a red dot if there are new notifications.



Notifications are marked as read when you click on an unread notification or exit the notification message center. Unread notification messages have a yellow background, while read notification messages have a white background.

### Notification types

Notification	Description
Underperforming activity	<div>The activity is underperforming.</div> <div><div> <b>Activity completion running low</b></div><div>Retail Experience Survey has 0% completion in 3 days</div><div>Oct 11th, 2022 at 9:45 am</div></div>
Completion milestones	<div>The activity reached a completion milestone.</div> <div><div> <b>Activity Completion Rate is 50%</b></div><div>Your activity Retail Experience Survey is 50% complete</div><div>Oct 5th, 2022 at 1:00 pm</div></div>
Closing soon notifications	<div>The activity closes in one day.</div> <div><div> <b>Activity closing in a day</b></div><div>Retail Experience Survey will be closing in a day</div><div>Oct 5th, 2022 at 10:45 am</div></div>

### Related information

- Configure push notifications
- Manage push notifications