

KELSEY GRANT

2435 Ridgewind Way, Windermere, FL 34786
(407)-963-0603 kgrant22@ufl.edu

EDUCATION

University of Florida , Gainesville, FL	<i>January 2014- Present</i>
Combined Degree Program	
Masters of Science in Information Systems and Operations Management	<i>December 2016</i>
Bachelors of Science in Information and Operations Management	<i>December 2015</i>
GPA: 3.5	
Florida Atlantic University , Boca Raton, FL	<i>August 2012-December 2013</i>

EXPERIENCE

IT Business Relationship Intern – Football	<i>June 2015-August 2015</i>
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National Football League (NFL), New York, New York

- Developed user manuals and tested for bugs and other errors in the Officials Evaluation System and Game Management System
- Assisted in the training process for the game officials and uniform inspectors on how to navigate the new systems
- Managed the Surface 3 inventory process for the Officiating Clinic in Dallas, Texas
- Supported NFL headquarter staff on game day technology checklist prior to Preseason Game 1 in Jacksonville, Florida

GatorTech Membership Coordinator	<i>August 2015-Present</i>
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Gainesville, FL

- Organization that provides students resources and knowledge about how technology is integrated into many different careers
- Facilitates meetings, socials, and coordinator retreat to grow membership involvement and provide students with knowledge about the different areas of tech

Business Undergrad Mentorship Program (BUMP) Mentor	<i>August 2015-Present</i>
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Warrington College of Business Program, Gainesville, FL

- Attend meetings with my mentee discussing personal and professional development techniques
- Supported my mentee in applying for other organizations and initiating mock interviews as preparation

Heavener Leadership Challenge Member/Mentor	<i>January 2015-Present</i>
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Warrington College of Business Program, Gainesville, FL

- Participant of 10 week program selected amongst 54 other members to learn about the 5 Exemplary Practices of Leadership
- Currently a mentor to a student going through the program in which I give advice and share my experiences with her

Implementation/Interface Specialist – North American Lending	<i>August 2014-June 2015</i>
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FIS Global, Orlando, FL

- Worked remotely from Gainesville about 15-20 hours a week on various projects for the lending team
- Input bank's surveys into databases and setting up defaults such as users, loans, fees and various other
- Configured interfacing defaults to be able to merge with the specific bank's core system and our FLO system
- Set up 150+ banks in 3rd party company's new software release and prepped the banks for the upcoming conversion

Intern – North American Lending

<i>FIS Global, Orlando, FL</i>	<i>June 2014-August 2014</i>
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- Updated client information and closed client services cases on the company's client portal
- Built layouts and defaults for specific Financial Institutions Loaning Documents
- Able to navigate, search, and input information into FLO product on both client and administration side

Marathon Relations Staff Member – Dance Marathon at UF	<i>February 2015-March 2015</i>
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University of Florida, Gainesville, FL

- Raising money and awareness for the Children's Miracle Network through the Dance Marathon event
- Attending weekly meetings, personally raising over \$350 in 6 weeks, and working the event on March 14-15, 2015

Group Fitness Instructor

<i>UF RecSports, Gainesville, FL</i>	<i>January 2015-Present</i>
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Roper YMCA, Winter Garden, Florida

May 2014-January 2015

<i>Florida Atlantic University, Boca Raton, FL</i>	<i>August 2013-December 2013</i>
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- Instructs classes of up to 30 participants in Cycle and core classes while motivating and cueing form and safety techniques
- Displays leadership and creativity in organizing classes based on participants needs and abilities

HONORS AND CERTIFICATIONS

ACE Group Fitness Certified	<i>August 2013-Present</i>
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Florida Bright Future's Scholarship recipient	<i>August 2012- Present</i>
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NFL Players Association Scholarship recipient	<i>August 2012</i>
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Lettered in 3 Varsity Sports my senior year

- 3 year basketball captain with a 25-4 record during senior year, 2 year varsity swim team letter, 1 year varsity water polo team letter