Usability and Usefulness Checklist - Websites

- ☐ Planning
- ☐ Accessibility
- ☐ User Experience
- ☐ User Input
- ☐ Testing
    - ☐ http://web.missouri.edu/~reissingr/2008%20UI%20Guidelines/testing.html
    - ☐ HCI Component
    - ☐ Usability Testing
    - ☐ Load and Automated Testing
- ☐ Communications
- ☐ Search Engines/Keywords
- ☐ Navigation
- ☐ Content Management Policy
- ☐ Maintenance/Upgrade Plan
- ☐ Security
    - ☐ Initial scan
    - ☐ Annual re-scans
    - ☐ Incremental testing plan based on site changes
- ☐ Assessment
    - ☐ List internal goals for this particular pilot, implementation or upgrade
    - ☐ Write goals in a format that is compatible with some form of measurement (for example, this particular upgrade will yield a 40% decrease in the number of user clicks to desired website destination)
    - ☐ Have an assessment plan written before software implementation or upgrade. Assessment plan should include:
        - Defined beginning and end
        - Clear definitions of what is being measured and who is measuring it
        - A final report with a pre-defined list of outcome measures (as defined in the assessment plan)