



**OFFICE OF THE PRESIDENT  
MINISTRY OF INTERIOR & CO-ORDINATION OF  
NATIONAL GOVERNMENT  
STATE DEPARTMENT FOR INTERIOR & CITIZEN SERVICES  
CIVIL REGISTRATION SERVICES**

Ref. No.: CR/ADM/ATT./96/VOL. V/ (415)

7<sup>th</sup> January, 2022

**TO WHOM IT MAY CONCERN**

**RE: INDUSTRIAL ATTACHMENT  
MR. KELVIN KIMUTAI BIRECH (ID.NO. 38918747).**

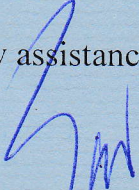
This is to confirm that Mr. Kelvin Kimutai Birech, ID no. 38918747 was on a three (3) months internship in the Ministry of Interior & Co-ordination of National Government, State Department for Interior & Citizen Services, from 6<sup>th</sup> September, 2021 to 3<sup>rd</sup> December, 2021.

During this period, the Trainee was deployed in the ICT Division where he acquired practical skills on:-

- Computer troubleshooting , repair and maintenance
- Computer software installation
- Network troubleshooting and installation
- Printer, scanners and other accessories installation
- System administration , MySQL database installation and user support

Mr. Birech proved to be dependable, dedicated, enthusiastic and pleasant individual who believes in positive motivation. He exhibited good team work and was capable of tackling assignments with a great deal of professionalism as well as showing good communication and people skills.

Any assistance accorded to him would be highly appreciated

  
**Alex O. Ombewa**  
**For: PRINCIPAL SECRETARY**