Kelvin Xiao

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PROJECTS

SIMON GAME
- Created memory game in which player clicks on a sequence of patterns
- Relevant tools used: HTML, CSS, Javascript, JQuery

PORTFOLIO
- Designed personal website containing both professional and life experience
- Relevant tools used: HTML, CSS, Javascript, Bootstrap 5, VantaJS, NodeJs, ExpressJS

INSTAGRAM LINK-IN-BIO
- Produced and designed gateway page between Instagram and other relevant links
- Relevant tools used: HTML, CSS, Javascript, Bootstrap 5, VantaJS

EXPERIENCE

WYZANT   New York, NY
Private Tutor   *Dec 2019 – Present*
- Maintained a perfect 5-star rating with over 200 recorded hours through excellent client mediation
- Raised clients' standardized test scores (SAT) to a competitive standard using personalized curricula
- Elevated students' grade-point-averages by over 5 points through strategic teaching methods
- Scaled from 2 hours tutored per month to 30 hours tutored per month through methodical marketing

NYU CHINESE MEI SOCIETY   New York, NY
President   *Aug 2021 – May 2022*
- Coordinated events for over 100 people through careful planning
- Led executive board of over 20 members to host numerous large-scale events
- Amplified general membership to over 1000 members

CLUB FEAST   San Francisco, CA
HR/People Operations Intern   *Dec 2020 – May 2021*
- Initiated and guided numerous job applicants through the interview process
- Devised and implemented interview template to be used in first-round screening
- Forged a vibrant company culture through employee relations

EDUCATION/SKILLS

NEW YORK UNIVERSITY   New York, NY
College of Arts and Science | B.A. Mathematics and Economics   *GPA: 3.2/4.0*

Skills
HTML, CSS, Javascript, Bootstrap 5, JQuery, React JS, Node JS, Express JS, SQL