

Kelvin Xiao

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PROJECTS

SIMON GAME

- Created memory game in which player clicks on a sequence of patterns
- Relevant tools used: HTML, CSS, Javascript, JQuery

PORTFOLIO

- Designed personal website containing both professional and life experience
- Relevant tools used: HTML, CSS, Javascript, Bootstrap 5, VantaJS, NodeJS, ExpressJS

INSTAGRAM LINK-IN-BIO

- Produced and designed gateway page between Instagram and other relevant links
- Relevant tools used: HTML, CSS, Javascript, Bootstrap 5, VantaJS

EXPERIENCE

WYZANT

Private Tutor

New York, NY

Dec 2019 – Present

- Maintained a perfect 5-star rating with over 200 recorded hours through excellent client mediation
- Raised clients' standardized test scores (SAT) to a competitive standard using personalized curricula
- Elevated students' grade-point-averages by over 5 points through strategic teaching methods
- Scaled from 2 hours tutored per month to 30 hours tutored per month through methodical marketing

NYU CHINESE MEI SOCIETY

President

New York, NY

Aug 2021 – May 2022

- Coordinated events for over 100 people through careful planning
- Led executive board of over 20 members to host numerous large-scale events
- Amplified general membership to over 1000 members

CLUB FEAST

HR/People Operations Intern

San Francisco, CA

Dec 2020 – May 2021

- Initiated and guided numerous job applicants through the interview process
- Devised and implemented interview template to be used in first-round screening
- Forged a vibrant company culture through employee relations

EDUCATION/SKILLS

NEW YORK UNIVERSITY

College of Arts and Science / B.A. Mathematics and Economics

New York, NY

GPA: 3.2/4.0

Skills

HTML, CSS, Javascript, Bootstrap 5, JQuery, React JS, Node JS, Express JS, SQL