

Kelvin Xiao

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EDUCATION

NEW YORK UNIVERSITY

College of Arts and Science / B.A. Mathematics and Economics

GPA: 3.2/4.0

New York, NY

Aug 2019 – May 2023

Relevant Coursework: Introduction to Computer Science, Discrete Mathematics, Calculus III, Linear Algebra, Real Analysis, Abstract Algebra, Theory of Probability, Mathematical Statistics

Skills: HTML, CSS, Javascript, JQuery, Bootstrap 5, ReactJs, NodeJs, ExpressJs, Python, SQL

EXTRACURRICULARS

Co-Founder/President

Aug 2022 - Present

Barbell Club @ NYU

New York, NY

- Created positive environment for students of NYU fitness community to congregate
- Grew Instagram page to over 300 followers and produced content with over 3000 plays through clever marketing strategies
- Promoted fitness and health to countless students who would otherwise ignore it

President

Aug 2021 – May 2022

NYU Chinese Mei Society

New York, NY

- Coordinated events for over 100 people through careful planning
- Led executive board of over 20 members to host numerous large-scale events
- Amplified general membership to over 1000 members

PROJECTS

Simon Game

- Created memory game in which player clicks on a sequence of patterns and became acquainted with Javascript event listeners and their functions
- Relevant tools used: HTML, CSS, Javascript, JQuery

Portfolio

- Designed personal website containing both professional and life experience and familiarized myself with Javascript libraries, APIs, and backend server functions
- Relevant tools used: HTML, CSS, Javascript, Bootstrap 5, VantaJS, NodeJS, ExpressJS

Instagram Linktree Clone

- Produced and designed landing page between Instagram page and other relevant links and grasped CSS concepts such as z-index and positioning
- Relevant tools used: HTML, CSS, Javascript, Bootstrap 5, VantaJS

EXPERIENCE

Private Tutor

Dec 2019 - Present

Wyzant

New York, NY

- Maintained a perfect 5-star rating with over 200 recorded hours through excellent client mediation
- Raised clients' standardized test scores (SAT) and grade-point-averages to a competitive standard using personalized curricula
- Scaled from 2 hours tutored per month to 30 hours tutored per month through methodical marketing

HR/People Operations Intern

Dec 2020 – May 2021

Club Feast

San Francisco, CA

- Initiated and guided numerous job applicants through the interview process
- Devised and implemented interview template to be used in first-round screening
- Forged a vibrant company culture through employee relations