

Expense Report

Report Name :

Report Key: **Authorization Request**

Report Id:

Employee Name :

Approval Status:

Employee ID:

Mail to: Receptionist, 27th Floor, The Plaza Office Tower

3856166

1A8D5E0AEDBE4B88A47A

Engagement Fun Night BAAC Venue

Kemas Khaidar Ali Indrakusuma

PT Skorz Aktif

Indonesia

14152045 8700

Not Submitted

Org Unit 5 - Home Cost Center: 0870033026 Creation Date: 05/11/2024

Cash Advance Utilized Amount: IDR 0.00

Company Disbursements

Amount Due Employee: Amount Due Company Card :

IDR 0.00 **Employee Disbursements**

Receipt

IDR 15,750,000.00

ID1C Talent Initiative

Amount Due Company Card From Employee: IDR 0.00

IDR

15,750,000.00

Expenses Requiring Receipts

29/10/2024

Org Unit 6 - Home Company Code :

Expense Type Rcpt Transaction **Business Purpose** City of Foreign Amount Amount Receipt Org Unit 4 - Element Code / Custom 01 - Expense Vendor Payment Purchase Date Туре Status **Engagement Code** Attribute

IDR

15,750,000.00

Out of

Pocket

Jakarta

Allocations: 100% (IDR 15,750,000.00) SDPCLNT010-ID CNS-Internal-GASI0665-01-01-01-1000-

Night

Engagement Fun

0870033026-8700

facility

Events/Meetings -

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Attach required receipts and file according to accounting instructions for your location.

PT Deloitte Consulting, Ayra Saffanah

Invoice INV/2024/00300

 Invoice Date:
 Due Date:
 Customer Code:

 10/29/2024
 10/29/2024
 11024008098

DESCRIPTION	QUANTITY	UNIT PRICE	TAXES	TOTAL PRICE
(01112024) Team building PT Deloitte Consulting tgl 01112024	1.00	14,000,000.00		Rp 14,000,000.00
Socks Orange SKORZ (XL)	70.00 Pcs	25,000.00	PPN 11%	Rp 1,750,000.00

Nama PIC: Ayra Saffanah, Nama Perusahaan: PT Deloitte Consulting, Tanggal Visit: November 1, 2024, Jam Visit: 19.00-21.00, Jumlah Org: ~70 (will be confirmed later)

Untaxed Amount	Rp 15,576,576.58
PPN on Rp 1,576,576.58	Rp 173,423.42
Total	Rp 15,750,000.00
Paid on 10/29/2024	Rp 15,750,000.00
Amount Due	Rp 0.00

Please use the following communication for your payment: INV/2024/00300

Jakarta

Emilda Putrie Prilicia (Head of FATP) PT SKORZ AKTIF INDONESIA (fX Sudirman)

Transfer to: 126-0019197879 AN PT Skorz Aktif Indonesia Bank Mandiri Cabang Kemang Raya

Transfer to: 5250-438712 AN PT Skorz Aktif Indonesia Bank BCA Cabang Ratu Plaza

skorzindonesia@gmail.com http://www.skorz.id



PT SKORZ AKTIF INDONESIA (fX Sudirman)
FX SUDIRMAN BASEMENT P1
JI. Jend. Sudirman Pintu Satu Senayan
Kel. Gelora, Kec. Tanah Abang
Jakarta Pusat DKI Jakarta Indonesia

NPWP: 40.056.941.4-077.000

PT Deloitte Consulting, Ayra Saffanah

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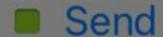
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skorzindonesia@gmail.com http://www.skorz.id

Back

m-Transfer



Bank MANDIRI

Ke Rekening Tujuan

m-Transfer: BERHASIL

29/10/2024 08:50:11

Ke Rekening Tujuan MANDIRI 1260019197879 SKORZ AKTIF INDONESI

NOMINAL TRANSFER Rp 15,750,000.00 BIAYA Rp 2,500.00 LAYANAN BI FAST BERITA Deloitte Consulting, Book Nov 1 TUJUAN TRANSAKSI Pembelian Ref 20241029CENAIDJA51074086434

Biaya Termasuk PPN (Bila ada) PT. BANK CENTRAL ASIA TBK. MENARA BCA - JAKARTA PUSAT NPWP: 0013084496091000





OK

Ref no: 0104/SAI/VI/2024 Date : 28 October, 2024

To:

Ayra Saffanah PT. Deloitte Consulting

QUOTATION

Tittle :Team Building Package SKORZ

Dear Ayra Saffanah,

We are kindly submitting our quotation for "Team Building Package SKORZ" for:

No	Description	Amount
1	Team Building Package for 70 people Date: 1 November 2024 Time: 19.30 – 21.30 Place: SKORZ FX Sudirman	Rp. 14.000.000, -
2	Socks for 70 people (Rp. 25.000/person)	Rp. 1.750.000, -
	Grand Total	Rp. 15.750.000, -

Include:

- 2 hours of play time
- > Valid all games except laser tag, additional Rp. 50.000/person
- > The minimum height is above 120 cm.
- Minimum for 20 people, additional person: Rp. 200.000/person, if there's an additional person on the day, the normal price is required.
- > Visitor names must be informed D-3
- > The price is including tax 10%
- > To secure the date, a deposit minimum 50% of the total price is allowed, or directly full payment maximum
- > In case of cancellation, the deposit can be refunded as voucher with the same value if the cancellation is confirmed at least D-3, if the cancellation made after that time, it will be consider as forfeited.

Please transfer to:

PT. Skorz Aktif Indonesia acc. 126-0019197879 Bank Mandiri

We hope our quotation could meet your requirement and if you need any further information, please do not hesitate to contact us.

Yours Faithfully,

Fariz Nurul Aulia Supervisor



Confirmation Letter Team Building

Company Name	: PT. Deloitte Consulting			
PIC Name	: Ayra Saffanah			
Contact Number	: 082167929980			
Email Address	: aihsani@deloitte.com			
Name of Event	:			
Date of Event	: 1 November 2024 Session: 7.30 PM – 9.30 PM			
Number of Participants	: 70			
Package	: Rp. 15.750.000 IDR			
	Includes:			
	2 hours for all arena except laser tag			
	70 pcs SKORZ Socks			
	Mini Games, MC, Team Building Arrangement			
Additional F&B	:			
Total	: Rp. 15.750.000,-			

SKORZ Terms and Conditions:

1. Booking and Payment:

- To secure the private event, a deposit minimum 50% of the total price is allowed, or directly full payment maximum D-3
- b) Payment transfer to:

Bank Mandiri cab. Kemang Raya acc. 126-0019197879 PT Skorz Aktif Indonesia

- c) Proof of transfer sent to our PIC (089504610709: Fariz)
- d) Clients are requested to attach a copy of NPWP for corporate entities or KTP for individuals

2. Cancellation and Refund:

a) The deposit can be refunded as a voucher with the same amount that has been paid if the cancellation is confirmed at least D-3, if the cancellation made after that time, it will be consider as forfeited.

3. Date and Session Rescheduling:

- a) Requests to reschedule the event date and session can be accommodated based on availability.
- Session selection should follow SKORZ operational session, the package includes 2 hours in the arena.
 Additional hours will apply additional charges.
- c) Requests to reschedule the event date and session should be communicated at least 14 days in advance.
- d) SKORZ has the right to reschedule the event date and session and inform the client at least 14 days in advance.

4. Venue Regulations:

- a) Clients are responsible for adhering to venue rules and regulations.
- b) No outside foods and drinks are allowed except for mineral water.

- Any outside foods and drinks will be charged a corkage fee of IDR 5.000.0000 which can be converted to foods and drinks from SKORZ Café.
- d) Clients inform in advance if using event decorations, event organizer, or event props SKORZ has the right to NOT approve due to safety regulations.
- e) Any damage to the venue/ its property caused by the client will be the client's financial responsibility.

5. Guest Count:

- a) The final guest count must be confirmed 3 days before the event.
- b) Any additional services requested beyond the agreed package will incur extra charges.

6. Photography and Videography:

SKORZ may document the event for promotional purposes unless otherwise specified by the client.

7. Price:

- a) We reserve the right to modify the prices at any time, all prices are subject to change without notice.
- b) The price charged is based on the updated price list.
- c) The price is including tax 10%

8. Force Majeure:

SKORZ is not liable for failure to perform its obligations due to unforeseen circumstances beyond its control, including but not limited to natural disasters, government actions, or emergencies.

9. Acceptance:

By making a full payment for the private event, the client acknowledges and agrees to these terms and conditions.

Jakarta, 28 October 2024

Fariz Nurul Aulia

SKORZ Representative

AYRA SAFFANAH IHSANI

Client Name:



RULES & REGULATIONS

Time Limits:

Parties are allotted a specific time slot and follow the SKORZ operational session. Please adhere to the schedule to allow for proper cleaning and preparation for the next event.

The package includes 2 hours in the arena. Additional hours will apply additional charges.

Guest Capacity:

Respect the maximum guest capacity specified for each arena and the party room.

Noise Levels:

Keep noise levels within reasonable limits to avoid disturbing guests or neighboring areas. Music volume should be controlled and comply with venue policies.

Decorations:

Decorate the arena and party room should avoid using materials that may cause damage. Event Props such as confetti, pinata, air balloons, water guns/balloons, playdough, etc. are not allowed due to safety regulations. Using simple decoration is highly recommended. Do not affix anything to walls or surfaces and install any stage/backdrop without being covered by prompt materials on the floor.

Cleanliness:

Leave the party room in the condition it was found. Additional cleaning fees of IDR 1.000.000 may apply if excessive mess and any damage occur will be charged based on the actual repair cost.

Alcohol and Smoking:

Abide by venue policies regarding alcohol consumption. Smoking is strictly prohibited inside the party room and designated non-smoking areas.

Supervisions:

The party host is responsible for the behavior of all attendees.

Emergency Procedures:

Familiarize yourself with emergency exits and procedures. In case of an emergency, follow venue staff instructions promptly.

Failure to comply with these rules may result in additional charges, eviction from the party room, or future booking restrictions. Enjoy your event responsibly!

Paraf Client