

# John Kenneth Gregorio

Male, 23

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261 Banana Street NAPICO  
Manggahan, Pasig City

## SKILLS

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- Problem-solving
- Critical Thinking
- Basic Troubleshooting
- Adaptability
- Product Research
- Basic to intermediate level Excel skills
- Basic Programming Skills (Web Development)
  - HTML
  - CSS
  - Javascript
  - Bootstrap

## EXPERIENCE

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08/2022 – 07/2023

**Warehouse System Staff**, Richwell Phils Inc. – Pasig City, Metro Manila

- Monitor and review daily delivery reports to ensure that all shipments are processed and delivered on time.
- Assist in system maintenance activities, including data entry, system configurations, and troubleshooting.
- Ensure accurate and up-to-date data entry and maintenance within the warehouse system.
- Prepare regular reports and analytics from the warehouse system.

01/2022 – 03/2022

**OJT**, ICCT Colleges Foundation Inc. Cainta Campus, Main – Cainta, Rizal

- To assist the student's Portal Hotlines, Telemarketing and Portal Assistance at ICCT Colleges Cainta Main Campus.

## EDUCATION

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Graduated 05/2022

**BSIT**, ICCT Colleges Foundation Inc. Cainta Campus, Main – Cainta, Rizal

- Academic Achiever
- GWA: 1.4