

SIA Leadership Team Meeting  
Thursday, October 1, 2009  
MISCO  
6:00 pm - 8:50 pm

AGENDA (Add your agenda items here)

**6:00 - 6:15**

- meet & greet & assess food needs.

**6:15 - 6:45**

Marketing Team - Penny

- Logo Update - **Discussion - possible action item**
- Concert postcard design/printing costs - **Information & Discussion**
- Email Marketing (need some photos of Jerry, Nick, MYS & chorale!) - **Info/ Discuss & action items -**
  - Need someone to take pictures of chorale
  - Official concert description for Grateful Gatherings
  - Ticket contact info for Faith Lutheran
  - Info on Rockford HS Collaboration
  - Ticket info for both HS venues
- Website integration with marketing - **Discussion & action item**
- Design/Printing Concert Program - coordination & production - **Discussion and action item**: designate a coordinator in charge of this project
- Chorale "Announcement" - items still needed to put our best foot forward?? **Discussion & action items**: Set deadline!

**6:45 - 7:15**

Artistic Team - Linda

- Looking ahead: We have released the Nov. 19th date from our calendars
- List of rehearsal dates for Rubino
- Accompanist: What process should we use for hiring? Jerry requests that we hire Linda Berger : process, stipend?
- Request: Jerry would like a Bass player for I got rhythm ... do we have one in our group / extended family?
- Faith request for Accord payment: Have we responded? Who takes care of tickets?
- Feedback on how our rehearsals are going???
- Looking ahead: Are we moving forward for our Nick Page concert ... tickets, venues, concert program, accompanist, details?

**7:15 - 7:45**

Process Team - Dana

- Willmar concert- Information about BlueGrass Band - I'd like to play excerpts from their CD
- Jan wonders if we should compensate Linda for her efforts - *Don't know if I (linda) want to be present for this????*

**7:45 - 8:15**

Administrative Team - Dan

- Fund raising leader - Action Required: Recommendations for people to contact to take up this role
- Current Volunteer Opportunities - recommendations for people to contact.
- Review of Fall Concert Profile: Action required: Confirmation of action items generated to complete.

- "Singers in Accord Operating Principles and Beliefs. Action required: Feedback on value of document.

**8:15 - 8:45**

Financial Team-Mike

- Cash on hand recap
- Progress on Guidestar and changing name to singers in Accord
- Faith concert-Do we want to share risk or set lower guarantee?
- Working on letter of agreement for Jerry R.
- Discussion was had with Mark Countryman to head up Grant proposals
- Requesting update from Penny about status of donation confirmation/ thank you letter.
- Discussion about budget for accompanist for concerts. Guidelines?

**8:45 - 8:55**

- **Meeting assesement**

**9:00 Adjourn**