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1. Interview questions:

- a. What scheduling system(software or physical) do you use to keep track of deadlines?
- b. How do you allocate your time in a day?
- c. How early do you start on assignments?
- d. How do you allocate time for personal interests?
- e. What kind of strategies do you use to prevent procrastinating on work.

2. Another group interviews.

Participant 1:

- a. I use google calendar to schedule my work from classes and deadlines.
- b. Based on deadlines, I allocate time until I'm finished the assignment in the day, there's no set structure on timing of my work.
- c. Depends on assignment, if it's a coding assignment I'll start working on it at least 4 days ahead, any other type of work I'll start 2 days ahead
- d. The only thing I have consistently scheduled for time is the gym. With any other interests I do whenever free time is available.
- e. I let the stress of the deadline make me start on the schoolwork. The more stress I get from thinking about the assignment and deadline, the more motivation I get to start working on it.

Participant 2:

- a. I use a Calendar app to schedule for due dates on work and a physical notepad for daily tasks.
- b. I split the workload into hour intervals switching back between different courses. For assignments I do work on them based on a To-do list with crossing off as the day goes on.
- c. I start assignments at least 1 week before. Look over specs 1 week before to determine how much time to be allocated. For projects usually longer than a week. For simple assignments I try to finish on day its due.
- d. The calendar widget on my phone to always see due dates daily(reminder to do). When looking over specs evaluate difficulty. If difficult start assignment earlier.
- e. I set a time limit for personal interest/hobbies. Based on workload and personal interests the time should be balanced.

3. Common themes/pattern:

- a. Uses a calendar system to keep track of their workload because of the common theme having timed deadlines for their classes.
- b. A theme of perceived urgency and how much effort is needed for their projects/assignments to allocate proper time accordingly.
- c. Ideas of software for personal task management:
 - i. Have the normal check off list
 - ii. Have colour coded reminders based on urgency of task
 - iii. Have suggested time to work on task per day

4.

Participant 1:

- a. I use google calendar to schedule my work from classes and deadlines.
- b. Based on deadlines, I allocate time until I'm finished the assignment in the day, there's no set structure on timing of my work.
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- d. The only thing I have consistently scheduled for time is the gym. With any other interests I do whenever free time is available.
- e. I let the stress of the deadline make me start on the schoolwork. The more stress I get from thinking about the assignment and deadline, the more motivation I get to start working on it.

Participant 2:

- f. I use a Calendar app to schedule for due dates on work and a physical notepad for daily tasks.
- g. I split the workload into hour intervals switching back between different courses. For assignments I do work on them based on a To-do list with crossing off as the day goes on.
- h. I start assignments at least 1 week before. Look over specs 1 week before to determine how much time to be allocated. For projects usually longer than a week. For simple assignments I try to finish on day its due.
- i. The calendar widget on my phone to always see due dates daily(reminder to do). When looking over specs evaluate difficulty. If difficult start assignment earlier.
- j. I set a time limit for personal interest/hobbies. Based on workload and personal interests the time should be balanced.

Description of findings:

Each participant uses a calendar app to keep track of their workload. And they try to find time for personal interests when there is adequate available time for them. Lastly depending on the amount of work needed for the task, a properly slotted amount of time to work on those tasks are evaluated and given.