

Xara Financials



Table of Contents

Introduction	2
FEATURES	3
SYSTEM REQUIREMENTS	4
SYSTEM INSTALLATION	4
<i>On Windows OS</i>	4
<i>On Linux OS</i>	6
GETTING STARTED WITH XARA FINANCIALS	7
SYSTEM MODULES	9
Organization Management	9
System Management	10
Accounting Management	11
Items Management	12
Client Management	12
Expense management	13
Sales management	14
Purchases management	14
Payment management	15
Stock management	16
Quotation Management	17
Reports Management	18



Introduction

Xara Financials is a business management software that a company can use to collect, store, manage and interpret data from many business activities such as purchases and sales, stock movement, quotations and invoicing, payments, inventory management and service delivery.

Xara Financials provides an integrated view of core business processes using common databases maintained within the system. It tracks business resources, cash, raw materials, production capacity and the status of business commitments. The applications that make up the system share data across the various departments (manufacturing, purchasing, sales, accounting, etc.) that provide the data. ERP facilitates information flow between all business functions, and manages connections to outside stakeholders.

FEATURES

Fully Documented

The Xara software is fully documented. It comes complete with a detailed user manual.

User Friendly

The Xara software is user centered. It is easy to use and easy to learn even for novice IT users.

Modular Design



The Xara software is made up of units and modules. These modules can function independent of each other and also as an integrated system.

Reliable Support

We offer reliable customer service and support. If you have an issue that needs to be resolved, please do not hesitate to contact us so that we may provide speedy resolution to your problem.

SYSTEM REQUIREMENTS

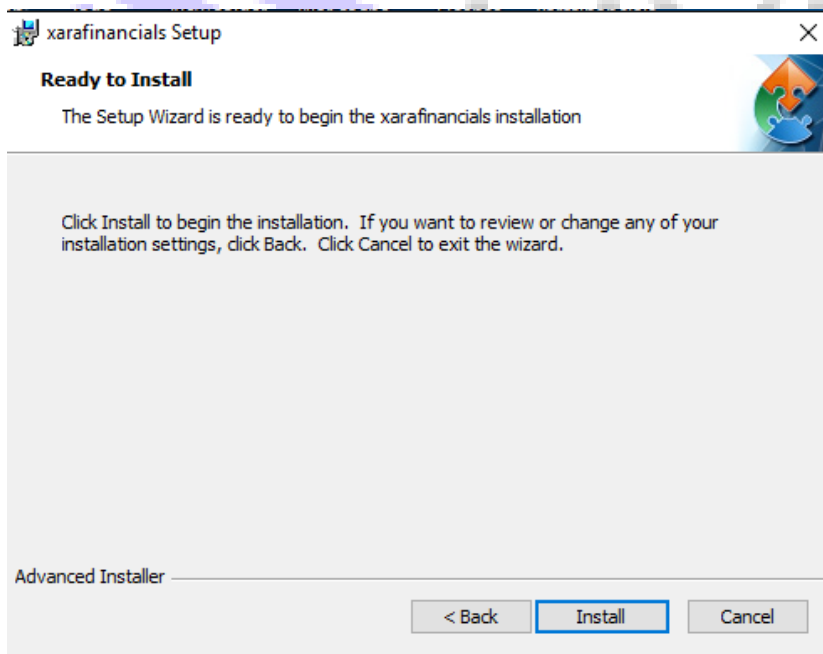
1. Minimum of 2GB RAM.
2. Minimum of 100GB HDD.
3. Operating systems:
 - ✓ Windows Vista, 7, 8, 10
 - ✓ Linux (all distributions) – cloud version
 - ✓ Mac OS

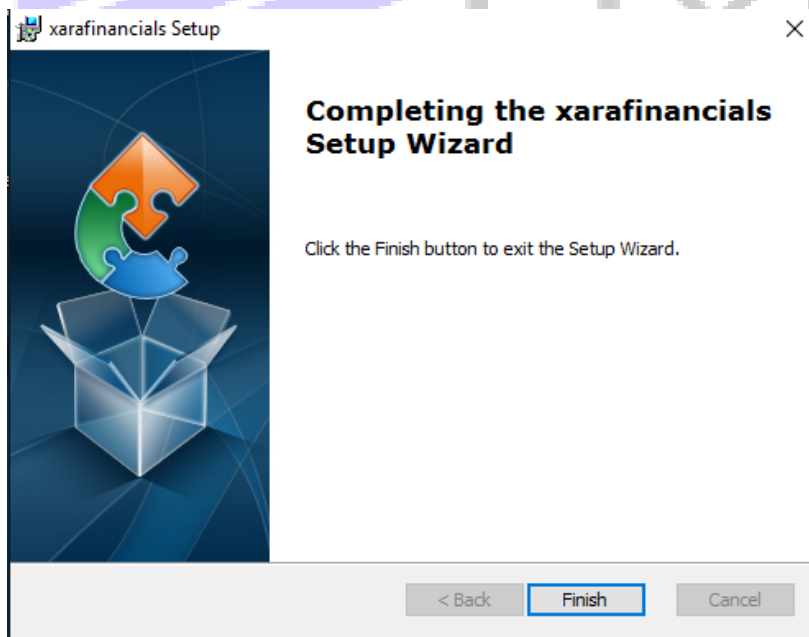
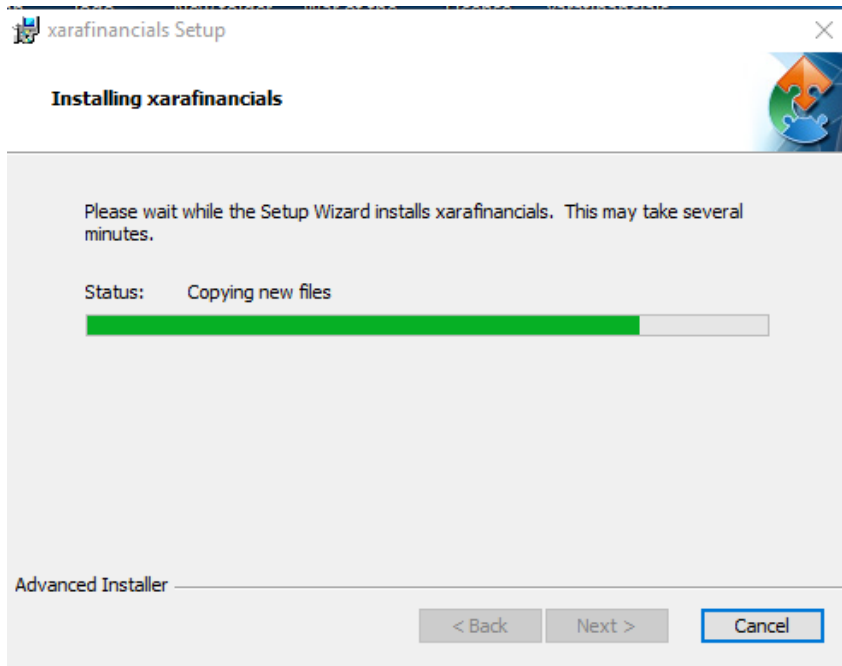
SYSTEM INSTALLATION

On Windows OS

Double click on the executable file to begin the process.

Follow the prompts as given by clicking on *Next > Next > Install > Finish*.





On Linux OS

- ✓ First install the LAMP (*Linux Apache, MySql, PHP*) stack in your computer.



- ✓ Copy the *xarafinancials* files folder into *html* directory by accessing it through the path *computer/var/www/html*.
- ✓ This will install the *xarafinancials* system into your localhost apache web server.
- ✓ Access your installed system by typing the url *localhost/xarafinancials* on your browser.

GETTING STARTED WITH XARA FINANCIALS

Once the installation is complete on your windows OS, double click on the desktop icon to access the system.

This will prompt you for registration as shown below.

A registration form for XARA FINANCIALS. The form is titled "LIXNET TECHNOLOGIES" at the top. It contains five input fields: "Organization" (with placeholder "organization name"), "Username" (with placeholder "Username"), "Email" (with placeholder "Email"), "Password" (with placeholder "Password"), and "Confirm Password" (with placeholder "Confirm Password"). A blue "Create Account" button is located at the bottom of the form. The form is overlaid on a blurred background of the XARA FINANCIALS logo.

Fill in the details as required above and create a login username and password and then click on create account.



After the registration, you will be taken to the system's login page whereby you can log into the system using the username and password you have created.

The LIXNET TECHNOLOGIES logo is displayed at the top left of the login form.

Registration successfull Login

Email

Password

[\(forgot password\)](#)

☐ Remember me

Login

The login will take you to the system's dashboard as shown below:

The LIXNET TECHNOLOGIES LIMITED logo is located at the top left of the dashboard header.

Dashboard Accounting Administration superadmin Language

- Items
- Clients / Supplier
- Expenses
- Sales Orders
- Purchase Orders
- Quotation
- Payment Methods
- Payments
- Stock
- Stores
- Taxes
- Reports

New Item New Client New Sale New Purchase New Payment Receive Stock

The XARA FINANCIALS logo is centered at the bottom of the dashboard page.



SYSTEM MODULES

Our XARA Financials system is composed of the following major components.

1. Organization management.
2. System management.
3. Accounting management.
4. Items management.
5. Client management.
6. Expense management.
7. Sales management.
8. Purchases management.
9. Payment management.
10. Stock management.

Organization Management

This enables you to create and add your organization's information and contact details including updating the logo.


To set up the organization's details go to *administration > organization* and fill in the details and update the logo by clicking on the respective links.

LIXNET TECHNOLOGIES LIMITED

DashboardAccountingAdministration▼superadmin▼Language▼

Organization
Branches
Groups
Currency
Settings

update logoupdate details



Name	LIXNET TECHNOLOGIES LIMITED
Email	info@lixnet.net
Phone	020-2331085
Website	www.lixnet.net
Address	
Kra Pin	A930300333K
Nssf Number	01679685
Nhif Number	34444
Bank	Equity Bank
Bank Account Number	09393939939
Swift Code	

System Management


System management enables you to create the system roles whereby different roles have different privileges and access levels on the system.

Once you have created the roles, you can then create the system users with individual users falling under the various created roles.

System management also enables you to check the Audit Trails and monitor every single activity within the system and the person responsible for every activity.

Lixnet Technologies
Dashboard
Accounting
Administration
superadmin
Language

System Users
System Roles
Audit Trail



System	XARA PAYROLL
Version	v3.3.10
Licensed To	Lixnet Technologies

Accounting Management

Under this link you are able to create new chart of accounts for multiple transactions, update and view existing chart of accounts.

You are also able to add new journal entries and view existing journal entries for individual transactions within the system.

LIXNET TECHNOLOGIES LTD
Dashboard
Accounting
Administration
superadmin
Language

Chart of Accounts
Journal Entries
Add Journal Entry

Chart of Accounts

new account

Show 10 entries
Previous 1 Next
Search:

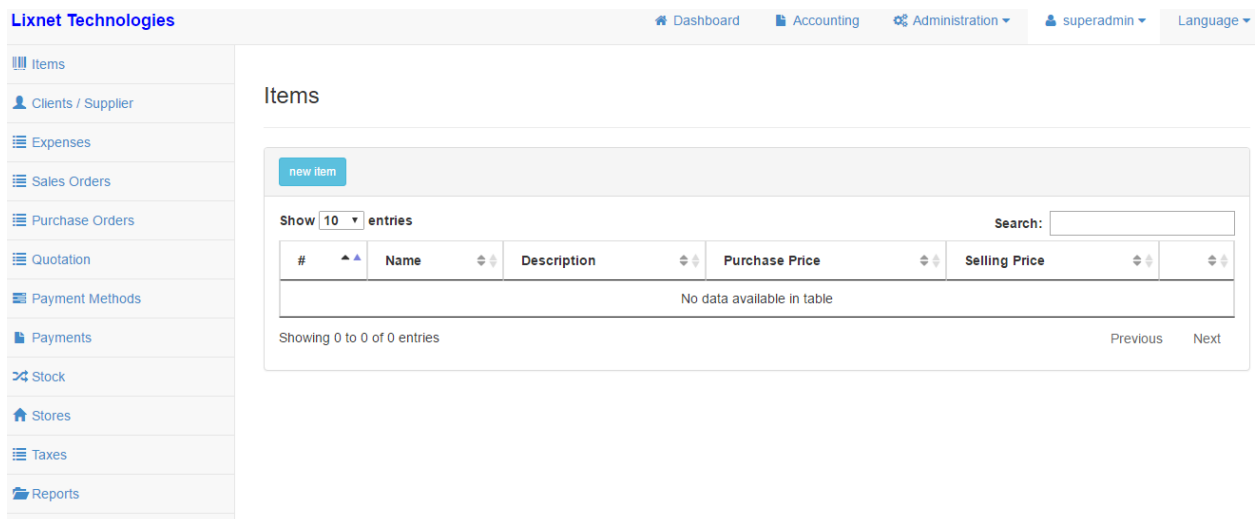
#	Account Category	Account Name	Account Code	Balance	Status	
1	ASSET	Cash Account	1001	96,000.00	Active	Action
2	ASSET	Bank Account	1002	1,100,000.00	Active	Action
3	EXPENSE	Petty Cash	3001	90,900.00	Active	Action

Showing 1 to 3 of 3 entries
Previous 1 Next

Items Management

This enables you to create, view, update and delete the items that you deal with in your organization.

To add new items, click on *Items > new item* or *dashboard > new item* and fill in the details as required.



The screenshot shows the 'Items' management page in the XARA Financials system. The top navigation bar includes 'Dashboard', 'Accounting', 'Administration', 'superadmin', and 'Language'. A left sidebar lists various modules: Items, Clients / Supplier, Expenses, Sales Orders, Purchase Orders, Quotation, Payment Methods, Payments, Stock, Stores, Taxes, and Reports. The main content area is titled 'Items' and features a 'new item' button. Below this is a table with columns: #, Name, Description, Purchase Price, and Selling Price. The table is currently empty, displaying 'No data available in table'. At the bottom of the table area, it says 'Showing 0 to 0 of 0 entries' with 'Previous' and 'Next' navigation links. A search bar is located at the top right of the table area.

Client Management

Under this you are able to create new clients, update or even delete existing clients.

The clients can either be customers or suppliers.

To access this, click on *client/supplier > new client* or *dashboard > new client*.

Clients

New Client

Show 10 entries

Search:

#	Name	Phone	Email	Address	Type	
1	Crispus	0710411226	crispus15@gmail.com	270	Supplier	Action

Showing 1 to 1 of 1 entries

Previous 1 Next

Expense management.

Under this you are able to create new expenses, update or even delete existing expenses. The clients can either be a bill or expenditure.

To access this, click on *expenses > new expense*.

Expenses

new expense

Show 10 entries

Previous 1 Next

Search:

#	Name	Amount	Type	Account	Date	
1	Electricity	100.00	Bill	Petty Cash	2016-04-26	Action
2	Car Fuel	5,000.00	Expenditure	Petty Cash	2016-04-26	Action
3	Fuel	4,000.00	Expenditure	Petty Cash	2016-05-26	Action

Showing 1 to 3 of 3 entries

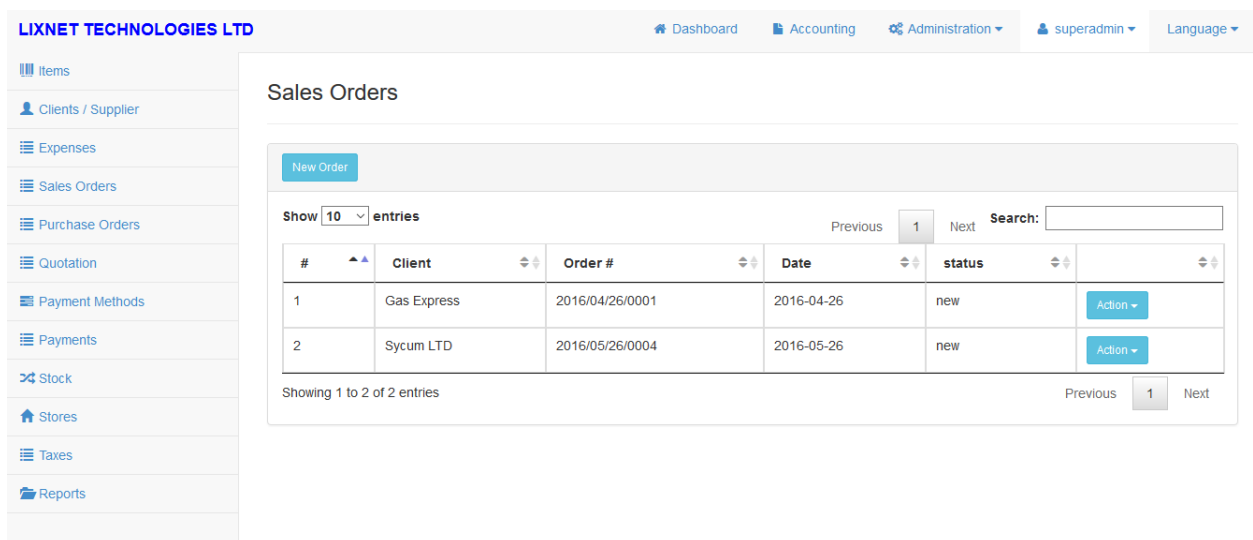
Previous 1 Next

Sales management

Under this you are able to create new sales orders, view the order status whether new or delivered, cancel an order and also generate sales invoices and receipts. The sales can either be in cash or credit.

To generate an invoice or receipt, click on the action button on the individual order and then select view. This enables you to view the order and also generate invoices and receipts.

To access this, click on *sales orders > new order*.



The screenshot shows the 'Sales Orders' management interface in the XARA Financials system. The top navigation bar includes 'LIXNET TECHNOLOGIES LTD', 'Dashboard', 'Accounting', 'Administration', 'superadmin', and 'Language'. A left sidebar lists various modules: Items, Clients / Supplier, Expenses, Sales Orders (highlighted), Purchase Orders, Quotation, Payment Methods, Payments, Stock, Stores, Taxes, and Reports. The main content area is titled 'Sales Orders' and features a 'New Order' button. Below this, there is a table with columns: #, Client, Order #, Date, status, and an Action button. The table displays two entries: one for 'Gas Express' with order number 2016/04/26/0001, and another for 'Sycum LTD' with order number 2016/05/26/0004. Both are marked as 'new'. The interface also includes pagination controls showing 'Showing 1 to 2 of 2 entries' and a search bar.

#	Client	Order #	Date	status	Action
1	Gas Express	2016/04/26/0001	2016-04-26	new	Action
2	Sycum LTD	2016/05/26/0004	2016-05-26	new	Action

Purchases management

Under this you are able to create new purchase orders, view the order status whether new or delivered, cancel an order and also generate general purchase orders. The purchase can either be in cash or credit.

To generate a general purchase order, click on the action button on the individual order and then select view. This enables you to view the order and also generate the general purchase order.

To access this, click on *purchase orders > new purchase order*.

LIXNET TECHNOLOGIES LTD [Dashboard](#) [Accounting](#) [Administration](#) [superadmin](#) [Language](#)

- Items
- Clients / Supplier
- Expenses
- Sales Orders
- Purchase Orders
- Quotation
- Payment Methods
- Payments
- Stock
- Stores
- Taxes
- Reports

Purchase Orders

[New Purchase Order](#)

Show **10** entries Previous **1** Next Search:

#	Client	Order #	Date	status	
1	VirtualTech	2016/04/26/0002	2016-04-26	new	Action
2	Spectre Ltd	2016/05/26/0005	2016-05-26	new	Action

Showing 1 to 2 of 2 entries Previous **1** Next

Payment management

This module enables you to make and receive payments to customers and from suppliers.

The system automatically picks the amount due to a client once you select the client's name.

You can also update or delete individual payments.

To access this, click on *Payments > new payment*.

LIXNET TECHNOLOGIES LTD [Dashboard](#) [Accounting](#) [Administration](#) [superadmin](#) [Language](#)

- Items
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- Payment Methods
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- Stock
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- Taxes
- Reports

*All fields marked with * are mandatory*

Client Name* :

Amount Due
KES 0.00

Payment Amount* :

Payment Method* :

Account* :

Date
15-Jun-2016

[Accept Payment](#)



Stock management

This enables you to receive and update the existing stock levels.

To update stock, go to *Stock > receive stock* and fill in the required details.

Receive Stock

All fields marked with * are mandatory

Date* :

2016-07-25



Item* :

select item ...



Store* :

select store ...



Quantity* :

Receive

Quotation Management

This component enables you to generate both quotations and invoices.

To access this, go to *quotations > new quotation* and fill in the details as required.

To view, save or print the quotation/invoice, click on the action button and then select view. This will take you to links to generate both the quotation and the invoice.

Quote Number : 2016/07/25/0035 | Client: KPA | Date: 25-Jul-2016

All fields marked with * are mandatory

Item* : Quantity* : 

Item	Quantity	Price	Total Amount	
		Sub Total	0.00	

Discount:

Payable Amount

VAT ☐

Grand Total

Cancel

Process

Quote Number : 2016/06/22/0011 | Client: KPA | Date: 2016-06-22 | Status: new

Generate Invoice

View Quotation

<input type="checkbox"/>	Item	Quantity	Price	Total Amount
<input type="checkbox"/>	Inspection	4	105,000.00	420,000.00

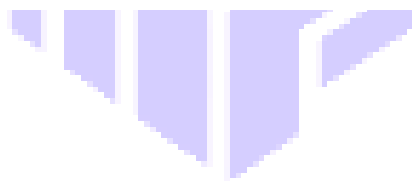
Reports Management

This component enables you to generate various reports based on your transactions.

The reports include: sales report, purchases report, payments report, expense report, stock report, financial reports.

Erp Reports

- [Sales](#)
- [Sales Summary](#)
- [Purchases](#)
- [Clients](#)
- [Items](#)
- [Expenses](#)
- [Payment Methods](#)
- [Payments](#)
- [Stores](#)
- [Stock report](#)
- [Price List](#)
- [Account Balances](#)
- [Blank report template](#)



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Technologies
