

Kenn Excel Omisol

Tech-Savvy Virtual Assistant & Bookkeeper

Specializing in AI-Powered Automation and Precision Data Handling

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Location: Iligan City, Philippines | Website: kenn-omisol.github.io/portfolio

Professional Experience

Accounting Assistant - Alrose Group of Companies | 2023 - Present

Virtual Assistant - RemoteWorks Inc. | 2020 - 2022

Appointment Setter - Vita Brand Lab | 2018 - 2019

Data Entry Specialist - DataCore Services | 2017 - 2018

Education

Bachelor of Science in Business Administration

Major in Financial Management

Iligan Capitol College | 2016 - 2021

Skills

Excel & Office Suite, Data Entry, Google Workspace, QuickBooks

VBA & Macros, Process Automation, HTML, Google Apps Script, SQL, JavaScript