

COVID-19 RIE Inter-hospital Transfer Action Card

Pre departure:

1. The transfer will be discussed and arranged between Wd 20/SJH and 118 medical and nursing staff as per standard practice
2. Additional notifications to HPS and SAS as per the evolving national guidance
3. The departing ICU will notify 118 staff of approximate arrival time
4. The transfer will be undertaken using PPE as per HPS guidance

Arrival at RIE:

5. The patient and transfer team will be received at the PCI entrance by a Critical Care staff member in PPE.
6. The patient will be swiped through the access doors past the cath lab to the lifts on the left of the corridor.
7. On exiting the first floor the patient will be taken along the corridor and enter Critical Care via the “117” entrance.

Post arrival on 118:

8. The patient ET tube will be clamped prior to disconnection
9. The patient will be connected to the 118 Ventilator and monitoring by the transfer team and receiving Critical Care staff member.
10. The receiving Critical Care staff member will observe/trouble shoot the WGH transfer team remove their PPE.
11. The WGH transfer team will exit the room and “Pause” handover will be undertaken outside the patient room.
12. The WGH transfer trolley should be wiped down in side room with Chlorclean & then thoroughly cleaned in cleaning room wearing appropriate PPE. Follow Appendix 4 in guidance

**Critical Care Guidelines
FOR CRITICAL CARE USE ONLY**

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