

COVID-19 RIE Level 3 Intra-hospital CT Transfer Action Card

Pre departure:

1. The transfer will be discussed and arranged between Critical Care and CT medical and nursing staff as per standard practice. A supply of PPE will be sent ahead to CT for return trip Donning
2. The transfer will be undertaken using PPE as per HPS guidance
3. Tube clamps will be used to prepare the patient for transfer
4. The transfer will be done by a minimum of 4 ICU team members (one will be an Senior rota trainee or consultant). Portering staff can facilitate passage through the hospital but will not be in close contact with the patient (not FFP3 fitted).
5. Standard transfer bags will be taken with the addition of tube clamps. The transfer bag will be double bagged in two orange bags.
6. Ensure trolley or bed is wiped down with chlorclean prior to leaving the room.
7. The most direct route will be taken to CT as per usual practice.

Arrival at CT:

8. The ICU transfer team will undertake patient transfer on to the CT table
9. The ICU transfer team will Doff PPE with a designated spotter.
10. One transfer team member will enter control room to observe monitoring. Another transfer team member will don PPE for emergency entry to room if required.

Following Scan completion:

11. The rest of the transfer team will Don the pre-prepared PPE equipment prior to re-entering the CT room.
12. The ICU transfer team will undertake patient transfer off the CT table
13. The ICU team will undertake transfer back to 118
14. On arrival back in 118 the patient will be reconnected to the ICU ventilator using tube clamps
15. The ICU transfer team will Doff PPE using a spotter

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