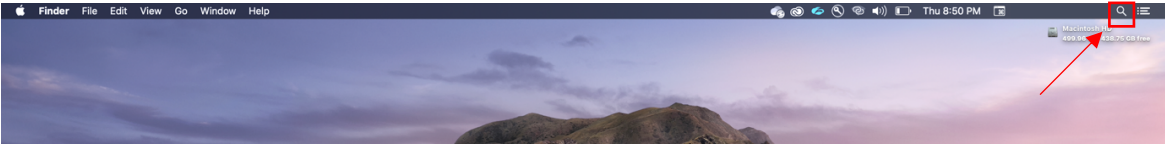



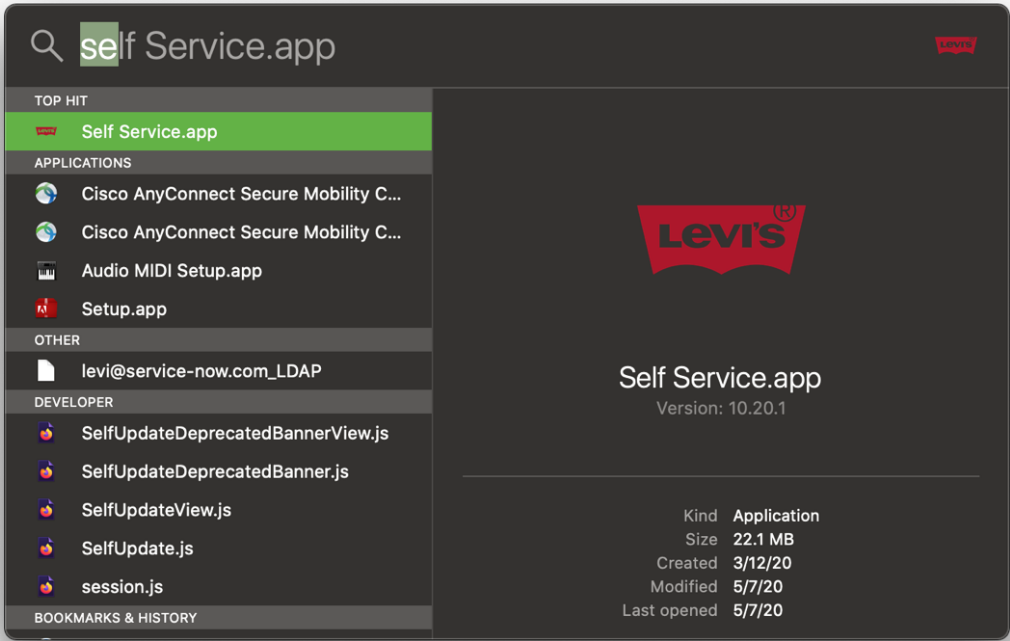
How to Elevate to get Administrative Privileges

Search and launch the “Self Service” app using spotlight search

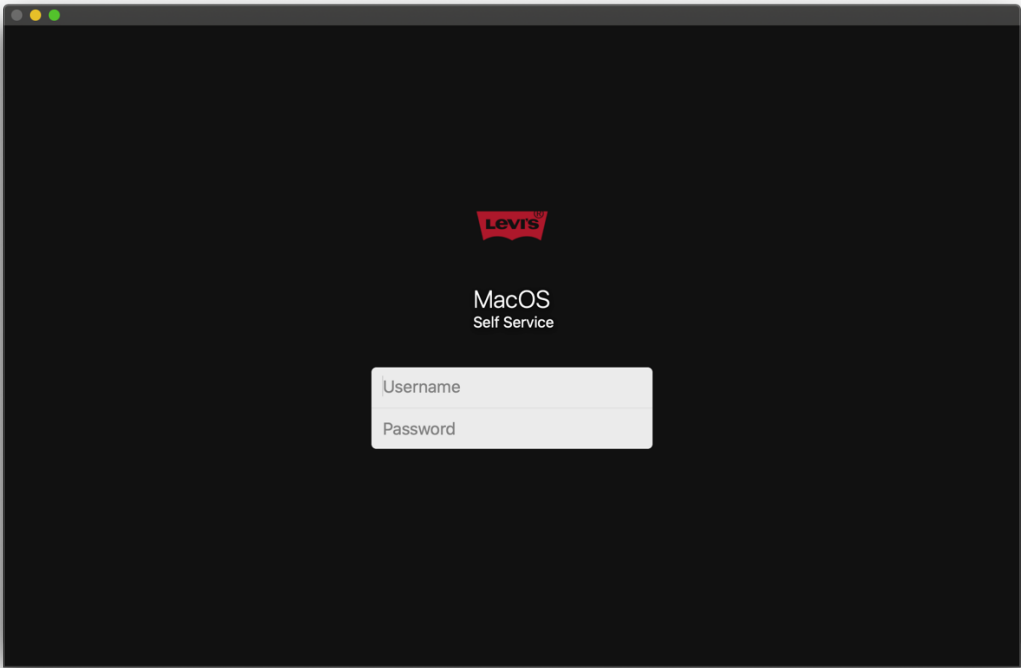


Look for the  in the Finder menu at the top right corner of your Mac display

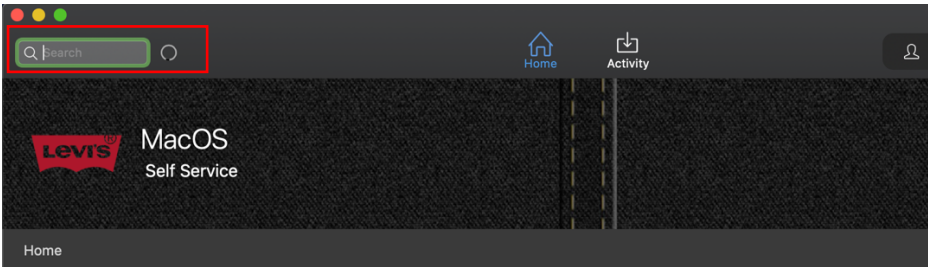
> type Self Service > open application



Sign in with your Levi username and password credentials



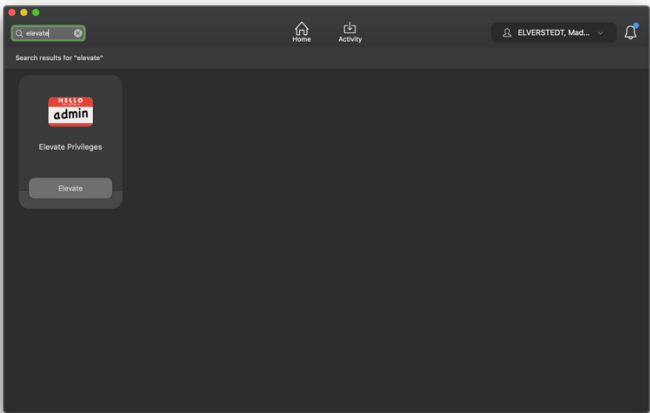
Once logged in, locate the search field at the top left of Self Service window



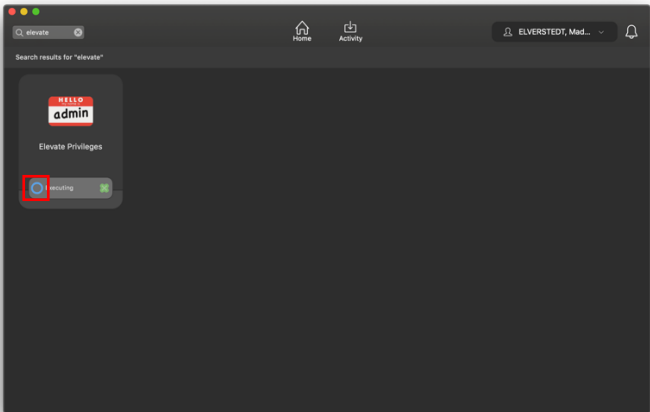
Type “Elevate” in to search field

Click “Elevate”

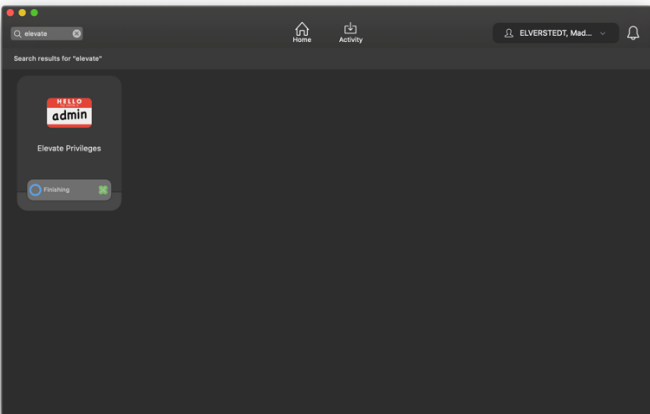
It will process very quickly, see next few images



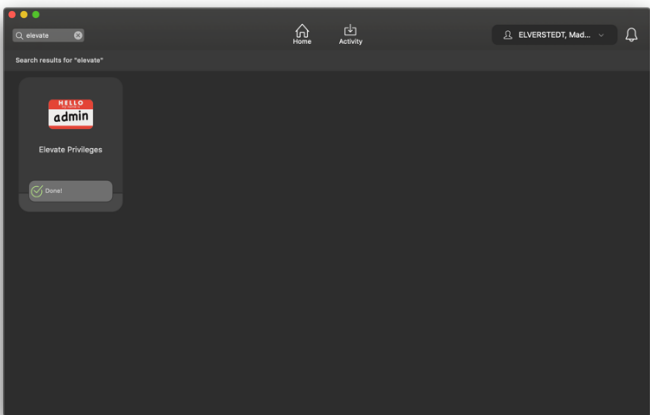
The loading circle will say “Executing”



Then “Finishing”

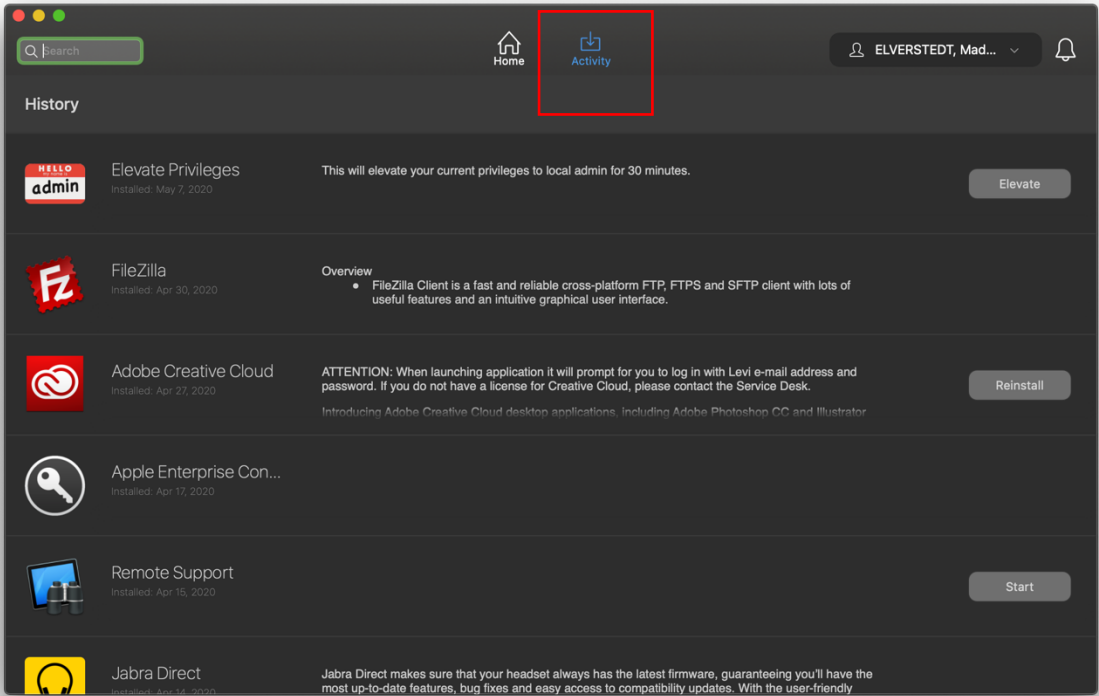


Lastly “Done!”



You can check that it completed by clicking on “Activity” at the top center of the Self Service Window

If it shows as “Installed (date)” = Completed



No further steps needed, when prompted for Admin credentials use your Levi’s username and password (your name may be auto filled, if so – simply enter your Levi’s password and continue)

****You will have Administrator privileges for 30 minutes**

There is no limit on how often you can elevate!