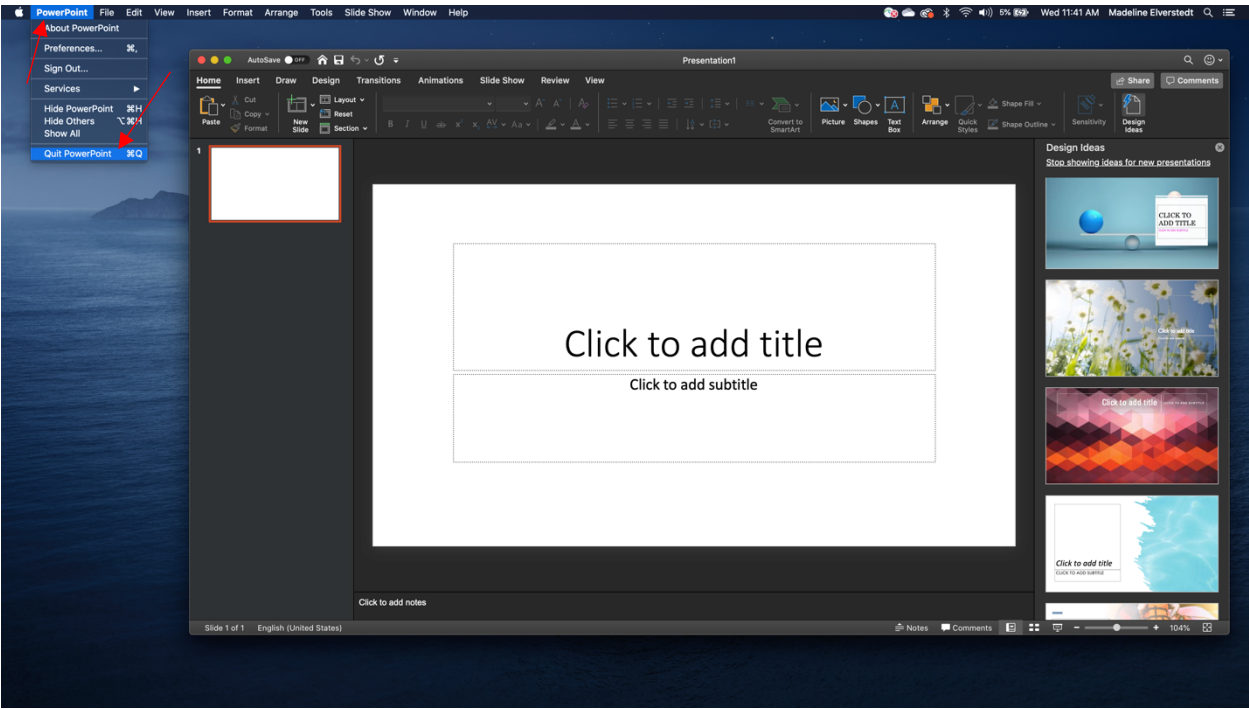


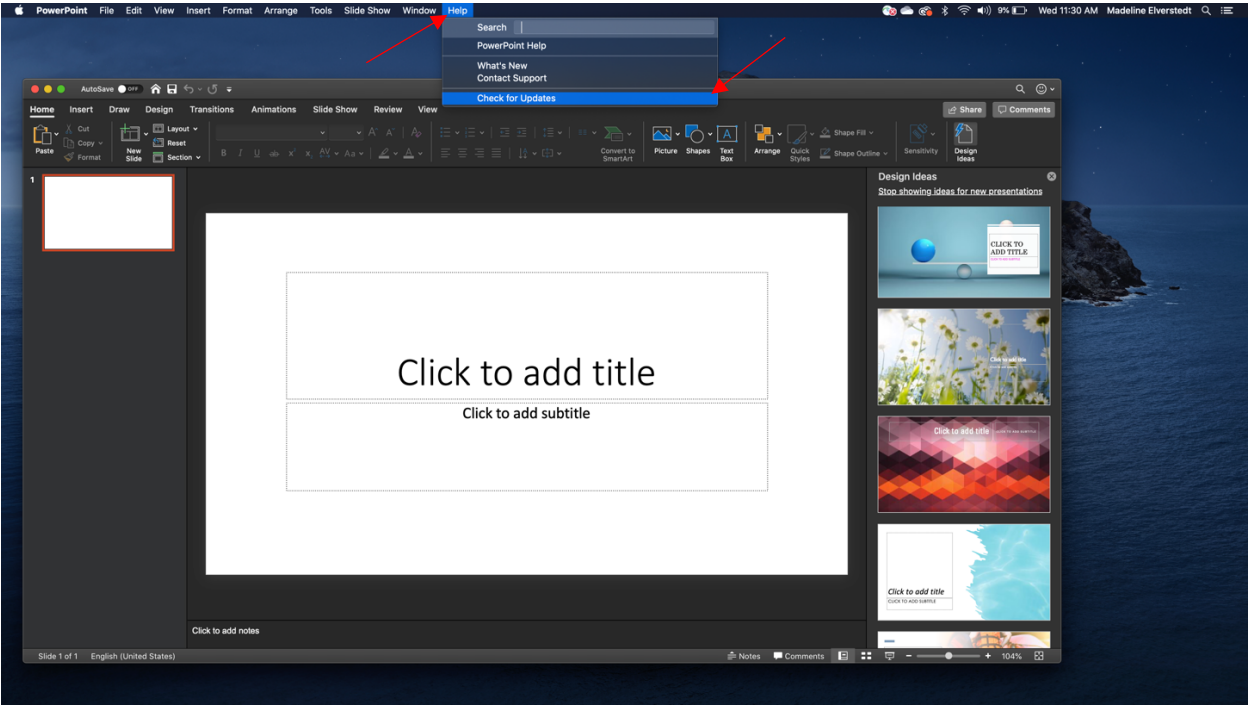
Save any open work and Quit **all** Microsoft Office apps



Launch any office app

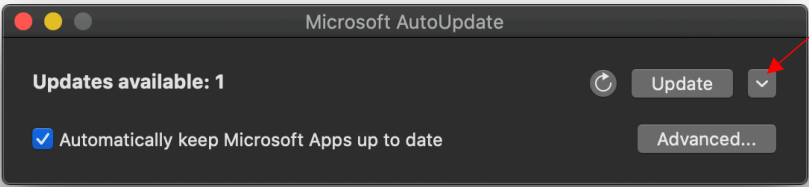
Navigate to the finder menu at the top of desktop and click **“Help”**

Next, click **“Check for Updates”**

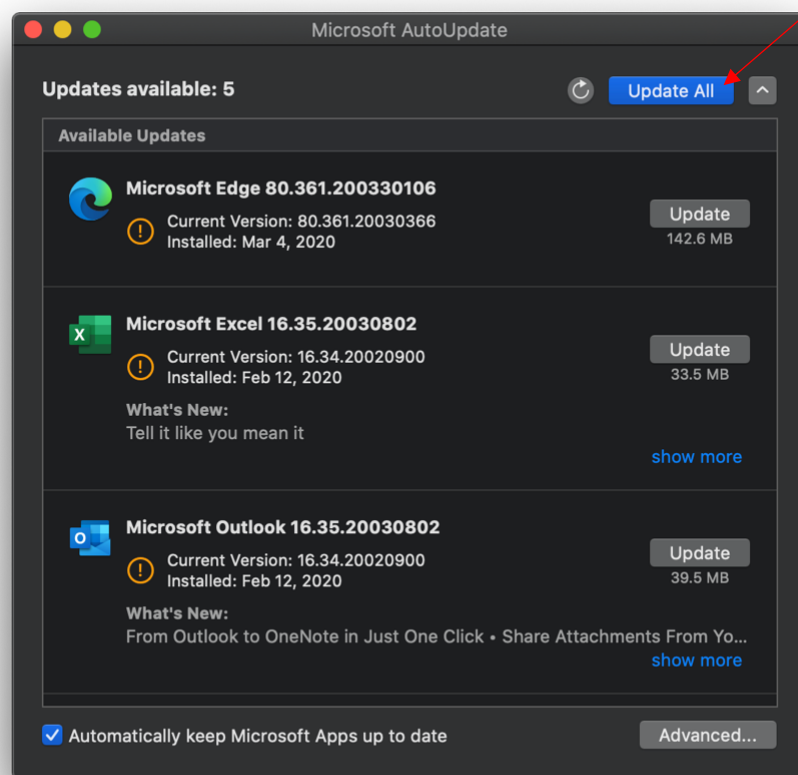


This pop-up window should appear after selecting Check for Updates

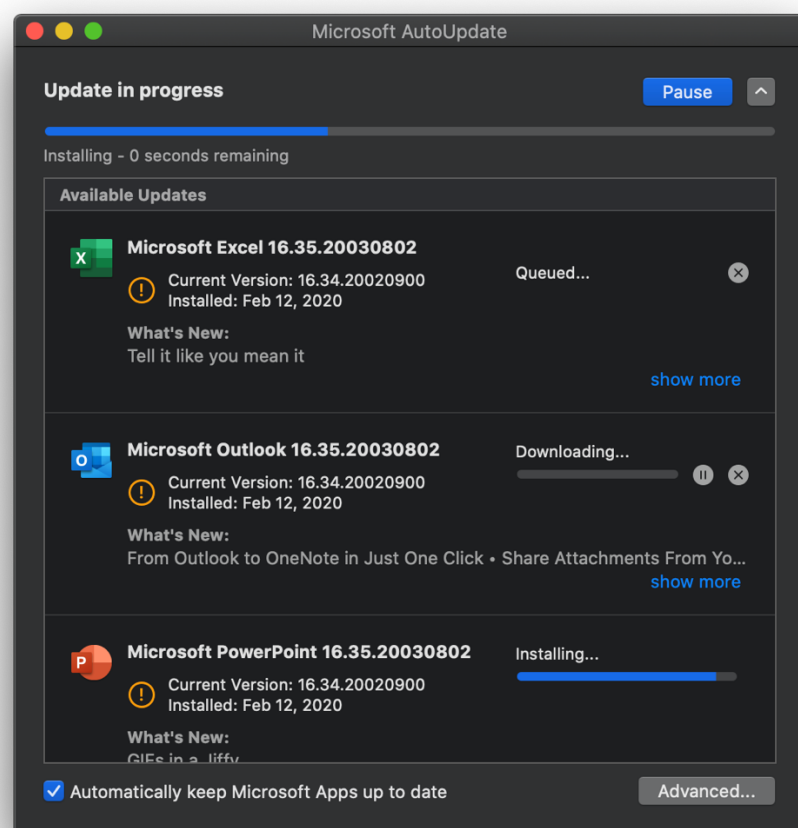
Click the downward facing arrow to expose available updates



Click "Update All"

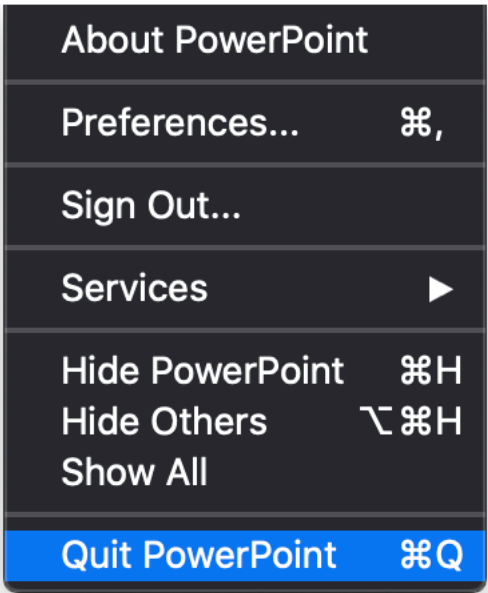
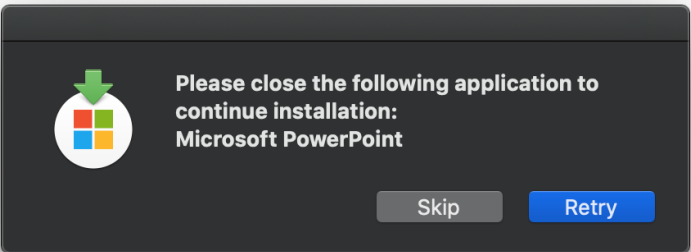


Actual download/install speeds may vary



If this pop-up appears:

Quit the application as shown in the first step



This is what it will look like once all apps have updated

Completed!

