

How To: Set Up and Add hp Printer in macOS

Follow the included instruction material to connect and power on the hp printer

On the printer's display panel select a Language.



Confirm the Language selection



On the printer's display panel select a Country/
Region



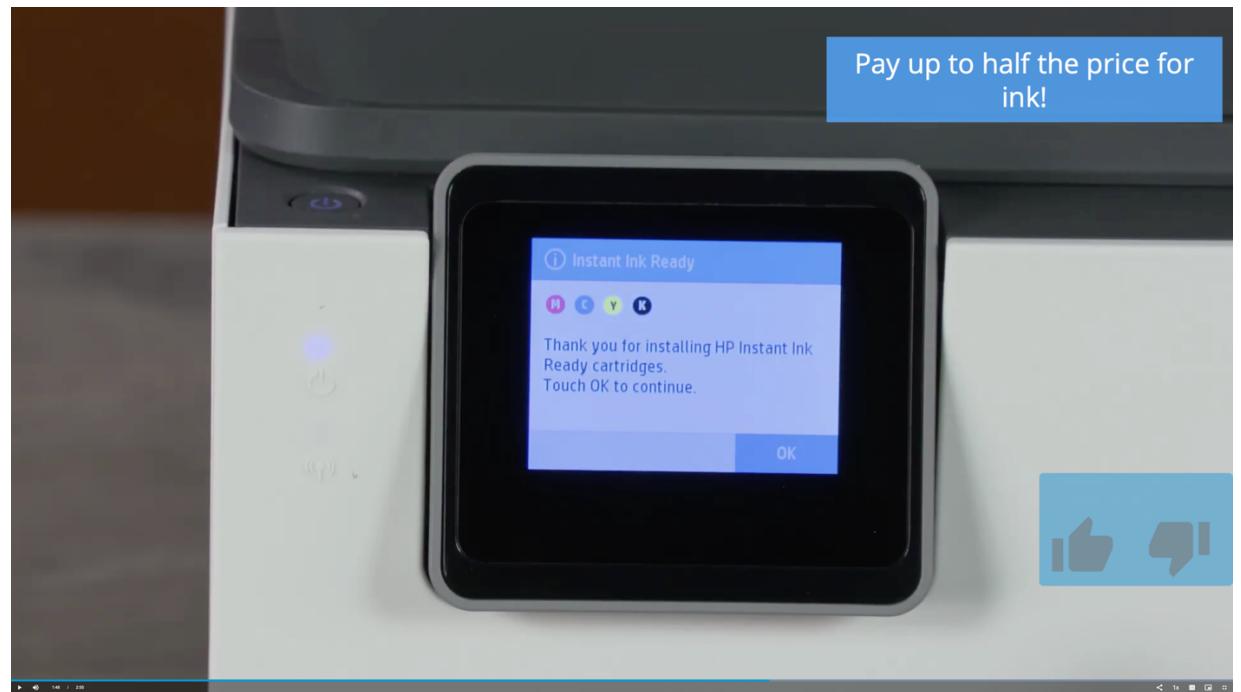
Confirm the Country/
Region selection



Follow the included instruction material or video to install Ink cartridges



Confirm by selecting
"OK" on the printer's
Control
Panel



Follow the included instruction material or video to insert paper in tray
Confirm by selecting "OK"



The "123.hp.com" may not work due to the AppStore being blocked on macOS for Levi Macs

Instead, please tap "?"



Please have your WiFi network name and password ready

Select the method you would like to use to connect the printer to your home network

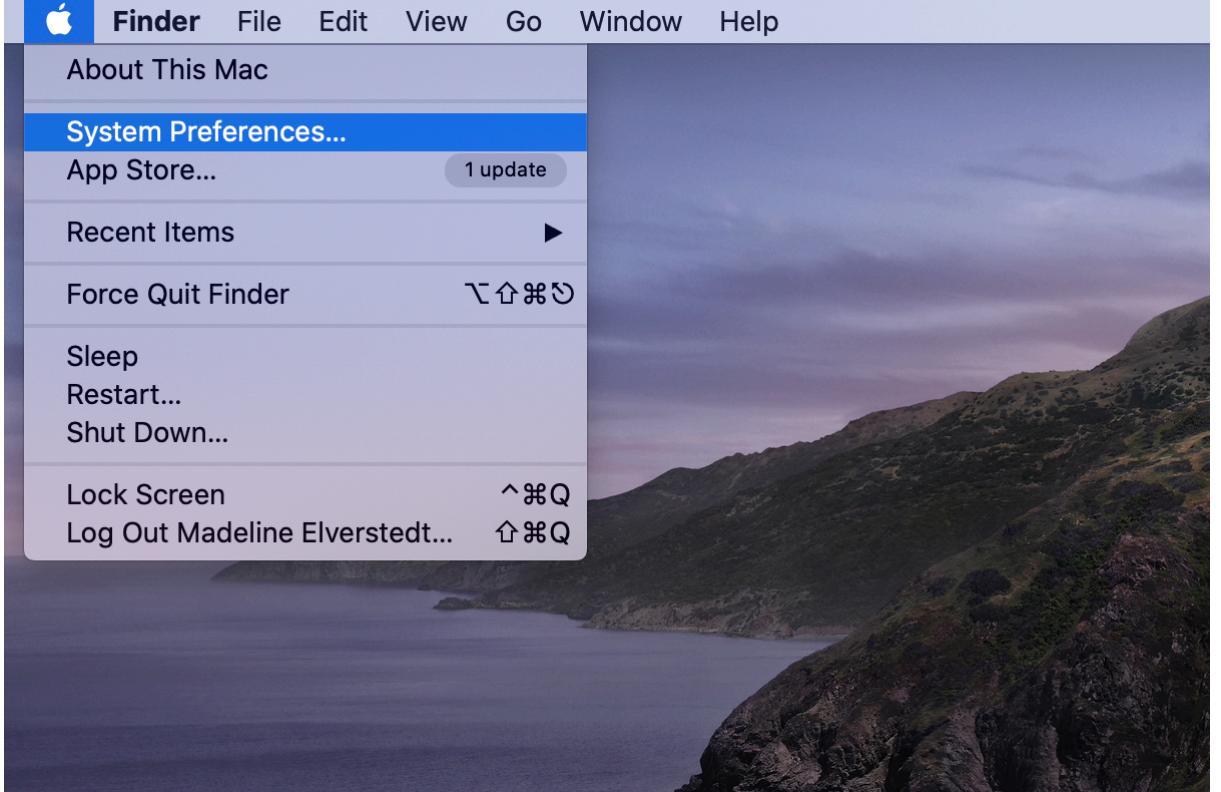
WiFi or **Ethernet** work best!

Enter your WiFi name or select from list of networks available

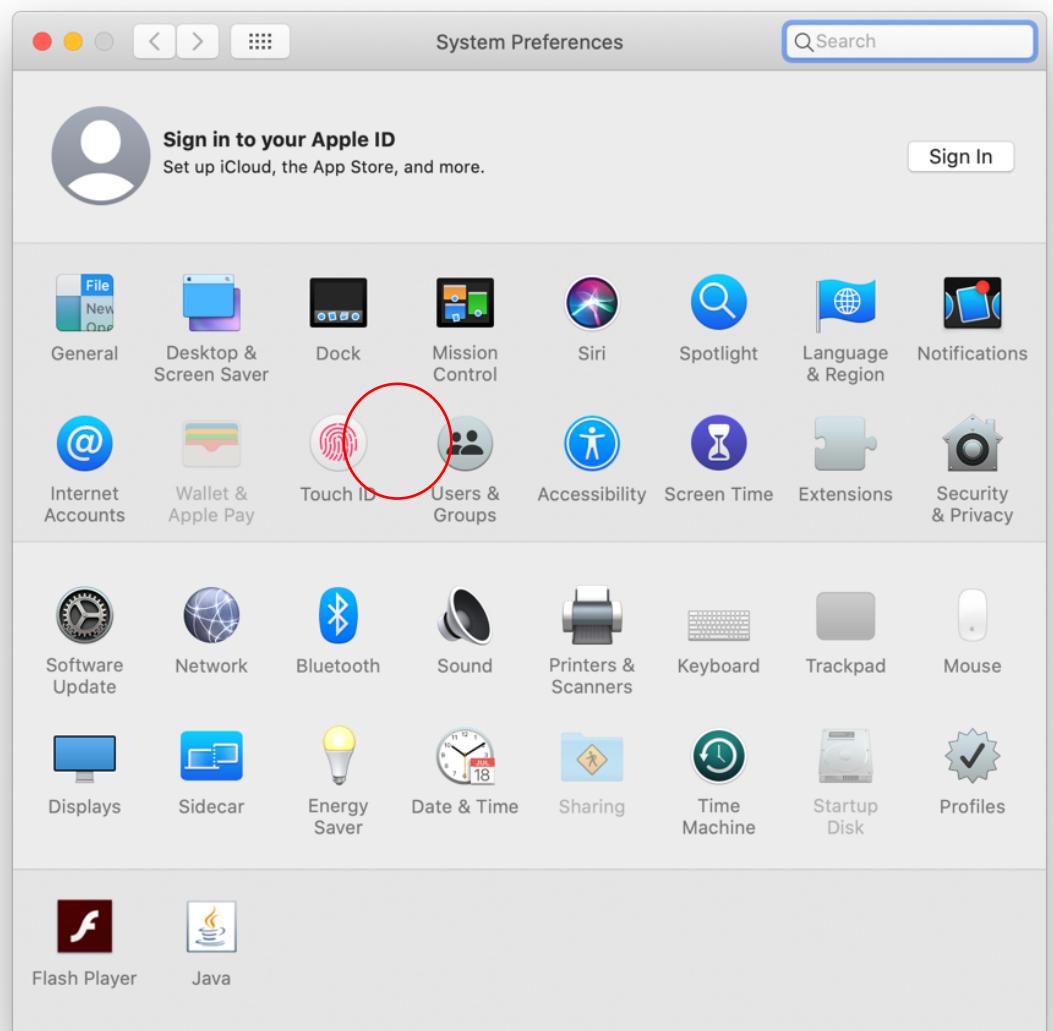
Once connected, move on to the next steps on how to add a printer to Mac

Enter your password for your WiFi network

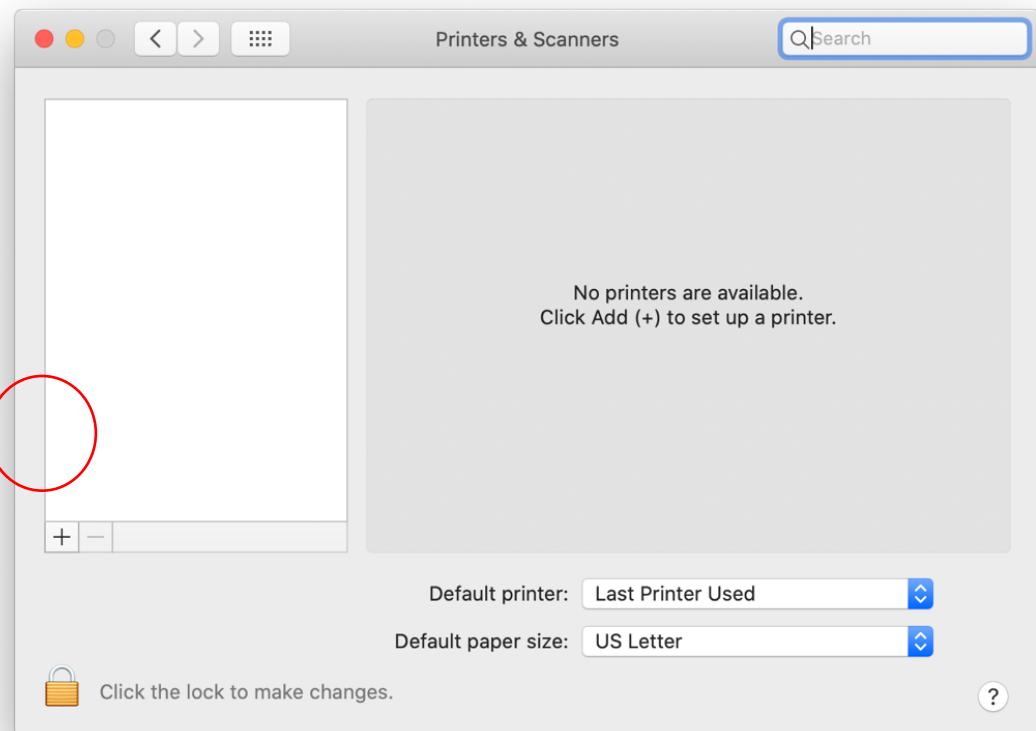
On your Mac, open System Preferences



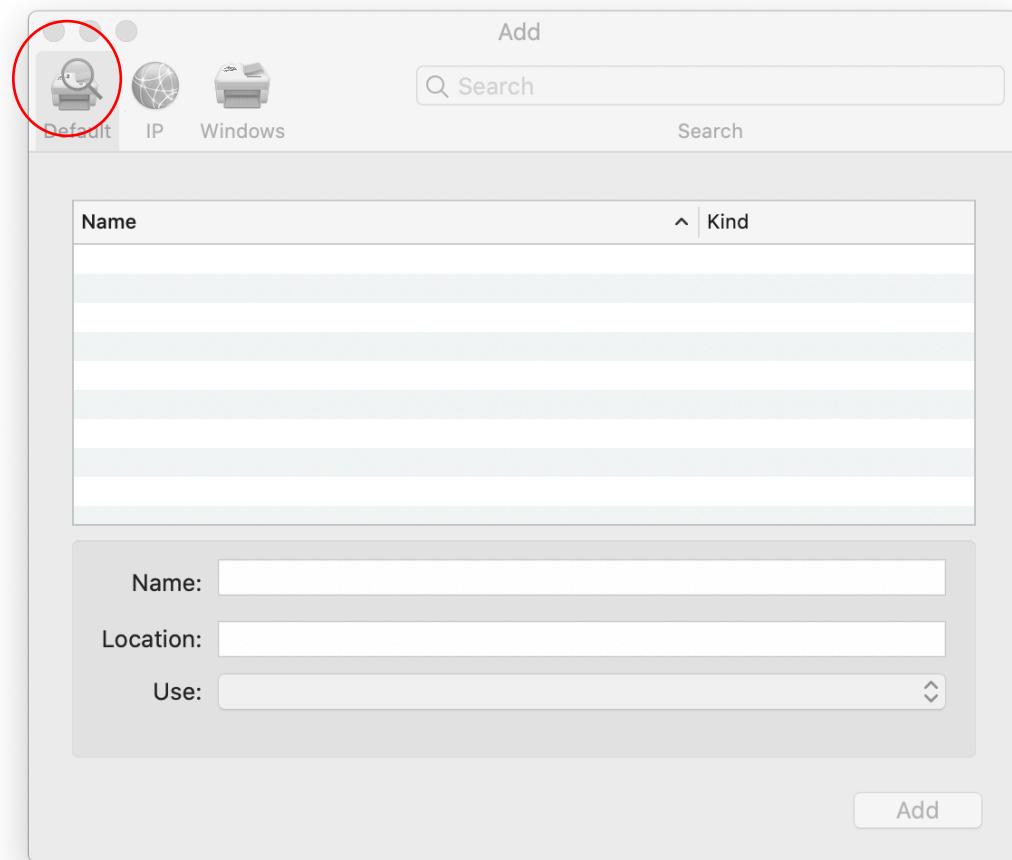
In System Preferences select
"Printers & Scanners"



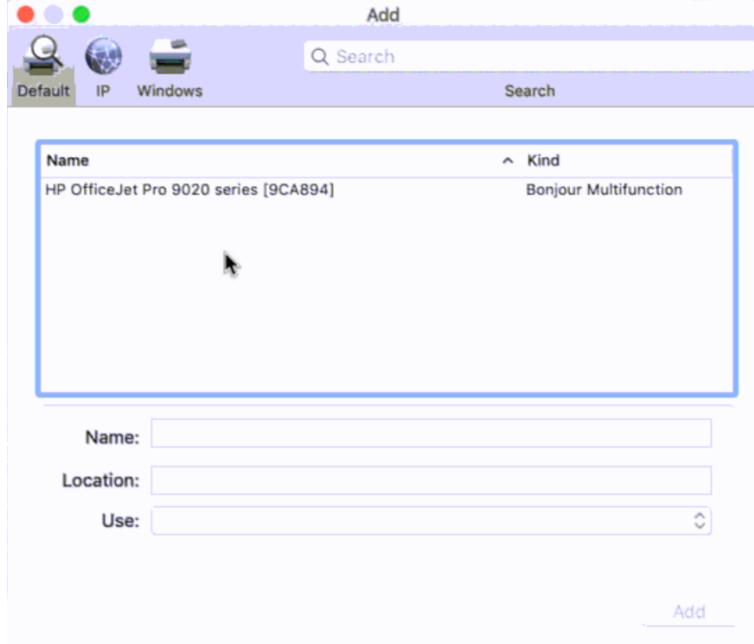
Click the “+” to add a new printer



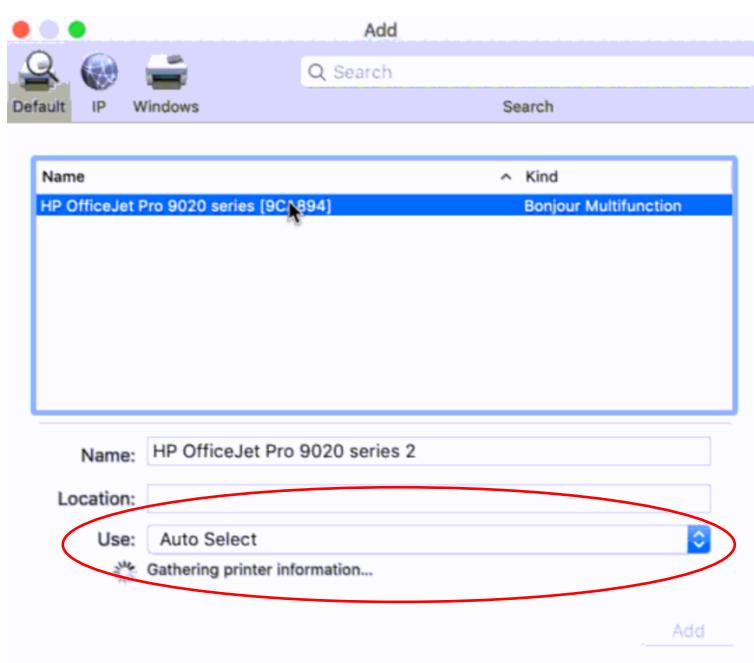
Ensure that “Default” is selected, this will allow your Mac to search for printers connected to your WiFi network



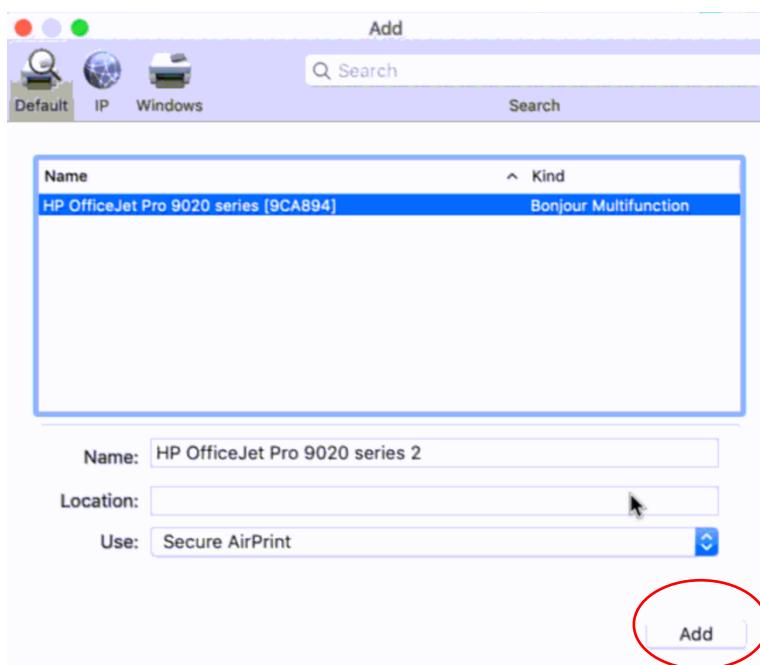
Select the printer you want to add



Your Mac will automatically search for the appropriate “Use” option

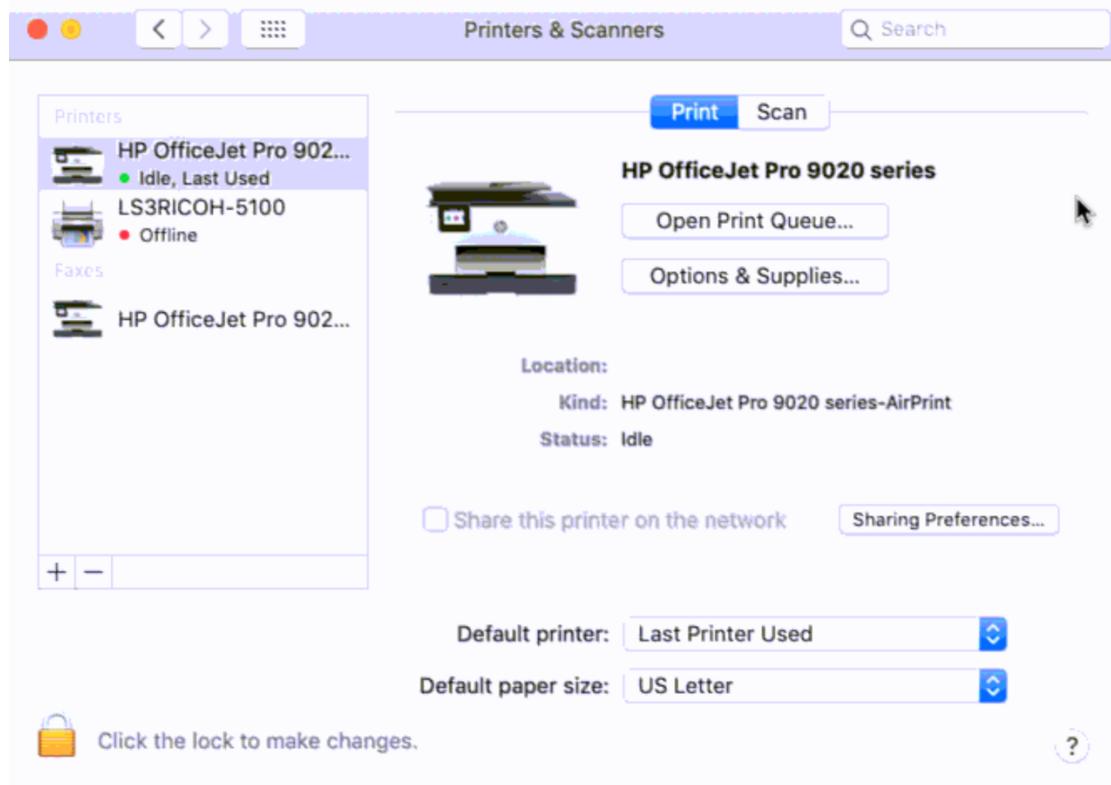


If possible, use “Secure AirPrint”



Click “Add”

Once the printer is successfully added, it will appear in the left panel of the Printers & Scanners window



Please verify that printer is functioning by printing a test page

If it prints > you have completed this process!

For further support please partner with IT Support.