Kenny Ellis

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3/3/18

Dear HR,

I am writing concerning the Business Analyst position at Zayo. With a Bachelor’s degree in Computer Science, I am sure that I have the skillset and work ethic to be a worthy candidate for the position.

During my college career, I have had previous software development internships. All of which, challenged me to think creatively and encouraged me to produce quality end products. While interning for Emerson, I worked on a variety of projects from building sites, working with their databases, and automating processes for their IT/Business Intelligence teams. During this opportunity, I developed my team communication, organization, and leadership skills working alongside various teams on a multi-deadline basis.

My personal drive for knowledge gives me the ability to achieve success in the work place. I’m also confident in any social environment, which helps while working alongside various teams. Given my experiences in different work environments, and with various programming languages as referenced on my resume, I’m sure that I would be a great fit for the Business Analyst position at Zayo.

Please feel free to contact me if there’s anything I can do to help with the future interviewing process.

Thank you,

Kenny Ellis