

WAWIRE NGAO KEVIN

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- Wawire Ngao Kevin
- Rt.Hon.Dr.Ngao Kevin EGH
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EDUCATION

BACHELOR OF SCIENCE - B.SC, MATHEMATICS AND COMPUTER SCIENCE

Kirinyaga University
Second Class Upper
2021 - 2025

Fr. Kemper Sisokhe Secondary School
2017 - 2020

St.Patrick Sisokhe Primary School
2008 - 2016

SKILLS

SUMMARY

BMC holder with 5 years' experience in ICT, web development, health admin, security, cleaning, hotel and retail services. I create portfolio websites, personal websites, e-commerce, and custom systems. Held roles as IT Consultant, Network/HMIS Admin, and receptionist at KCR-Hospital. Also gained skills in security, cleaning, and retail roles including customer service and inventory handling.

EXPERIENCE

IT CONSULTANT

Kerugoya County Referral Hospital (Kirinyaga)

Apr 2024 - Aug 2024

- Provided IT support, managed system maintenance, resolved technical issues.
- Installed, configured, and updated operating systems and hospital applications.
- Monitored and maintained the hospital's LAN and internet connectivity.
- Helped ensure system backups and digital data integrity protocols.
- Resolved printer, and network issues across departments.
- Participated in inventory management of ICT hardware and peripherals.

- Teamwork
- Excellent Communication skills
- Customer Service
- Data entry
- Operating system installation
- Retail Management
- Front Office Management
- Computer networking
- Web design and development
- Receptionist
- Inventory management skills
- Administrative Assistant
- System maintenance

CERTIFICATION

UNESCO CLUB CERTIFICATE OF MEMBERSHIP

UNESCO Associated Schools Network (ASPnet) – Kenya

UNESCO-KEN-CLUB-2025-0037

Apr 2025

Hobbies

1. **Volunteering in community service**
2. **Listening to podcasts**
3. **Hiking and nature walks**
4. **Traveling and exploring new cultures**
5. **Watching tech documentaries and tutorials**

NETWORK ADMINISTRATOR

Kerugoya County Referral Hospital (Kirinyaga)

Apr 2024 - Sep 2024

Managed hospital's network infrastructure, ensured stable connectivity, configured routers, and handled troubleshooting.

HMIS ADMINISTRATOR

Kerugoya County Referral Hospital (Kirinyaga)

Apr 2024 - Sep 2024

- Oversaw Health Management Information Systems, maintained accurate digital health records, and supported data reporting tools.
- Provided technical assistance for digital patient records and HMIS modules.
- Contributed to the Health Digitization Initiative under mentorship, helping integrate data from other facilities.

RECEPTIONIST/ FRONT DESK OFFICER

Kerugoya County Referral Hospital (Kirinyaga)

Apr 2024 - Sep 2024

Managed digital reception services, handled patient data entry, appointment scheduling, and front-desk ICT operations.

SECURITY PERSONNEL

Royal security

Apr 2023 - Aug 2023

- Guarded ABSA Bank premises, providing secure access control and visitor verification.
- Reported incidents, maintained discipline, and ensured professional security operations.

- Built rapport with clients and staff while ensuring full compliance with security protocols.

CLEANING/STEWARD SERVICES

Kirinyaga University

Oct 2021 - Mar 2022

Collaborated with team members to carry out general cleaning, waste management, and maintained hygiene in residential and institution offices as assigned

WEB & SYSTEMS DEVELOPER (FREELANCE)

Self-employed

Sep 2021 - Present

Design and develop portfolio websites, personal websites, e-commerce platforms, school and hospital systems for clients at affordable rates.

HOTEL ATTENDANT

Private Hotel Nairobi (South B)

Apr 2021 - Aug 2021

Served meals, maintained cleanliness, handled customer orders, supported kitchen operations, and ensured a welcoming environment for guests.

SUPERMARKET ATTENDANT

Naivas supermarket (Nairobi South B)

Dec 2016 - Feb 2017

Handled inventory, restocked shelves, supported

customer service, operated tills, and maintained store cleanliness. Used POS systems in financial transactions

Portfolio

- <https://github.com/kenxux>
- <https://www.linkedin.com/in/wawire-ngao-kevin-99250b224>