

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA
REGULAR BOARD MEETING
SEPTEMBER 17, 2019
5:00 P.M.

(ESTIMATED TIMES)

5:00PM – CALL MEETING TO ORDER

5:02PM – PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

5:03PM – APPROVAL OF THE AUGUST 29, 2019 REGULAR BOARD MEETING, AUGUST 30, 2019 SPECIAL BOARD MEETING, SEPTEMBER 3, 2019 REGULAR MEETING MINUTES; VOUCHERS FOR WARRANTS: ACCOUNTS PAYABLE WARRANTS –1909-UTL, 1909-SUT, 1909-2S, 1909-2L, 1909-2RD, 1909-3S, 1909-2E, 1909-MED (pending) AND PAYROLL WARRANTS –PR19-B28, PR19-B29, PR19-B30 (pending). (A CHECK REGISTER IS ON FILE IN THE CLERK’S DEPARTMENT OF FINANCE AND ACCOUNTING TO THE BOARD FOR ALL CHECKS AND WARRANTS APPROVED BY THE BOARD AT THIS MEETING) (NEEDS SIGNATURE)

5:05PM – Pam Skinner – Drug Policy

5:08PM – Jasmine Whitehead, Tiffany Beiler – 4-Mile Creek Committee

5:11PM – Dr. Kwame Owusu Daaku – University West Florida

5:14PM – Charlie Johnson – Johnson House Moving

5:17PM – Cynthia Pettis

5:20PM – Live Oak Heights – Deed Restriction Violation

5:23PM – Road Abandonment

HHRP Program

5:26PM – Colin Bingham – Community Development Corporation
Contact # 904-553-7336

5:29PM – Ron Mulberry – Champion Funds

5:32PM – Kelly King – Health Dept.

5:35PM – Items to Dispose

5:38PM – Rita Maupin - Library

5:41PM – Chelsea Ranew – Projects and Grants Coordinator
FWC FBIP Neal Boat Landing Amendment #1

5:46PM – CLERK TIME

5:49PM – ATTORNEY TIME

5:52PM – COMMISSIONER TIME: HUNT, MONLYN, WISE, HALL, CHAIRMAN

MEETING ADJOURN @ 5:55PM

Anyone who may wish to appeal any decision which may be made at this meeting will need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal will be based.

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL BUDGET MEETING MINUTES
AUGUST 29, 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
EARL HUNT
JERAL HALL
DANNY RAY WISE**

**CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
KATHY STEWART, CLERK FINANCE OFFICER
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the special meeting (held in the EOC) to order at 2:14 P.M.; CT.

Chairman Bailey stated the purpose of the special meeting is to discuss changes in the proposed budget for fiscal year 2019-2020 and emergency management concerning Hurricane Dorian.

Clerk Hand stated the approved 2019-2020 budget changes from the August 6, 2019 meeting were employee raises at 1.5% (25 cents per hour per employee), funding of 100% of employee (only) health insurance and unused health insurance premiums for Commissioner Bailey and Commissioner Hunt to be used for Altha Community Center and Kinard Community Center projects. Also, additional revenue of \$23,856 was budgeted due to a change in the estimated Local Discretionary Sales Surtax.

Clerk Hand stated the Supervisor of Elections budget was decreased in the amount of \$7,440 due to grant funding discussed in the August 20, 2019 meeting.

Clerk Hand stated there are revisions to the Library budget provided by Ms. Maupin, Library Director. Clerk Hand stated there is an increase in State Aid, an increase in Panhandle Public Library Cooperative System (PPLCS) revenue, raises, health insurance and various line item revisions. Clerk Hand stated there is no increase to the transfer from the Board of County Commissioners.

- ❖ A motion to accept the Library budget revisions as presented by Clerk Hand was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Clerk Hand stated that after the effect of the previously discussed revisions the budget will result in a decrease in reserves in the amount of \$685,016.

Clerk Hand stated in prior years the Riparian County Stakeholder Coalition has not been funded and the 2019-2020 budget draft includes funding of \$5,000.

- ❖ A motion to reduce the Riparian County Stakeholder Coalition budget to \$2,500 was made by Chairman Bailey and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Regular Board Meeting August 29, 2019

Clerk Hand stated an actuary study is required as part of the County's financial statement presentation. The Governmental Accounting Standards Board (GASB) Statement #75 requires this study be done annually. The estimated cost for the study is \$7,500 and the current budget includes only \$5,100. Clerk Hand requested an additional \$2,400 be added to the budget to fund the GASB 75 report.

- ❖ A motion to increase the professional services line item in the amount of \$2,400 was made by Chairman Bailey and the motion was seconded by Commissioner Hunt. The motion was approved unanimously 4-0.

Clerk Hand stated the first Truth-in-Millage (TRIM) Public Hearing is scheduled for September 9, 2019 at 5:01 PM, CT and the final TRIM Hearing is scheduled for September 23, 2019 at 5:01PM, CT.

Chairman Bailey stated raises were approximately a \$50,000 increase in the total budget and the health insurance budget revision was approximately \$16,000. Chairman Bailey stated there was an approximate \$250,000 decrease in ad valorem property taxes compared to the prior year as a result of Hurricane Michael.

ROSTAN CONTRACT

Chairman Bailey stated the County has received a bill from Rostan Solutions in excess of the contract amount of \$150,000. Chairman Bailey stated he sees no advantage to continue the relationship with Rostan Solutions and recommended to the Board the termination of the contract with Rostan Solutions. Chairman Bailey stated negotiations of the final bill will need to be resolved with Rostan.

- ❖ A motion to terminate, as provided within the terms of the contract with Rostan Solutions was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

Clerk Hand stated she would email Rostan Solutions the Board's decision to terminate the contract at the conclusion of the Board meeting.

LOCAL STATE OF EMERGENCY

Chairman Bailey stated the County is still under a Local State of Emergency for Hurricane Michael and recommends the Board declare a Local State of Emergency for Hurricane Dorian.

- ❖ A motion to declare a Local State of Emergency for Hurricane Dorian was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

RESOLUTION # 2019-32
CALHOUN COUNTY
BOARD OF COMMISSIONERS

RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY

WHEREAS, the Calhoun County Board of County Commissioners have met and considered the conditions caused by Hurricane Dorian, severe weather conditions, and the fact that there is a likelihood of substantial injury to the population and substantial damage due to the loss of property, therefore

BE IT RESOLVED that the Calhoun County, Florida, is hereby declared to be in a state of emergency.

Due to the rapid escalation of this problem and the requirement for rapid action, publication of notice of this special meeting of the Board of County Commissioners is not practical. Furthermore, the Board of County Commissioners hereby exercises its authority and waives the proceedings and formalities required by law of a political subdivision as provided by Florida Statutes 252.38.

While the state of emergency continues to exist, the County shall have the power and authority to carry on those activities set forth in Florida Statutes 252.38, including but not limited to: appropriate and expend funds; make contracts, obtain and distribute, equipment, materials and supplies for emergency management purposes; provide for the health and safety of person and property, including emergency assistance to the victim of any emergency; and direct and coordinate the development of the emergency management plans and programs in accordance with the plans and policies set forth by federal and state emergency management agencies;

To appoint, employ, remove or provide with or without compensation, coordinators, rescue teams, fire and police personnel and other emergency workers;

To establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations;

To assign and make available for duty the offices and agencies of the political subdivision, including the employees, property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services, police, transportation, construction and similar items of services for emergency operation purposes, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision.

To request state assistance or invoke emergency-related mutual-aid assistance by declaring a state of local emergency in the event of an emergency affecting only one political

subdivision. The duration of this state of emergency declared locally is limited to 7 days; it may be extended, as necessary in 7-day increments.

By special order of the County Commissioners in a vote of 4 to 0, this 29th day of August, 2019.

Chairman Bailey stated the fuel needs for the County will not be hindered. Chairman Bailey stated equipment will be ready if the need arises. There was further discussion.

Chairman Bailey stated he will have more information on shelter openings once the school board meets later in the day and votes on the Interlocal Agreement for Emergency Shelters between the School Board and County Commissioners. There was further discussion.

Chairman Bailey called for a Special Meeting Friday, August 30, 2019 at 2:00PM.

TURNKEY PROJECT CONSIDERATIONS

Chairman Bailey stated the Board met with Synergy Design & Engineering last Thursday, August 22, 2019 regarding four (4) turnkey recommendations. Chairman Bailey stated those projects being Hangar #1, Hangar #3, the Recycling Center and Warehouse.

- ❖ A motion to award Hangar #1, Hangar #3, the Recycling Center and Warehouse turnkey projects to Synergy Design & Engineering was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 4-0.

New Hire

Clerk Hand presented on behalf of Ms. Ranew a request to hire Destiny Barbato full time under the Emergency Management Office in the position of Emergency Management Coordinator. Clerk Hand stated Miss Barbato has been working in the office under the Dislocated Worker Grant and has been an asset to the office. Clerk Hand stated Ms. Ranew request of the Board to hire Miss Barbato outside of the standard advertise hiring procedures. Commissioner Hunt stated he prefers to follow the hiring policies and Chairman Bailey agreed with him. By consensus the Board agreed to follow the standard five (5) days in house job advertising.

Magnolia Volunteer Fire Department

Chairman Bailey stated at the time of the Magnolia Volunteer Fire Department notified the County of their plans to disband there was a mortgage on the firehouse in the amount of \$28,929.33. Chairman Bailey recommends the Board pay off the mortgage with the monies from the insurance proceeds. Commissioner Hunt stated his concerns regarding future ownership of the building and property.

- ❖ Commissioner Hunt made a motion to table the discussion until the ownership of the property is known. The motion died due to a lack of a second.
- ❖ A motion to pay off the mortgage on the Magnolia Volunteer Fire Department with the insurance proceeds was made by Commissioner Wise and the motion was seconded by Commissioner Hall. The motion passed 3-1 with Commissioner Hunt voting no.

Regular Board Meeting August 29, 2019

STATE HOUSING INITIATIVE PARTNERSHIP (SHIP)

Chairman Bailey stated the County was in error on the value placed on Jackie White's property on the SHIP bid analysis. Chairman Bailey stated with the correct values the bid would have been accepted and moves to award the bid to Chariot Construction in the amount of \$18,000.

- ❖ A motion to award the Jackie White bid to Chariot Construction was made by Chairman Bailey and the motion was seconded by Commissioner Hall. The motion passed unanimously 4-0.

There being no further business, the meeting adjourned at 3:01PM.

Gene Bailey, Chairman

ATTEST:

Carla A. Hand, Clerk of Court

Calhoun County Housing Needs Assessment

Proposed UWF Student Work Teams and Advisors

Hurricane Michael significantly impacted housing in Calhoun County and the County in partnership with FEMA has commissioned the University of West Florida (UWF) Department of Earth and Environmental Sciences, under the auspices of the EPA College Underserved Community Partnership Program (CUPP), to undertake a housing needs assessment for Calhoun County. This assessment will utilize the recommendations from the FEMA-HUD Hurricane Michael Housing Impact Assessment (DR-4399) as its scope of work.

Students will work in teams, and engage with County staff and other housing and planning professionals as advisors, to provide input to their activities. Below are the student teams with their descriptions, following the list:

- Housing, Transportation, and Employment
- Affordable Housing
- Home and Flood Insurance
- Capacity Building
- Education and Outreach
- Housing Quality and Storm-Resiliency

Housing, Transportation, and Employment

Advisor:

Student Contact:

This team will take on the DR-4399 recommendation of looking into the “*replenishment of workforce housing near employment hubs.*” The team will identify employment hubs (areas of existing or potential concentrated economic activity) within Calhoun County using tools such as [Enviro Atlas](#) and assess the connectivity (via modes of transportation) of these hubs to housing. The team will also explore the possibility of the provision of employer-assisted housing within Calhoun County.

Affordable Housing

Advisor:

Student Contact:

This team will take on the DR-4399 recommendation of looking into the “*redevelopment and expansion of affordable housing stock.*” This team will explore options for the provision of affordable housing (both rental and owned) for low to middle income households within Calhoun

County, including a review of zoning ordinances that may hinder or prohibit the provision of affordable housing in certain areas of the County. The team will assess the current stock of affordable housing and project for future need. The team will also pay special attention to the provision of housing for special populations such as the elderly and people with disabilities.

Home and Flood Insurance

Advisor:

Student Contact:

This team will take on the DR-4399 recommendation of “*increasing access to insurance to improve resiliency.*” The team will explore the barriers to accessing and securing home (for both homeowners and renters) and flood insurance and suggest ways of increasing the purchase of home and flood insurance by residents of the County.

Capacity Building

Advisor:

Student Contact:

This team will take on the DR-4399 recommendation of “*expanding local community development and housing services capacity.*” The team will review existing capacity development opportunities for improving housing within the County and assess the feasibility of available options for the County at the present time.

Education and Outreach

Advisor:

Student Contact:

This team will take on the DR-4399 recommendation of “*executing education and outreach initiatives throughout the recovery process.*” The team will assess existing County strategies and capacity for education and outreach and work closely with the other teams to develop communication briefs or educational materials to make services and resources known to County residents. The team will also explore more effective ways of communicating information to residents throughout the recovery process.

Housing Quality and Storm-Resiliency

Advisor:

Student Contact:

This team will take on the DR-4399 recommendation of “*rebuilding better by improving housing quality and resiliency*.” The team will assess the quality of existing housing stock and make recommendations for the quality of future construction specifically focusing on housing materials and features that will make existing and new construction more storm and/or hurricane resilient. The team will also explore opportunities for changes within the building code that may facilitate this process of improved quality and storm and/or hurricane resiliency.

Schedule of Events

Feedback (if any) required for Outline, Half draft, Full draft and Final Submission of Write-Up

Introductory Meeting	Tuesday, September 17
Outline of write-up	Tuesday, September 24
Half draft of Write-up	Tuesday, October 15
Full draft of Write-up	Tuesday, November 19
Presentations of Work Done (Board of County Commissioners)	Tuesday, November 19
Final composite report	Friday, December 20

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING MINUTES – Hurricane Dorian
AUGUST 30, 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
EARL HUNT
JERAL HALL
DANNY RAY WISE
SCOTT MONLYN**

**CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the special meeting (held in the EOC) to order at 2:00 P.M.; CT.

Chairman Bailey stated there were some items from the August 29, 2019 meeting to follow up.

Clerk Hand stated the Neal Boat Ramp Grant needs to be added to the 2019-2020 Tentative Budget in the amount of \$396,847 as the grant was extended to 3/31/2020.

- ❖ A motion to include the Neal Boat Ramp Grant in to the 2019-2020 Tentative Budget was made by Commissioner Hunt and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

Chairman Bailey stated the Conditional Use Permit required Dollar General in Clarksville to construct an 8' fence adjacent to all residential property. Chairman Bailey stated the fence is causing a view impediment for drivers on Demont Drive. Chairman Bailey stated Dollar General is requesting a release of liability due to the fact the County required the fencing in the Conditional Use Permit. Chairman Bailey stated there will be further discussion at the next Board meeting.

Chairman Bailey stated he signed the Local State of Emergency for Hurricane Dorian this morning.

Chairman Bailey stated the Calhoun County School Board signed the Interlocal Agreement for Emergency Shelter and it became effective August 29, 2019.

Chairman Bailey turned the meeting over to the Emergency Management Interim Director, Ms. Ranew for an update on Hurricane Dorian.

Ms. Ranew stated at this time the tracks are still uncertain if Hurricane Dorian will affect our area. Ms. Ranew stated it is looking unlikely the storm will make it into the Gulf. Ms. Ranew stated Hurricane Dorian is now a Category 3 storm. Ms. Ranew stated at this time we are not expecting much rain from the storm and tropical force winds would not arrive until Wednesday. Ms. Ranew stated we are not expecting any affects from the storm until Wednesday. Ms. Ranew stated she will be on call all weekend should someone need her.

There being no further business, the meeting adjourned at 2:10PM.

Gene Bailey, Chairman

ATTEST:

Carla A. Hand, Clerk of Court



Florida Fish
and Wildlife
Conservation
Commission

Commissioners

Robert A. Spottswood
Chairman
Key West

Michael W. Sole
Vice Chairman
Tequesta

Rodney Barreto
Coral Gables

Steven Hudson
Fort Lauderdale

Gary Lester
Oxford

Gary Nicklaus
Jupiter

Sonya Rood
St. Augustine

Office of the
Executive Director

Eric Sutton
Executive Director

Thomas H. Eason, Ph.D.
Assistant Executive Director

Jennifer Fitzwater
Chief of Staff

Division of Law
Enforcement
Colonel Curtis Brown
Director

(850) 488-6251
(850) 487-0463 FAX

*Managing fish and wildlife
resources for their long-term
well-being and the benefit
of people.*

620 South Meridian Street
Tallahassee, Florida
32399-1600
Voice: 850-488-4676

Hearing/speech-impaired:
800-955-8771 (T)
800 955-8770 (V)

MyFWC.com

September 5, 2019

Chelsea Snowden, Contract & Grants Coordinator
Calhoun County BOCC
20859 Central Avenue East
Blountstown, Florida 32424

RE: Contract No. 17200-A1
Florida Boating Improvement Program (FBIP) Grant Agreement Amendment
Neal Landing Boat Ramp

Dear Ms. Snowden:

Enclosed are two (2) originals of the Grant Agreement Amendment for the project as mentioned above. Please review the Amendment and have an authorized designee sign both copies. Please return both signed originals to me no later than **90** days after receipt of this letter. Upon full execution, an original will be returned to your office.

If you have any questions or need further information, please call me at (850) 617-9593, or e-mail emily.snyder@MyFWC.com. You may also call (850) 488-5600.

Sincerely,

Emily Snyder, Grant Specialist
Florida Boating Improvement Program
Boating and Waterways Section

/ap
Enclosures

**STATE OF FLORIDA
FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION**

AMENDMENT NO. 1 TO AGREEMENT

This Amendment to Agreement No. 17200, referred to as the Original Agreement, is entered into by and between the FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION, whose address is 620 South Meridian Street, Tallahassee, Florida 32399-1600, hereafter "Commission," and the Calhoun County Board of County Commissioners, FEID # 59-6000538, whose address is 20859 Central Avenue East, Blountstown, Florida 32424, hereinafter "Grantee", collectively, "Parties".

In consideration of the mutual benefits set forth herein and in the Original Agreement, the parties agree to amend the Original Agreement, as follows, which amendments shall govern to the exclusion of any provision of the Original Agreement to the contrary:

1. Section 3, of the Original Agreement, is hereby amended to read as follows:

Agreement Period and Commission's Limited Obligation to Pay. This Agreement is made pursuant to a grant award and shall be effective upon execution by the last Party to sign, and shall remain in effect through March 31, 2040. However, as authorized by Rule 68-1.003, F.A.C., referenced grant programs may execute Agreements with a retroactive start date of no more than sixty (60) days, provided that approval is granted from the Executive Director or his/her designee and that it is in the best interest of the Commission and State to do so. Agreements executed under this grant award shall not precede a start date of November 2, 2018. For this agreement, the retroactive start date was not approved. The Commission's Grant Manager shall confirm the specific start date of the Agreement by written notice to the Grantee. The Grantee shall not be eligible for reimbursement or compensation for grant activities performed prior to the start date of this Agreement nor after the end date of the Agreement. For this agreement, pre-award costs are not eligible for reimbursement. If necessary, by mutual agreement as evidenced in writing and lawfully executed by the Parties, an Amendment to this Agreement may be executed to lengthen the Agreement period.

2. Section 1, Project Description, Paragraph D, Term of Agreement, of Attachment A, Scope of Work, of the Original Agreement is hereby amended to read as follows:

Term of Agreement: The term of the Agreement includes two phases: Phase I, Project Construction, and Phase II, Project Site Management. During Phase I, the Calhoun County Board of County Commissioners (Grantee) shall complete the tasks and provide the deliverables described in this Scope of Work. **All Phase I activities must be completed by March 31, 2020.** During Phase II, which includes the remaining term of the Agreement, the Grantee shall maintain the project site as a recreational boating access facility open to the public on a first-come, first-served basis.

All provisions of the ORIGINAL AGREEMENT not specifically amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to Agreement to be executed through their duly authorized signatories on the day and year last written below.

**CALHOUN COUNTY BOARD
OF COUNTY COMMISSIONERS**

Name: _____

Title: _____

Date: _____


**FLORIDA FISH AND WILDLIFE
CONSERVATION COMMISSION**

Name: _____

Title: _____

Date: _____

Approved as to form and legality by FWC
Attorney:

_____

Name: Brandy E. Elliott

Date: 9/3/19

Fee: \$500.00

Date Received

9/12/19

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
APPLICATION FOR ROAD ABANDONMENT

Name(s): The Panhandle Pioneer Settlement

Address: P.O. Box 215

Contact (cell and email address): officemanager@panhandlepioneer.us

Address: 22nd Street NW

Road Name: North Avenue

Your property's Calhoun County Appraiser's Parcel Number:

31-1N-08-0000-0004-0000

Land Use Designation: _____

Surrounding Land Owners to the subject road:

North: B&M Holley LLC

South: Gus McClellan (Dec.)

East: Charlie Boyd + Etal,

West: William Raymond Howat

I understand that the decision to abandon a county road lies solely within discretion of the Board Of County Commissioners and that the fee paid for the process is not refundable. I also understand the fee covers one public hearing and additional fees may be required. If approved, the Board of County Commissioners will not issue a deed of any kind to the subject road. The road abandonment process simply provides that the Board of County Commissioners surrenders its interest, if any, in the subject road right of way.

William Raymond Howat
Owner's or authorized applicant's signature

9/12/19
Date

Visit us online at www.peoplssouth.com

OF BCC Calhoun County FLORIDA

ISSUED from

Panhandle Pioneer Settlement

Date

9/12/19

CK# 1968

Application of
Road Abandonment

\$

\$

\$

\$

OFFICER

By: RB

TOTAL

\$ 500.00

PANHANDLE PIONEER SETTLEMENT INC.

P.O. BOX 215

BLOUNTSTOWN, FL 32424-0215

850-674-2777

1968

64-175/612

DATE 9/12/19

CHECK ARMOR

REPAID PROTECTION

PAY
TO THE
ORDER OF

Calhoun County Clerk

\$ 500.00

Five Hundred Dollars & 00/100

DOLLARS

Photo
Safe
Deposit
Check on back

Ameris
Bank

FOR

Road Abandonment

Wanda Willis
Clerk

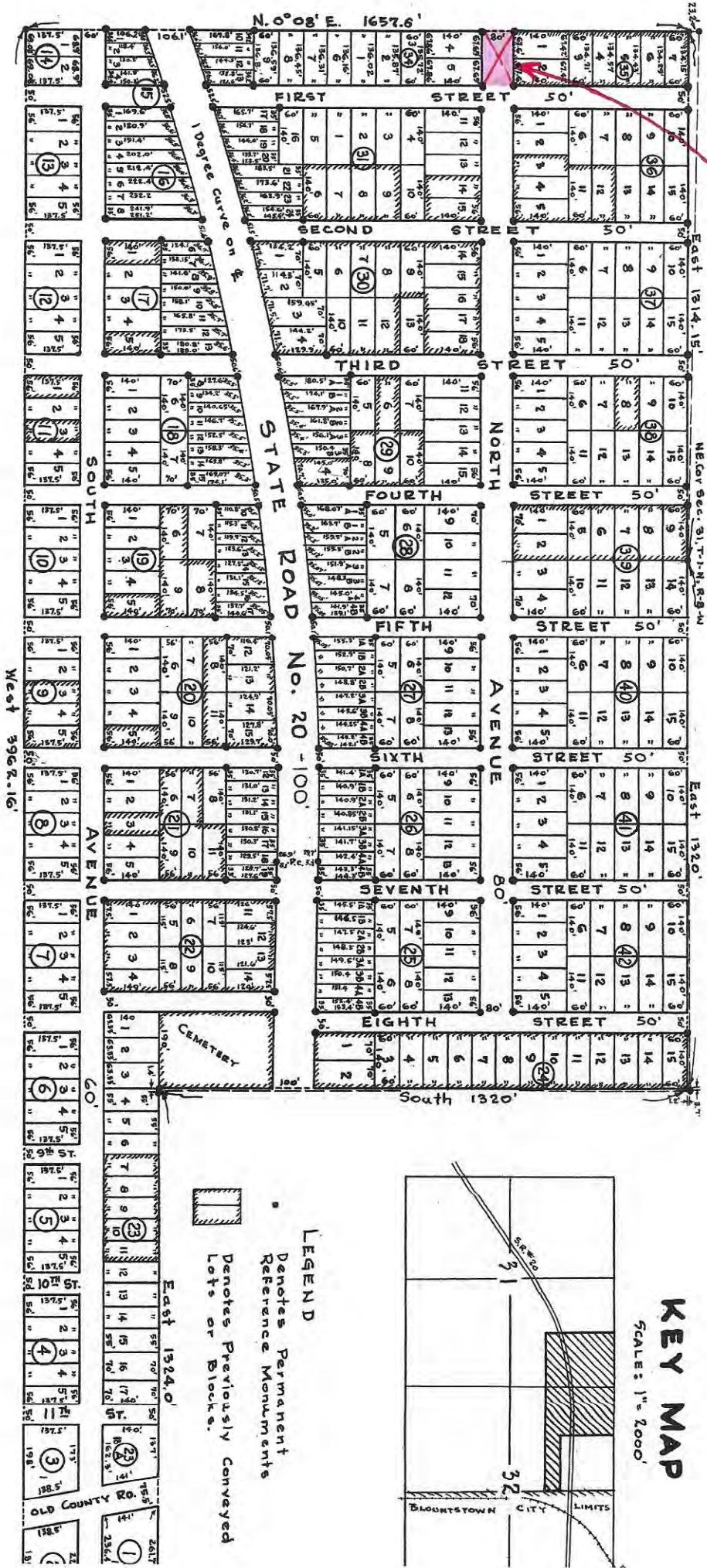
⑈001968⑈ ⑈061201754⑈

6505650119⑈

LEGAL DESCRIPTION: North Avenue Road Abandonment

That part of North Avenue lying between Blocks 34 and 35, Oakland Terrace Subdivision, as per plat recorded in Plat book 1, Page 55 of the Public Records of Calhoun County, Florida.

LOCATION

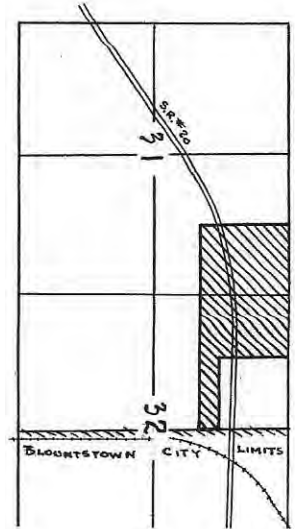


NOTE: The first tier of lots North of State Rd. 20 are "Business Lots". The first tier of lots South of State Rd. 20 (excepting "Cemetery") are "Business Lots".

PLAT OF SURVEY OF OAKLAND TEPRAE

STATE OF FLORIDA
COUNTY OF CALHOUN
County, Florida, certify that I have examined this plat and approve to its contents.

LEGEND
Denotes Permanent
Reference Monuments
Denotes Previously Conveyed
Lots or Blocks.





Overview



Legend

- Parcels
- Roads
- Corporate Limits
- County Outlines
- <all other values>
- Calhoun

Parcel ID 31-1N-08-0000-0004-0000

Sec/Twp/Rng 31-1N-8W

Property Address 22ND ST NW

BLOUNTSTOWN

Alternate ID 08 N 131000000040000

Class CHURCHES

Acreage n/a

Owner Address PIONEER SETTLEMENT INC

P O BOX 215

BLOUNTSTOWN, FL 32424

District 4

Brief Tax Description BEG SE/C NW OF NEN 575 1/2FT

(Note: Not to be used on legal documents)

Date created: 9/12/2019

Last Data Uploaded: 9/11/2019 11:30:29 PM

Developed by Schneider
GEOSPATIAL

**CONTRACT BETWEEN
CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
CALHOUN COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2019-2020**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Calhoun County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2019.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Calhoun County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2019, through September 30, 2020, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease.

Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility *(direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C)* as provided in Attachment II, Part II is an amount not to exceed \$ 862,526 *(State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C)*. The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility *(direct contribution excluding any fees, other cash or local contributions)* as provided in Attachment II, Part II is an amount not to exceed \$ 40,000 *(amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment)*.

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health

Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Calhoun County
20859 NE Central Avenue
Blountstown, FL 32424

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i. The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii. Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Calhoun County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to

take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii. A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2020 for the report period October 1, 2019 through December 31, 2019;
- ii. June 1, 2020 for the report period October 1, 2019 through March 31, 2020;
- iii. September 1, 2020 for the report period October 1, 2019 through June 30, 2020; and
- iv. December 1, 2020 for the report period October 1, 2019 through September 30, 2020.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2020, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

Rachel Bryant
Name
Health Officer
Title
19611 SR 20 West

Blountstown, FL 32424
Address

For the County:

Carla Hand
Name
Clerk of Court
Title
20859 NE Central Avenue

Blountstown, FL 32424
Address

850-674-5645
Telephone

850-674-4545
Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 8 page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (6 pages), Attachment III (1 pages), Attachment IV (2 pages), and Attachment V (1pages), to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2019.

**BOARD OF COUNTY COMMISSIONERS
FOR CALHOUN COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

SIGNED BY: _____

NAME: Gene Bailey

NAME: Scott A. Rivkees, MD

TITLE: Chairperson

TITLE: State Surgeon General

DATE: _____

DATE: _____

ATTESTED TO:

SIGNED BY: _____

SIGNED BY: _____

NAME: Carla Hand

NAME: Rachel Bryant

TITLE: Clerk of Court

TITLE: CHD Director/Administrator

DATE: _____

DATE: _____

ATTACHMENT I
CALHOUN COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
CALHOUN COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/19	0	67080	67080
2. Drawdown for Contract Year October 1, 2019 to September 30, 2020	0	40074	40074
3. Special Capital Project use for Contract Year October 1, 2019 to September 30, 2020	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2019 to September 30, 2020	0	107154	107154

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

CALHOUN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 CHD - TB COMMUNITY PROGRAM	3,000	0	3,000	0	3,000
015040 DENTAL SPECIAL INITIATIVE PROJECTS	5,977	0	5,977	0	5,977
015040 FAMILY PLANNING GENERAL REVENUE	31,577	0	31,577	0	31,577
015040 PRIMARY CARE PROGRAM	112,960	0	112,960	0	112,960
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	85,534	0	85,534	0	85,534
015050 CHD GENERAL REVENUE NON-CATEGORICAL	333,731	0	333,731	0	333,731
GENERAL REVENUE TOTAL	572,779	0	572,779	0	572,779
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	1,159	0	1,159	0	1,159
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	113,049	0	113,049	0	113,049
NON GENERAL REVENUE TOTAL	114,208	0	114,208	0	114,208
3. FEDERAL FUNDS - STATE					
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	50,043	0	50,043	0	50,043
007000 IMPROVING THE HLTH OF FLORIDIANS - PREVENT & MGT	3,347	0	3,347	0	3,347
007000 FAMILY PLANNING TITLE X - GRANT	9,012	0	9,012	0	9,012
007000 IMPROVING THE HLTH OF FLORIDIANS - PREVENT & MGT	5,020	0	5,020	0	5,020
007000 IMMUNIZATION ACTION PLAN	5,733	0	5,733	0	5,733
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	4,338	0	4,338	0	4,338
007000 MCH SPECIAL PROJECTS DENTAL	18,368	0	18,368	0	18,368
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	71,339	0	71,339	0	71,339
007000 SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM - ED	45,000	0	45,000	0	45,000
015075 SUPPLEMENTAL SCHOOL HEALTH	12,632	0	12,632	0	12,632
FEDERAL FUNDS TOTAL	224,832	0	224,832	0	224,832
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	11,025	0	11,025	0	11,025
001092 CHD STATEWIDE ENVIRONMENTAL FEES	28,500	0	28,500	0	28,500
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	2,000	0	2,000	0	2,000
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	300	0	300	0	300
001206 DRINKING WATER PROGRAM OPERATIONS	450	0	450	0	450
001206 TANNING FACILITIES	50	0	50	0	50
001206 ONSITE SEWAGE TRAINING CENTER	455	0	455	0	455
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	35	0	35	0	35
001206 MOBILE HOME & RV PARK FEES	200	0	200	0	200
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	43,015	0	43,015	0	43,015
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY:					

ATTACHMENT II

CALHOUN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001050 CHD CLINIC FEES	0	250	250	0	250
001057 CHD CLINIC FEES	0	4,120	4,120	0	4,120
001148 CHD CLINIC FEES	0	138,800	138,800	0	138,800
001148 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	870	870	0	870
MEDICAID TOTAL	0	144,040	144,040	0	144,040
7. ALLOCABLE REVENUE - STATE:					
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	11,000	0	11,000	0	11,000
ALLOCABLE REVENUE TOTAL	11,000	0	11,000	0	11,000
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	0	0
PHARMACY DRUG PROGRAM	0	0	0	2,073	2,073
WIC PROGRAM	0	0	0	263,690	263,690
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	1,472	1,472
IMMUNIZATIONS	0	0	0	67,130	67,130
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	334,365	334,365
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	40,000	40,000	0	40,000
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	40,000	40,000	0	40,000
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	139,805	139,805	0	139,805
001110 VITAL STATISTICS CERTIFIED RECORDS	0	21,000	21,000	0	21,000
FEES AUTHORIZED BY COUNTY TOTAL	0	160,805	160,805	0	160,805
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	22,655	22,655	0	22,655
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	5,000	5,000	0	5,000
001090 CHD CLINIC FEES	0	881	881	0	881
008050 CHD LOCAL REVENUE & EXPENDITURES	0	1,400	1,400	0	1,400
010300 STATE UNDERGROUND PETROLEUM RESPONSE ACT	0	2,500	2,500	0	2,500
011001 CHD HEALTHY START COALITION CONTRACT	0	138,282	138,282	0	138,282
011001 HEALTHY START MEDIPASS WAIVER - COALITION TO CHD	0	85,608	85,608	0	85,608
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-40,074	-40,074	0	-40,074
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	216,252	216,252	0	216,252
12. ALLOCABLE REVENUE - COUNTY					
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	11,000	11,000	0	11,000
COUNTY ALLOCABLE REVENUE TOTAL	0	11,000	11,000	0	11,000
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	20,000	20,000

ATTACHMENT II

CALHOUN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
FUEL- ENVIRONMENTAL HEALTH	0	0	0	10,000	10,000
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	30,000	30,000
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	20,000	20,000
ENVIRONMENTAL HEALTH FUEL	0	0	0	10,000	10,000
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	30,000	30,000
GRAND TOTAL CHD PROGRAM	965,834	572,097	1,537,931	394,365	1,932,296

ATTACHMENT II

CALHOUN COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2019 to September 30, 2020

	Quarterly Expenditure Plan									
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	Grand
	(0.00)	Units	Visits	(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.16	175	226	10,105	11,786	11,786	10,104	16,585	27,196	43,781
SEXUALLY TRANS. DIS. (102)	0.80	428	565	12,058	14,064	14,064	12,057	48,828	3,415	52,243
HIV/AIDS PREVENTION (03A1)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.00	0	0	0	0	0	0	0	0	0
ADAP (03A4)	0.00	0	0	0	0	0	0	0	0	0
TUBERCULOSIS (104)	0.06	0	0	1,018	1,188	1,188	1,018	4,312	100	4,412
COMM. DIS. SURV. (106)	0.03	0	0	602	702	702	603	2,609	0	2,609
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	1.13	0	0	22,053	25,723	25,723	22,053	95,552	0	95,552
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	0.45	459	847	7,105	8,287	8,287	7,105	0	30,784	30,784
COMMUNICABLE DISEASE SUBTOTAL	2.63	1,062	1,638	52,941	61,750	61,750	52,940	167,886	61,495	229,381
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.82	30	723	27,327	31,874	31,874	27,326	118,401	0	118,401
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
TOBACCO USE INTERVENTION (212)	1.75	0	4	34,754	40,536	40,536	34,753	150,579	0	150,579
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	1.11	276	497	25,018	29,180	29,180	25,018	89,366	19,030	108,396
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	0	0	0	0	0	0	0
HEALTHY START PRENATAL (227)	2.54	98	567	44,506	51,911	51,911	44,506	0	192,834	192,834
COMPREHENSIVE CHILD HEALTH (229)	2.49	513	1,046	49,806	58,093	58,093	49,805	168,417	47,380	215,797
HEALTHY START CHILD (231)	1.58	51	292	27,565	32,152	32,152	27,565	0	119,434	119,434
SCHOOL HEALTH (234)	1.97	0	28,919	32,737	38,184	38,184	32,738	140,443	1,400	141,843
COMPREHENSIVE ADULT HEALTH (237)	0.01	46	68	561	654	654	562	0	2,431	2,431
COMMUNITY HEALTH DEVELOPMENT (238)	0.06	0	0	940	1,096	1,096	940	4,072	0	4,072
DENTAL HEALTH (240)	2.20	0	0	36,113	42,121	42,121	36,113	71,468	85,000	156,468
PRIMARY CARE SUBTOTAL	14.53	1,014	32,116	279,327	325,801	325,801	279,326	742,746	467,509	1,210,255
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.11	50	127	2,162	2,522	2,522	2,163	7,300	2,069	9,369
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	0.80	114	206	16,400	19,129	19,129	16,399	38,409	32,648	71,057
Group Total	0.91	164	333	18,562	21,651	21,651	18,562	45,709	34,717	80,426
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.02	14	2	433	504	504	433	575	1,299	1,874
FOOD HYGIENE (348)	0.06	63	147	1,097	1,279	1,279	1,096	4,744	7	4,751

ATTACHMENT II

CALHOUN COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2019 to September 30, 2020

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
BODY PIERCING FACILITIES SERVICES (349)	0.02	2	2	433	504	504	433	0	1,874	1,874
GROUP CARE FACILITY (351)	0.02	0	0	433	504	504	433	0	1,874	1,874
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.02	12	25	433	504	504	433	1,800	74	1,874
POOLS/BATHING PLACES (360)	0.00	0	0	0	0	0	0	0	0	0
BIOMEDICAL WASTE SERVICES (364)	0.02	11	9	433	504	504	433	1,874	0	1,874
TANNING FACILITY SERVICES (369)	0.02	0	0	433	504	504	433	500	1,374	1,874
Group Total	0.18	102	185	3,695	4,303	4,303	3,694	9,493	6,502	15,995
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.00	0	0	0	0	0	0	0	0	0
RABIES SURVEILLANCE (366)	0.02	0	8	433	504	504	433	0	1,874	1,874
ARBOVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.02	0	8	433	504	504	433	0	1,874	1,874
ENVIRONMENTAL HEALTH SUBTOTAL	1.11	266	526	22,690	26,458	26,458	22,689	55,202	43,093	98,295
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	0	0	0	0	0	0	0
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	0	0	0	0	0	0	0
TOTAL CONTRACT	18.27	2,342	34,280	354,958	414,009	414,009	354,955	965,834	572,097	1,537,931

ATTACHMENT III
CALHOUN COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

Facilities Utilized by the County Health Department

Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and

leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

**ATTACHMENT V
CALHOUN COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2018-2019*	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2019-2020**	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2020-2021***	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2021-2022***	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
PROJECT TOTAL	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: _____ None

PROJECT NAME: _____

LOCATION/ADDRESS: _____

PROJECT TYPE: NEW BUILDING _____ ROOFING _____
 RENOVATION _____ PLANNING STUDY _____
 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: _____ 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE (Initial expenditure of funds) : _____

COMPLETION DATE: _____

DESIGN FEES: \$ _____ 0

CONSTRUCTION COSTS: \$ _____ 0

FURNITURE/EQUIPMENT: \$ _____ 0

TOTAL PROJECT COST: \$ _____ 0

COST PER SQ FOOT: \$ _____ 0

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/19

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.