

# **CALHOUN COUNTY MOSQUITO CONTROL**

## **Vacancy Announcement**

**Position:** Mosquito Control Supervisor

**Position type:** Part-time permanent

**Work hours:** Monday – Friday, 4 hours/day or 20 hours/week

**Closing Date:** March 8, 2019 at 12:00 CST

**Salary:** Starting salary is \$12.50 /hour, depending upon experience

### **Position Summary:**

- This is a dual function position. Supervise Mosquito Control Program in Calhoun County, which includes contact with, public education and operation of complex insecticide application equipment. Involves surveillance for prevention of larvaciding and adulting mosquitoes. Comply with State and Federal Regulations in the proper use and application of chemicals for the abatement of mosquitoes.
- This is highly responsible administrative work involving the performance of a variety of general office tasks and functions. The tasks are highly varied, occasionally complex and demand great attention to detail and follow up. The employee works under the supervision of the Calhoun County Board of County Commissioners (BOCC) and is expected to exercise considerable initiative and independent judgment involving routine tasks.

### **Minimum qualifications:**

- High school diploma or an acceptable equivalent.
- Possession of a valid Florida Driver's License with acceptable driving record.
- Experience in meeting the public and outstanding capability through such experience to deal with other people with great tact, poise, patience and courtesy.
- Must have passed the Florida Department of Agriculture Directors exam and been approved through the Florida Department of Agriculture and achieve all licenses and certifications listed below prior to appointment or within six (6) months of employment.
- Must possess or obtain, within six (6) months of employment, the Core Exam, the Public Health Certification, and the Advanced Mosquito Control Certificate as issued by the Florida Department of Agriculture.
- Must be able to continue education to acquire CEU's required by the Florida Mosquito Control Association.
- A comparable amount of training and/or experience may be substituted for the minimum qualifications except for required certifications.

### **Duties and Responsibilities:**

**\*\*\*NOTE: These examples are intended only as illustrations of the various types of work performed for this classification. The omission or specific statement of duties does not exclude them from the position.**

- Plans daily operations of the Mosquito Control program.
- Trains Larvicide and Adulticide Technicians (drivers/spray operators) as well as reviews and evaluates work assignments.
- Prepare written technical reports, estimates, and costs records.
- Performs inspection of truck, equipment and chemical inventory.
- Makes minor repairs on vehicles/equipment, and replenish stock as needed.
- Performs monthly inventory of chemicals in truck and buildings, to keep the operation flowing without interruption.
- Files all Material Safety Data Sheets (MSDS).
- Uses Computer Automated Programs for scheduled Customer Service Requests and daily Larvicide field operations, and to update material inventory usage
- Uses Computer GPS Tracker for daily Adulticide operations.

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- Formulates the application of insecticides for Arthropod control operations.
- Checks and updates minnow placement in low areas, ditches and pools
- Checks and updates No-Spray, and Barrier Spray reports.
- Performs field studies to determine mosquito-breeding sites.
- Calibrates all Mosquito Control equipment.
- Pick up and return mosquito traps in required locations.
- Able to identify and perform various testing of trapped mosquitos.
- Assists in picking up and disposal of waste tires.
- Performs custodial and ground maintenance work at Recycling Center/Mosquito Control office, as needed.
- Operates a pickup truck equipped with an ultra-low volume dispenser unit when necessary due to spray operators absence.
- Ride with spray operators on occasions to learn personal knowledge of routes and spray operator's actions.
- Ensure the proper application of chemicals for the control and prevention of mosquitoes and mosquito larvae.
- Maintain proper records for the Mosquito Control Program to ensure compliance with State and Federal Regulations.
- Promotes the education of the public in Calhoun County related toward the prevention of mosquito development.
- Responds to citizen inquires and makes recommendations for the reduction of breeding sites.
- Collects mosquito surveillance data. This is done by light traps, landing counts, checking standing water and ponds for mosquito larvae and by request of the public.
- Performs advanced skilled mechanical work on mosquito sprayers, mixing stations and small engines. Also performs preventive maintenance of equipment on a regular schedule.
- Performs other duties as assigned. The BOCC may add to or change duties at any time to best ensure that the public is served through the work of the Mosquito Control Department.

**Applications will only be accepted at:**

**CareerSource Chipola  
16908 N Pear Street  
Blountstown, Florida 32424**

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