

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR BOARD MEETING MINUTES  
AUGUST 6, 2019**

**PRESENT AND ACTING:**

**GENE BAILEY, CHAIRMAN  
DANNY RAY WISE  
EARL HUNT  
JERAL HALL**

**CLAY MILTON, ATTORNEY  
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the meeting held in the EOC room to order at 2:00 P.M., CT. Chairman Bailey led the Prayer and Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES AND VOUCHERS**

- ❖ A motion to approve the minutes and vouchers as published on the agenda (July 16, 2019 Regular Meeting Minutes, July 16, 2019 Extension Director Interviews, July 18, 2019 Special Meeting Minutes, July 25, 2019 Special Meeting Minutes; Vouchers for Warrants: Account Payable Warrants – PR-B16, PR19-B-17, PR-19-B20, PR19-B21, PR-19-B22, 1907-EUT, 1907-4S, 1907-5S, 1907-6S, 1907-UT2, 1908-1G, 1908-1RD, 1908-1L, 1908-1S, 1908-1E and Payroll Warrants – PR061316, PR062719, PR071119. (A check register is on file in the Clerk's Department of Finance and Accounting to the Board for all checks and warrants approved by the Board at this meeting) was made by Commissioner Hunt and seconded by Commissioner Hall. The motion passed unanimously 4-0.

**SARAH HIBBARD APALACHEE REGIONAL PLANNING COUNCIL**

Due to technical difficulties Ms. Hibbard will make her website presentation at a later meeting.

**RICHARD WILLIAMS, OPPORTUNITY FLORIDA**

Mr. Williams stated Opportunity Florida is available to help the County with hurricane recovery. Mr. Williams stated Opportunity Florida focuses on economic and job growth and they are available to help with plans and the direction the County wants to make in these areas. Mr. Williams stated money is about to be released from the Economic Development Administration (EDA) and they require a plan to be in place for the use of those funds. Mr. Williams stressed the importance to the Board about pressuring the legislation in Tallahassee concerning the needs of the County. Mr. Williams stated the need for the County to have a full time employee to be the point person taking these needs and concerns to Tallahassee for hurricane recovery monies.

Chairman Bailey stated to Mr. Williams what he needed from Opportunity Florida was to find out where the money is that has been allocated for Hurricane Michael, what it is allocated to, when it is coming

and what the rules will be. Mr. Williams stated he needs to be told what the County wants the rules to be so he can present those rules to the legislators. There was further discussion.

**Chris Rietow, Apalachee Regional Planning Council, (ARPC)**

Mr. Rietow stated the role of the Apalachee Regional Planning Council (ARPC) after a hurricane is to build partnerships, provide technical assistance and serve member local governments. Mr. Rietow stated ARPC and the Economic Development Administration have partnered together for funding economic development projects. Mr. Rietow stated a revolving loan fund for small businesses will be available in the near future.

**Tommy Horton, Rostan Solutions**

Ms. Chelsea Ranew stated the purpose of asking Mr. Horton to be in attendance at this meeting was so he could clarify items in the June 4, 2019 invoice the County has received from Rostan Solutions. There was discussion of the invoice billing and Ms. Ranew and Mr. Horton agreed to meet to further discuss the invoice. Commissioner Hunt stated he wanted to be in attendance for that meeting. Ms. Ranew further stated Rostan had billed in excess of the \$150,000 contract limit. Mr. Horton gave updates on the projects and there was further discussion.

**Steve Crawford, DRC Emergency Services**

Mr. Steve Crawford, Regional Manager, DRC Emergency Services introduced himself to the Board. Chairman Bailey stated the Board had decided not to pursue the Hurricane Michael debris removal proposal at this time. Chairman Bailey stated the Board had two (2) stipulations to add to the Debris Disposal contract (future events) and those being: DRC would own 30% of the vehicles and sub-contractors would be paid within thirty (30) days of invoice. Mr. Crawford stated DRC has no issue with adding those stipulations to the contract.

**Derrick Tucker, True North Emergency Management**

Mr. Derrick Tucker, True North Emergency Management introduced himself to the Board and gave an overview of debris monitoring procedures.

**Tim Jenks – Maintenance Department**

Mr. Jenks informed the Board the maintenance department has been busy with mowing and rebuilding the pavilions at the parks.

**Clifford Edenfield – Road Department Superintendent**

Mr. Edenfield stated with the new fiscal year approaching he needed direction from the Board about continuing to purchase pipe from Gulf Atlantic Culvert. Chairman Bailey stated the County would continue procuring culverts from Gulf Atlantic Culvert this next fiscal year and vote to set aside the procurement policy.

**Dowling Parrish – Building Official**

Mr. Parrish stated he has been busy issuing permits and licenses and making inspections.

### **Ladona Kelley- Calhoun County School District**

Ms. Kelley, Student and Family Support Liaison, asked the Board for permission to place “Little Free Libraries” at Four Mile Creek Park, Sam Atkins Park and Cooper Park. By consensus the Board gave permission to place the “Little Free Libraries” at the parks.

### **Permission to dispose of assets**

Clerk Hand stated the Clerk’s office had the following assets that are no longer operable and asked for permission to dispose of the items:

- Asset 1453 – computer
- Asset 1454 – computer
- Asset 1623 – computer
- Asset 789 – laser printer
- Asset 202 – Courtroom PA System

- ❖ A motion to dispose of assets #1453, #1454, #1623, #789 and #202 was made by Commissioner Hall and seconded by Commissioner Hunt. The motion passed unanimously 4-0.

### **Chelsea Ranew – Projects and Grants Coordinator**

Ms. Ranew presented to the Board the 2019-2020 Emergency Management Performance Grant (EMPG) agreement with the Department of Emergency Management in the amount of \$43,787 for approval and execution.

- ❖ A motion to approve and execute the 2019-2020 EMPG agreement was made by Commissioner Hunt and seconded by Commissioner Hall. The motion passed unanimously 4-0.

Ms. Ranew presented the Board with the Interlocal Agreement for Emergency Shelters between the Board of County Commissioner and the Calhoun County School Board.

- ❖ A motion to approve the Interlocal Agreement was made by Commissioner Hall and seconded by Chairman Bailey. The motion passed unanimously 4-0.

Ms. Ranew recommended the Board award the Small County Outreach Program (SCOP) Silas Green Road Project to CW Roberts Contracting in the amount of \$643,766.50.

- ❖ A motion to award the SCOP Silas Green Road Project to C.W. Roberts Contracting was made by Chairman Bailey and seconded by Commissioner Hall. The motion passed unanimously 4-0.

Ms. Ranew requested permission from the Board to pay a \$100 permit application fee to the Department of Environmental Protection (DEP) for the Gaston Spivey Road Project.

- ❖ A motion to pay to the \$100 permit fee to the DEP for the Gaston Spivey Road Project was made by Commissioner Wise and seconded by Commissioner Hall. The motion passed unanimously 4-0.

**Clerk Time**

Clerk Hand stated the Department of Economic Opportunity (DEO) has approved the County to take clear title to the 2011 Ford Ranger which the County acquired under the Weatherization Assistance Program.

**Attorney Time**

Attorney Milton had nothing to discuss at this time.

**Commissioner Wise**

Commissioner Wise discussed different ways to spend the grant monies the County will be receiving and job opportunities.

**Commissioner Hall**

Commissioner Hall gave permission to Mr. Ed Swindle to speak during his commissioner time. Mr. Swindle stated to the Board his concern the County is not getting the attention it needs in Tallahassee with the legislators and the news media, especially the tree farmers.

**Commissioner Hunt**

Commissioner Hunt stated he has received complaints concerning the rumble strips on Highway 274. The rumble strips have been worn down and need to be replaced. Commissioner Hall stated he has the same situation in his district as well. Mr. Edenfield stated he would check into the most cost efficient process to have the rumble strips replaced.

Commissioner Hunt stated the County's policy for replacing culverts is to replace them free of charge to the resident. Commissioner Hunt asked the Board what the policy is concerning replacing the concrete along with the culvert on a commercial business site. Chairman Bailey stated the business owner should replace the concrete and the County to replace the culvert. Commissioner Hunt stated he agreed with Chairman Bailey.

Commissioner Hunt stated he is still receiving garbage pickup complaints. Chairman Bailey instructed Ms. Ranew to reach out to Mr. Vic Williams with Waste Management to attend the next Board meeting on August 20, 2019.

**Chairman Bailey**

Chairman Bailey stated a letter has been sent to DEP conveying support of conventional oil drilling and the five exploratory wells that Cholla Petroleum has submitted permit applications for in the County.

Chairman Bailey stated he has received a letter from the State Fire Marshall informing the County of a \$240,000 grant the County will receive to support local fire departments for the 2019-2020 year. Ms. Ranew stated a listing of equipment needs would be required for the writing of the grant contract. Chairman Bailey stated his recommendation is to divide the monies equally between the fire departments. The Board agreed by consensus to divide the money equally between the active (Magnolia VFD recently dissolved.) fire departments. Ms. Ranew stated it was a cost reimbursement program. There was further discussion.

REGULAR BOARD MEETING August 6, 2019

There being no further business, the meeting adjourned at 3:35p.m., CT

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Gene Bailey, Chairman

ATTEST:

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Carla A. Hand, Clerk