

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR BOARD MEETING MINUTES
October 15, 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
SCOTT MONLYN, VICE-CHAIRMAN
JERAL HALL
EARL HUNT
DANNY RAY WISE**

**CLAY MILTON, ATTORNEY
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT
KATHY STEWART, CLERK BUDGET AND FINANCE OFFICER**

Chairman Bailey called the meeting held in the Regular Meeting room to order at 5:05 P.M., CT.
Commissioner Monlyn led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

- ❖ A motion to approve the minutes and vouchers as published on the agenda (October 1, 2019 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants –1910-2GP, 1910-2GC, 1910-2RP, 1910-2LP, 1910-2EP, 1910-2RC, PR19-B31, PR19-B32, PR19-33, PR20-B01, PR20-B02, and payroll warrants - PR091919, PR100319. (A check register is on file in the Clerk's Department of Finance and Accounting to the board for all checks and warrants approved by the board at this meeting) was made by Commissioner Monlyn and seconded by Commissioner Hall. The motion passed unanimously 5-0. Attorney Milton stated clarification of the extension date was needed concerning the Conditional Use Permit for Innovative Solar. Mr. Snowden stated the year extension begins November 27, 2019. A motion to clarify the extension date for the Conditional Use Permit beginning November 27, 2019 was made by Commissioner Monlyn and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

ANTENNA SITE LICENSE AGREEMENT

Chairman Bailey stated the antenna site license agreement with Harris Corporation and Vertical Bridge are still tabled at this time.

CEI SIDEWALK – ALTHA

Ms. Ranew stated she has not yet been provided with all of the construction, engineering, inspection (CEI) ranking sheets however once received (with Board approval) she will request a quote from the highest ranking bid proposal and bring the results to the next Board meeting for recommendations. The Board agreed by consensus.

EMERGENCY MANAGEMENT CONSULTING SERVICES

Ms. Ranew stated she has not yet been provided with all of the ranking sheets for the Emergency Management Consulting Services. The three (3) proposals are from Management Experts, Integrity Group and APTIM Environmental and Infrastructure. Chairman Bailey stated a decision will be made once the ranking sheets have been scored.

INTERLOCAL AGREEMENT FOR MEDICAL EXAMINER SERVICES

Chairman Bailey stated in next years' agreement he would like to have the Medical Examiner's Office fund transportation for the bodies to Panama City.

- ❖ A motion to approve the Interlocal Agreement for Medical Examiner Services was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

CHELSE RANEW – PROJECTS AND GRANTS COORDINATOR

Ms. Ranew presented for approval and execution Calhoun County's 2019 Community Planning Technical Assistance Grant Agreement in the amount of \$40,000 for a disaster recovery plan.

- ❖ A motion to approve the 2019 Community Planning Technical Assistance Grant Agreement in the amount of \$40,000 was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Ms. Ranew presented for approval and execution the 2019-2020 Small County Solid Waste Grant Application and Work Plan in the amount of \$90,909. Ms. Ranew stated this is for salaries, fringe benefits, annual hazmat day and the construction of a pole barn at the Recycling Center.

- ❖ A motion to approve the 2019-2020 Small County Solid Waste Grant Application and Work Plan in the amount of \$90,909 was made by Commissioner Monlyn and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

Ms. Ranew presented for approval and execution modification #1 for Calhoun County's EMPA Agreement A0014 which modifies the attachment E which is response capabilities.

- ❖ A motion to approve modification #1 for the EMPA Agreement was made by Commissioner Hunt and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

Ms. Ranew clarified for the Board the coinsurance penalty on the turnkey repairs at the Scotts Ferry Volunteer Fire Department. Ms. Ranew stated the coinsurance penalty is \$20,653.50 and the County is being assessed this penalty due to underinsuring the building. Ms. Ranew stated the deductible is \$3,870.00 bringing the county's share for this project to \$24,523.50. Ms. Ranew stated Lewis Walker Roofing was the low bidder on this project in the amount of \$55,009 for the roof and siding repair and recommends approval of the contract with Lewis Walker Roofing.

- ❖ A motion to approve the contract with Lewis Walker Roofing in the amount of \$55,009 for the Scotts Ferry Volunteer Fire Department repairs was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Chairman Bailey stated he wants to include all of the coinsurance penalties in the Legislature Budget Request.

Mr. Tyler Marsh with Southeastern Consulting Engineers presented the Board with a change order decrease of \$22,894.75 for the CIGP Alliance Road project bringing the new contract amount to \$470,872.75.

- ❖ A motion to approve the change order decreasing the project by \$22,894.75 and approving the new contract amount of \$470,872.75 was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Mr. Marsh presented to the Board the final pay request in the amount of \$256,990.63 from Roberts and Roberts on the CIGP Alliance Road project.

- ❖ A motion to approve final payment in the amount of \$256,990.63 to Roberts and Roberts was made by Commissioner Hunt and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

CLERK TIME

Ms. Kathy Stewart stated Clerk Hand is unable to attend tonight's meeting as her husband recently had a kidney transplant.

ATTORNEY

Attorney Milton stated there is a proposed resolution to abandon NW North Ave (Oakland Terrace Subdivision). Attorney Milton stated the road abandonment had been advertised in the County Record. Attorney Milton read the Resolution 2019-37

RESOLUTION 2019-37

WHEREAS, the Board of County Commissioners in and for Calhoun County, Florida, has deemed it to be in the best interest of the citizens of Calhoun County to abandon all that portion of NW North Avenue which lies West of NW 22nd Street, in Calhoun County Florida; and

WHEREAS, after public hearing, it was determined that Calhoun County should abandon its interest in and to the portion of NW North Avenue which lies West of NW 22nd Street, in Calhoun County Florida.

NOW, THEREFORE, BE IT RESOLVED that, by virtue of a vote of 5 to 0, the Board of County Commissioners of Calhoun County, Florida, rescinds any and all interest in above-described property.

PASSED BEFORE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, this the 15th day of October, 2019.

Chairman Bailey opened the floor to public comment. There being no public comment, Chairman Bailey closed the floor.

- ❖ A motion to adopt Resolution 2019-37 was made by Commissioner Wise and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

COMMISSIONER HUNT

Commissioner Hunt stated most of the debris has been picked up in his district.

COMMISSIONER MONYLN

Commissioner Monlyn stated he would like to know the plans for using inmate work crews. Commissioner Monlyn stated the Assistant Warden with Calhoun Correctional says we have an agreement not a contract for inmate work crews. Attorney Milton stated there is no difference between an agreement and a contract. Commissioner Wise suggested inviting Warden Smith to the November 5th meeting to discuss the inmate work crews. By consensus the Board agreed to invite the warden to the November 5th meeting. There was further discussion.

Commissioner Monlyn stated the students from the University of West Florida would like to give the Board an update of their housing assessments on Dec 5th. Chairman Bailey stated there would be a Special Board Meeting on Dec 5, 2019 at 5:00pm

COMMISSIONER HALL

Commissioner Hall stated he has been asked if there are any organizations to help with downed trees in residents' yards. Ms. Ranew suggested they contact the North Florida Long-Term Recovery Group. Commissioner Hall stated he has received a lot of questions concerning the Mossy Pond Fire Department. Ms. Ranew responded that the County has made request with the Department of Emergency Management for relief to help the fire department. There was further discussion.

COMMISSIONER WISE

Commissioner Wise stated someone needs to be hired for management and oversight of the State Housing Initiative Program (SHIP).

Ms. Ranew stated she had interviewed someone whom she thought would be a good candidate for the position. Ms. Ranew stated she does not have a housing background but feels the skills she does possess would be a great advantage to the department. Commissioner Monlyn stated he would like someone with more housing experience to fill the position. Chairman Bailey suggested hiring this person and see how she works out.

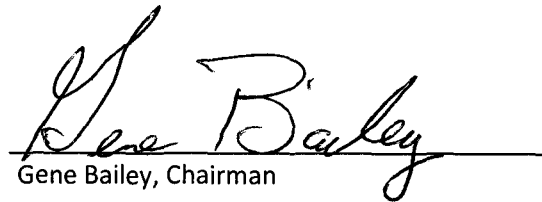
- ❖ A motion to hire this person contingent upon job performance was made by Chairman Bailey and seconded by Commissioner Wise. There was no vote.

Commissioner Wise stated the Roy Golden Road has been a 'No Truck' road for years. Commissioner Wise stated after the road was repaved and before the sign was replaced a home was sold to a semi-truck owner. Commissioner Wise stated he is receiving many complaints about the semi-truck on Roy Golden Road. There was further discussion.

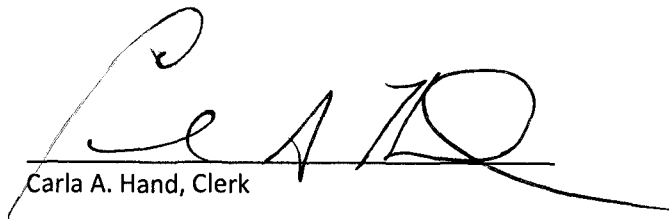
COMMISSIONER BAILEY

Chairman Bailey asked the Commissioners if they had any garbage issues at this time and everyone said they had not received any complaints since the last meeting.

There being no further business, the meeting adjourned at 6:02pm.


Gene Bailey, Chairman

ATTEST:


Carla A. Hand, Clerk

RESOLUTION 2019 -37

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BOARD OF COUNTY COMMISSIONERS
CALHOUN COUNTY, FLORIDA

BY:



GENE BAILEY, CHAIRMAN

ATTEST.



CARLA HAND, Clerk

OR BOOK 17 PAGE 346