

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR BOARD MEETING MINUTES  
JULY 2, 2019**

**PRESENT AND ACTING:**

**GENE BAILEY, CHAIRMAN  
SCOTT MONLYN, VICE-CHAIRMAN  
DANNY RAY WISE  
EARL HUNT  
JERAL HALL**

**MATT FUQUA, ATTORNEY  
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the meeting held in the EOC room to order at 2:00 P.M., CT. Commissioner Monlyn led the Prayer and Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES AND VOUCHERS**

❖ A motion to approve the minutes and vouchers as published on the agenda (June 18, 2019 Regular Meeting Minutes and June 20, 2019 Special Meeting Minutes; vouchers for warrants: accounts payable warrants – 1906-2UT, 1906-HD, 1906-3E, 1907-1G, 1907-1E, 1907-1L, 1907-1RD, 1907-1S, and payroll warrants (none). (A check register is on file in the Clerk's department of finance and accounting to the board for all checks and warrants approved by the board at this meeting) was made by Commissioner Hall and seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

**EDWARD BYRNE MEMORIAL JAG PROGRAM 51% DISTRIBUTION LETTER**

❖ A motion to approve the distribution of \$22,218 of Edward Byrne Memorial JAG Program funds to the project "Calhoun County Sheriff's Office Drug Enforcement Fund" was made by Commissioner Hall and seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

**PAUL BOHAC – CHEMICAL ADDICTIONS RECOVERY EFFORT (C.A.R.E.), NEW CALHOUN COUNTY REPRESENTATIVE REQUEST**

Mr. Bohac requested the Board appoint a new representative for the C.A.R.E. program. Commissioner Monlyn stated Ms. Arzela Smith had been approached concerning the appointment. Ms. Smith was present at the Board meeting and has agreed to the appointment.

❖ Commissioner Monlyn made a motion to appoint Ms. Smith to the C.A.R.E. Board and Commissioner Hunt seconded the motion. The motion was passed unanimously 5-0.

**TABLED 6/18/2019 – ROSTAN INVOICE**

Ms. Ranew informed the Board she is still waiting to hear from Rostan on clarifications on their invoice so she may present the invoice to the Board for approval. Chairman Bailey suggested the discussion remain tabled.

#### **APPROVAL OF VAB ATTORNEY CONTRACT**

- ❖ Commissioner Hall made a motion to approve the contract for VAB (Value Adjustment Board) attorney Martha Eskuchen. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

#### **OFFICE OF THE PUBLIC DEFENDER – PERMISSION TO DISPOSE OF SURPLUS PROPERTY**

Clerk Hand informed the Board the Public Defender's office has obsolete property that belongs to the County, and have requested permission to dispose of the property.

List of property – 1466 – laptop (acquired in 2009)

1513 – file server (acquired in 2013)

1537 – laptop (acquired in 2013)

1703 – computer (acquired in 2014)

- ❖ A motion to dispose of surplus property was made by Commissioner Monlyn and seconded by Commissioner Hall. The motion passed unanimously 5-0.

#### **TIM JENKS – MAINTENANCE DEPARTMENT**

Tim Jenks informed the Board the maintenance department has been busy with various projects. Chairman Bailey asked if there were other projects the County would need further assistance with from FEMA. Mr. Jenks stated fencing and stump removal are areas where further funds would be needed. Chairman Bailey stated the County has not heard from FEMA on the deadline extension for debris removal, the current deadline is July 11<sup>th</sup>.

#### **CLIFFORD EDENFIELD – ROAD DEPARTMENT SUPERINTENDENT**

Mr. Edenfield presented the Board with an invoice for a low-boy trailer to be approved for payment.

- ❖ Commissioner Hunt made a motion to approve payment for the low-boy trailer. Commissioner Hall seconded the motion. The motion was passed unanimously 5-0.

Mr. Edenfield stated the Road Department plans to have all debris collected in the next month and half.

Mr. Edenfield stated the mowers are losing a tire a week and the transmission on one of the tractors will need to be replaced.

Chairman Bailey requested the Waste Pro statement be reconciled weekly for construction debris hauled by the Road Department to the Waste Pro facility.

#### **RITA MAUPIN - DIRECTOR OF LIBRARY SERVICES**

Ms. Maupin informed the Board the U.S. Department of Labor will be monitoring the National Dislocated Worker Grant Disaster Recovery (DR) workers on July 16 – 19. Ms. Maupin stated she is expecting several site visits to the libraries. Ms. Maupin provided an overview of the program.

#### **WHITNEY CHERRY – COUNTY EXTENSION OFFICE**

Ms. Cherry informed the Board the Extension Office is now in their new temporary building. Ms. Cherry reported three (3) new 4-H programs have been started.

#### **CHELSEA RANEW – PROJECTS AND GRANTS COORDINATOR**

Ms. Ranew presented for approval and execution Task Order Amendment #1 for the four (4) open HMGP (Hazard Mitigation Grant Program) projects. Ms. Ranew stated this amendment extends the time to December 31, 2019.

- ❖ A motion to approve Task Order Amendment #1 was made by Commissioner Monlyn and Commissioner Hall seconded the motion. Motion passed unanimously 5-0.

Ms. Ranew stated the County is able to send additional Small County Outreach Program (SCOP) and Small County Road Assistance Program (SCRAP) applications to FDOT. Ms. Ranew consulted with Mr. Ford and Mr. Edenfield concerning roads to present to the Board for consideration. Iola Road and Silas Whitfield Road have been suggested for the additional SCOP/SCRAP applications.

- ❖ A motion was made by Commissioner Hunt to submit applications for Iola Road and Silas Whitfield Road to the SCOP and SCRAP programs. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

Ms. Ranew stated FDOT has approved additional funds for the SCOP Silas Green project and a supplemental agreement should be ready by the next Board meeting.

Ms. Ranew requested permission to move forward in obtaining a Task Order for SCOP Silas Green Road CEI, the next engineer in rotation is Alday-Howell, to be presented at the next meeting.

- ❖ Chairman Bailey made a motion to request a proposed Task Order from Alday-Howell. Commissioner Hunt seconded the motion. The motion passed unanimously 5-0.

Ms. Ranew stated a Notice of Funding Opportunity has been received from the Hurricane Loss Mitigation Program (HLMP). There is \$194,000 available in this program and there is an application process. Ms. Ranew requested permission to move forward with creating a proposal to send to the Department of Emergency Management (DEM).

- ❖ A motion was made granting Ms. Ranew permission to create a proposal to send to DEM by Commissioner Hall. Commissioner Hunt seconded the motion. The motion passed unanimously 5-0.

Ms. Ranew made the Board aware that some furniture had been damaged during the move from the County Extension Building to the temporary mobile unit located behind the Courthouse. Ms. Ranew stated Mr. Evans with Synergy is in contact with the moving company concerning the damaged property.

#### **CLERK TIME**

Clerk Hand reported the minutes from the May 1, 2019 meeting the bid for the air handler from David Smith Heating and Cooling was recorded in error as \$17,000. Clerk Hand stated the correct amount is \$17,500 and a correction will be made to the previous minutes.

- ❖ A motion to correct verbiage in the May 1, 2019 minutes was made by Chairman Bailey and seconded by Commissioner Hall. Motion passed unanimously 5-0.

**ATTORNEY TIME**

Attorney Fuqua presented the Board with Resolution 2019-28 requesting the continued assistance for river clean-up relating to Hurricane Michael. Chairman Bailey stated he would ask Gulf and Franklin Counties to adopt the Resolution as well. Chairman Bailey stated he was told by Congressman Dunn there is designated funding for river cleanup.

- ❖ Chairman Bailey made a motion to adopt Resolution #2019-28 regarding river cleanup. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

**RESOLUTION NO. 2019-28**

**A RESOLUTION REQUESTING THE CONTINUED ASSISTANCE FOR RIVER  
CLEAN-UP RELATING TO HURRICANE MICHAEL.**

**WHEREAS**, Calhoun County, Florida and its citizens have been devastated by the ravages and aftermath of Hurricane Michael; and

**WHEREAS**, Calhoun County is a fiscally constrained County and has been designated a County of Economic Opportunity.

**WHEREAS**, Calhoun County economy depends in large part on the natural resources located within the County such as the Apalachicola and Chipola Rivers;

**WHEREAS** as of the date of this resolution, there remains hazards stemming from the storm debris still remaining throughout the Apalachicola and Chipola Rivers and such conditions negatively impact the economic opportunities which are normally provided by recreational ventures on said rivers;

**WHEREAS** as a fiscally constrained county, Calhoun County and its citizens would be devastated economically if it were required to directly contract and fund the remaining river debris removal and river debris removal monitoring.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF  
CALHOUN COUNTY, FLORIDA, REQUESTS THAT;**

1. The State of Florida, through its agencies provide direct contracting for debris removal from the Apalachicola and Chipola Rivers.
2. Calhoun County is grateful and appreciative of all the support, guidance, and resources which have been provided to date by the State of Florida, and other communities, church and civic groups and public and private supporters. Without these resources, many citizens would be in greater danger of life- threatening perils and economic hardships.

**PASSED AND ADOPTED THIS 2ND DAY OF JULY, 2019.**

OR BOOK 17 PAGE 247

Attorney Fuqua recommended advertising for the adoption of an ordinance (Set for formalizing the Conditional Use Permit process including the addition of a "Public Dedication Option". The Public Dedication Option will allow the Board to require that suitable areas for streets, communication facilities, public rights-of-way, etc. be set aside for public use.

- ❖ Chairman Bailey made a motion to give Attorney Fuqua the authorization to advertise the new process for obtaining a Conditional Use Permit. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Attorney Fuqua recommended adding a thirty (30) day termination clause to the sub-lease (old sewing factory building owned by Neal Land & Timber) to North Florida Inland Long Term Recovery Group as proposed by Chairman Bailey.

- ❖ A motion was made by Chairman Bailey to approve the sub-lease of the old sewing factory to North Florida Inland Long Term Recovery Group with the addition of a thirty (30) termination clause. The motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

#### **COMMISSIONER TIME**

##### **COMMISSIONER HUNT**

Commissioner Hunt stated he has received complaints on the garbage pickup by Waste Management. Chairman Bailey stated he spoke with Waste Management and informed them if there was not an improvement in their performance, they would need to come to a Board meeting and make explanations to the Board.

##### **COMMISSIONER MONLYN**

Commissioner Monlyn stated the concrete slab at the "Scout House" needs to be moved. Commissioner Monlyn added kids are now playing on it and he is concerned someone is going to get hurt. Mr. Edenfield stated he will see if their equipment can move the slab and if not, will check into other alternatives for removing the slab.

##### **COMMISSIONER WISE**

Commissioner Wise had nothing to report.

##### **COMMISSIONER HALL**

Commissioner Hall stated garbage pickup was his only issue, which has been addressed.

##### **CHAIRMAN BAILEY**

Chairman Bailey stated the Airport needs a new lawnmower, and three (3) quotes were obtained. The lowest quote was for \$8,260.68 from H & H Equipment, Inc.

- ❖ Chairman Bailey made a motion to purchase the lawnmower from H & H Equipment. Commissioner Hunt seconded the motion. The motion passed unanimously 5-0.

Chairman Bailey received a Task Order from AVCON for \$250,000 for designs on two (2) hangars and terminal expansion. Chairman Bailey stated in his opinion this amount is too high for the work entailed.

Chairman Bailey stated he is not ready to sign the task order as is, and wants further discussion with AVCON concerning this Task Order.

Chairman Bailey informed the Board the County has not received from the Department of Emergency Management (DEM) the 50% immediate needs funding payment for Category B – Emergency Protective Measures.

Chairman Bailey informed the Board a water line was cut at the Airport. Commissioner Hunt feels the engineering firm should be held responsible for any repairs since they failed to locate the line. Chairman Bailey stated the water line is in the way of future growth and proposed to abandon this line and place a well at the Sheriff's hangar.

- ❖ Commissioner Wise made a motion to put a well at the Sheriff's hangar and pay from the insurance proceeds for property in the open (PITO). Chairman Bailey seconded the motion. The motion passed 4-1 with Commissioner Hunt voting against the motion.

Chairman Bailey informed the Board there has been a response from the Florida Housing Finance Corporation on the strategies the County submitted for the \$5.1 million State Hurricane Housing Recovery Program (HHRP). Chairman Bailey stated the strategies have been returned with the department's corrections and recommendations.

**MOSQUITO CONTROL BUDGET**

- ❖ Commissioner Hunt made a motion to approve the State 2019-2020 Mosquito Control Budget. Commissioner Hall seconded the motion. The motion passed 5-0.

There being no further business, the meeting adjourned at 3:07 p.m., CT.

  
Gene Bailey, Chairman

ATTEST:

  
Carla H. Hand, Clerk