

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA  
REGULAR BOARD MEETING  
NOVEMBER 19, 2019  
5:00 P.M.**

**– CALL MEETING TO ORDER**

**– PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

**– APPROVAL OF THE NOVEMBER 5, 2019 REGULAR MEETING MINUTES; VOUCHERS FOR WARRANTS: ACCOUNTS PAYABLE WARRANTS – 1911-2GP, 1911-2RD, 1911-2E, 1911-2G, 1911-2S, 1911-2L, 1911-3S, 1911-2EP, PR20-B04, PR20-B05, PR20-B06 AND PAYROLL WARRANTS PR103119 – (A CHECK REGISTER IS ON FILE IN THE CLERK’S DEPARTMENT OF FINANCE AND ACCOUNTING TO THE BOARD FOR ALL CHECKS AND WARRANTS APPROVED BY THE BOARD AT THIS MEETING)**

**- Election of Board Chairman and Vice-Chairman**

**- SHIP Bids**

**- Resolution 2019-41 - Budget Resolution – Unanticipated Revenue from Insurance Recoveries, FEMA Disaster Funds (Federal and State), and Community Development Block Grant Funds with related expenditures.**

**- Chelsea Ranew – Projects and Grants Coordinator**

**- CLERK TIME**

**- ATTORNEY TIME**

**- COMMISSIONER TIME: HUNT, MONLYN, WISE, HALL, CHAIRMAN**

**MEETING ADJOURN**

**Anyone who may wish to appeal any decision which may be made at this meeting will need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal will be based.**

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR BOARD MEETING MINUTES  
November 5, 2019**

**PRESENT AND ACTING:**

**GENE BAILEY, CHAIRMAN  
SCOTT MONLYN, VICE-CHAIRMAN  
JERAL HALL  
EARL HUNT  
DANNY RAY WISE**

**MATT FUQUA, ATTORNEY  
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
DEBBIE SHELTON, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the meeting held in the Board Meeting Room to order at 2:00 P.M., CT.  
Chairman Bailey led the Prayer and Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES AND VOUCHERS**

- ❖ A motion to approve the minutes and vouchers as published on the agenda (October 15, 2019 Regular Meeting Minutes, September 17, 2019 Planning October 15, 2019 Workshop Minutes, October 23, 2019 Special Meeting Minutes; Vouchers for warrants: accounts payable warrants –1911-1RP, 1911-1RC, 1911-1GC, 1911-1LC, 1911-1GP, 1911-1SC, 1911-1SP and payroll warrants PR20-B02, PT101719 –. (A check register is on file in the clerk's department of finance and accounting to the board for all checks and warrants approved by the board at this meeting) was made by Commissioner Hall and seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

**JODY HOAGLAND, FIRE CHIEF – MAGNOLIA VF DEPARTMENT**

Mr. Hoagland introduced himself to the Board stating he has assumed the role as Fire Chief for the Magnolia VF Department. Mr. Hoagland stated the fire department needs financial help with repairs to the damaged building. Chairman Bailey stated after the building was paid off there are remaining insurance proceeds available for repairs. Chairman Bailey stated if the fire department is in agreement with the County taking ownership of the building, the Board will move forward securing bids for the cost of the repairs. Chairman Bailey stated the County budget includes \$10,000 which is available to the VFD.

**CALHOUN CORRECTIONAL**

Commissioner Monlyn stated he had spoken with Mr. Motley from Calhoun Correctional and he was unaware he was to attend the meeting. Mr. Motley stated to Commissioner Monlyn he had spoken with some of the county employees concerning the work squads and the agreement is for Calhoun County to receive five (5) work squads. Chairman Bailey suggested sending a letter inviting the warden to attend the next Board meeting. Commissioner Hunt suggested sending the letter to the Governor and Chairman Bailey stated he could have the letter copied to the Governor. By consensus the Commissioners agreed to send a letter to the Governor and the Florida Legislation Delegation  
Regular Board Meeting November 5, 2019

requesting an increase to eight (8) work squads for the County and copy the letter to the Department of Corrections Secretary and the Calhoun County Warden.

#### **SHUTTS – CONDITIONAL USE PERMIT**

County Planner Frank Snowden stated the Conditional Use Permit for Shutts has expired and they request a year extension.

- ❖ A motion to extend the Conditional Use Permit for Shutts for a year was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

#### **DISTRACTED DRIVING – DORI SLOSBERG FUNDS – APPROVAL OF EXPENDITURES**

Clerk Hand stated the Sheriff's Office is requesting approval to spend some of these funds for driving safety workbooks.

- ❖ A motion to approve the Sheriff's Office request for spending of funds from the Dori Slosberg Fund was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

#### **INTEGRITY GROUP – CONTRACT AND TASK ORDER**

Chairman Bailey recommends the Board take no action at this time as the contract allows too much leeway to request more money. Chairman Bailey stated our attorney should prepare the contract.

#### **SHERIFF'S OFFICE BUDGET AMENDMENT**

Clerk Hand stated the Sheriff's Office has unanticipated revenue to add to their 2018-2019 budget in the amount of \$435,206. Clerk Hand stated these are funds from Federal Emergency Management Agency (FEMA), Hurricane Michael, numerous grants and insurance proceeds.

- ❖ A motion to increase the Sheriff's Office budget in the amount of \$435,206 for the fiscal year 2018-2019 was made by Commissioner Hunt and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

#### **BUDGET RESOLUTION 2019-38 – AMENDING COUNTY 2019-2020 BUDGET**

Clerk Hand stated a resolution has been prepared concerning unanticipated revenue for the Industrial Development Authority (IDA) as well as reallocated expenditures between line items in the Library Fund for fiscal year 2019-2020. Clerk Hand stated the IDA has received State Grants for terminal development in the amount of \$1,092,000.

### **RESOLUTION 2019-38**

### **OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA**

**WHEREAS**, the Calhoun County Board of County Commissioners of Calhoun County, Florida has unanticipated revenue in fiscal year 2019-2020 in the Industrial Development Authority Fund. As well as reallocated expenditures between line items in the Library Fund.

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2019-2020,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The fiscal year 2019-2020 budget be amended as follows:

		Current	Increase	Revised
		<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>
<b><u>Library Fund</u></b>				
<b>Expenditures:</b>				
<b>COUNTY:</b>				
		\$		
4757100-5112	Salaries	238,773	5,323	244,096
4757100-51121	FICA/Medicare Payroll Taxes	18,266	407	18,673
4757100-51122	Retirement	19,023	1,056	20,079
4757100-40000	Travel & Per Diem	7,000	(261)	6,739
4757100-41000	Communications Expense	21,402	939	22,341
4757100-42000	Postage	500	(500)	-
4757100-46000	Repairs and Maintenance	15,250	(3,450)	11,800
4757100-66000	Library Materials	3,514	(3,514)	-
		<u>323,728</u>	<u>-</u>	<u>323,728</u>
<b>LIBRARY LAB ACCOUNT</b>				
47571LAB-34000	Operating Supplies	-	10,550	10,550
47571LAB-66000	Library Materials	10,550	(10,550)	-
		<u>10,550</u>	<u>-</u>	<u>10,550</u>

**PPLCS:**

47571PL-51112	Salaries	20,108	(1,144)	18,964
47571PL-51121	FICA/Medicare Payroll Taxes	1,538	(87)	1,451
47571PL-51122	Retirement	1,703	(97)	1,606
47571PL-42000	Postage	-	500	500
47571PL-49000	Other Current Charges	-	289	289
47571PL-51000	Office Supplies	3,086	(1,461)	1,625
47571PL-52000	Operating Supplies	4,357	2,000	6,357
		<u>30,792</u>	<u>-</u>	<u>30,792</u>

**STATE AID:**

47571SA-51112	Salaries	153,571	540	154,111
47571SA-51121	FICA/Medicare Payroll Taxes	11,748	41	11,789
47571SA-51122	Retirement	21,215	(9)	21,206
		Current	Increase	Revised
		<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>
47571SA-31000	Professional Services	500	(500)	-
47571SA-49000	Other Current Charges	150	(150)	-
47571SA-51000	Office Supplies	4,500	255	4,755
47571SA-52000	Operating Supplies	17,915	(177)	17,738
		<u>209,599</u>	<u>-</u>	<u>209,599</u>

**Industrial Development Authority**

**Revenues:**

**State Grants:**

57334-041TER	Terminal Development	-	1,092,000	1,092,000
--------------	----------------------	---	-----------	-----------

**Expenditures:**

57542-62TER	Terminal Development	-	1,092,000	1,092,000
-------------	----------------------	---	-----------	-----------

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at their regular meeting this 5th day of November, 2019

- ❖ A motion to approve Resolution 2019-38 was made by Commissioner Wise and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

#### **SUPERVISOR OF ELECTION – BUDGET AMENDMENT**

Supervisor of Election Ms. Chason requested her 2018-2019 budget be amended for unanticipated revenue, adjusting the budget to \$ 341,947.27. Ms. Chason stated the increase comes from grants.

- ❖ A motion to amend the Supervisor of Election budget to the amount of \$341,947.27 was made by Commissioner Monlyn and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

#### **GRANT AGREEMENT – SMALL COUNTY CONSOLIDATED SOLID WASTE MANAGEMENT GRANT**

Ms. Ranew presented for approval and execution the 2019-2020 Small County Solid Waste Management Grant Agreement in the amount of \$90,909.

- ❖ A motion to approve and execute the 2019-2020 Small County Solid Waste Management Grant Agreement in the amount of \$90,909 was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

#### **TIM JENKS – MAINTENANCE DEPARTMENT**

Mr. Jenks gave an update for the maintenance department. Mr. Jenks stated he is in the process of receiving quotes on lighting for Sam Atkins Park. Chairman Bailey stated he had received word the courthouse doors were not locking properly and asked Mr. Jenks to check in to it. Commissioner Monlyn stated the grills at Cooper Park are getting a lot of use and requested the ashes be cleaned out.

#### **FRED O'NEAL – DEBRIS REMOVAL**

Mr. O'Neal introduced himself to the Board and addressed his concerns on the debris dumping by Iron Dog on Highway 274. Mr. O'Neal also stated his concerns of a trailer park being set up on the property. Attorney Fuqua stated no development orders have been issued. There was further discussion.

Chairman Bailey opened the floor for discussion on adopting a new ordinance on debris.

Ms. Amy Foxworth owner of the property being discussed came forward to address the Board. Ms. Foxworth stated their business is demolition and they send recyclables to the local recycle center. Ms. Foxworth stated the local recycle centers in the surrounding areas would not take the recyclable

Regular Board Meeting November 5, 2019

materials due to the large volume of materials. Ms. Foxworth stated they are using the property as storage for the materials until they are able to sell to the recycle centers. Ms. Foxworth stated they are in the process of building a road to the back of the property and will then move the materials so as not to be as visible from the highway. The Department of Environmental Protection (DEP) has been to the property, made their inspection and found no problem with their operation.

Attorney Fuqua stated Ms. Foxworth will need to apply for a Conditional Use Permit. Commissioner Wise stated the need to apply for the permit; the consensus of the Board is for Ms. Foxworth to apply for the Conditional Use Permit.

#### **TRAVIS HOWELL – ALDAY-HOWELL ENGINEERING**

Mr. Howell stated C.W. Roberts Construction began the Silas Green Road paving project on October 14, 2019. Mr. Howell stated the project is moving smoothly.

#### **FDOT – TRAMMELL BRIDGE**

Chairman Bailey stated the Florida Department of Transportation (FDOT) is hosting a public awareness seminar December 6, 2019, 9:00am, at the W.T. Neal Civic Center concerning the old Trammel bridge. Chairman Bailey stated according to the FDOT the old bridge is costly to maintain and they are looking for public and board input on the possibility of taking it down. There was further discussion.

#### **TROY WOOD – ROAD DEPARTMENT SUPERINTENDENT**

Mr. Wood stated the road department has been busy and mowing season will end the next week. Mr. Wood stated they have been cleaning ditches, picking up debris and working to get Bears Head Road ready for paving. Commissioner Hunt stated the need for employees to ride together when at all possible to job sites.

#### **RITA MAUPIN – DIRECTOR LIBRARY SERVICES**

Ms. Maupin stated there has been an increase in library usage. Ms. Maupin stated the library is working on an e-book collection and a Parent/Teacher Collection. Chairman Bailey instructed Ms. Maupin to enter into inventory for public access the Cholla Petroleum Project books she received today.

#### **DOWLING PARRISH – BUILDING OFFICIAL**

Mr. Parrish was not present.

#### **DANIEL LEONARD – COUNTY EXTENSION DIRECTOR**

Mr. Leonard stated he has met with his advisory committee and they brought up some issues that he needs the Board's help with concerning row crop farmers and livestock producers. Mr. Leonard stated the issue is with the disposal of pesticides. Chairman Bailey responded there is a Hazmat Day in which the farmers could dispose of the pesticides.

#### **CHELSEA RANOW – PROJECTS AND GRANTS COORDINATOR**

Ms. Ranow stated no bids have been received for the Kinard Community Center Exterior Repair Project and she will re-advertise the project.

Ms. Ranew presented for approval and execution the Small County Outreach Program Grant Agreement for the Bodiford Road resurfacing project in the amount of \$537,310 along with corresponding Resolution 2019-40 allowing the Chairman to enter into and execute this agreement.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA  
RESOLUTION NO. 2019-40**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN  
COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF  
COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE “SMALL  
COUNTY OUTREACH PROGRAM AGREEMENT”.**

**WHEREAS**, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction and construction engineering inspection for the Bodiford Road Resurfacing Project; and,

**WHEREAS**, the State of Florida, Department of Transportation, has agreed to participate in the construction and construction engineering inspection to the amount of Five Hundred Thirty-Seven Thousand Three Hundred Ten Dollars (\$537,310); and,

**WHEREAS**, the “State of Florida, Department of Transportation, Small County Outreach Program Agreement” requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the “State of Florida, Department of Transportation, Small County Outreach Program Agreement attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the “State of Florida, Department of Transportation, Small County Outreach Program Agreement” attached hereto as EXHIBIT “A”.

**DULY PASSED AND ADOPTED** by the Board of County Commissioners of Calhoun County, Florida, this 5th day of November, 2019.

- ❖ A motion to approve and execute the Small County Outreach Program Grant Agreement in the amount of \$537,310 along with Resolution 2019-40 was made by Commissioner Hunt and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.



Ms. Ranew presented for approval and execution the Small County Road Assistance Program Agreement for the 287A Highway resurfacing project in the amount of \$910,903 along with the corresponding Resolution 2019-39 allowing the Chairman to enter into and execute this agreement.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA  
RESOLUTION NO. 2019-39**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN  
COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF  
COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE “SMALL  
COUNTY ROAD ASSISTANCE PROGRAM AGREEMENT”.**

**WHEREAS**, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction and construction engineering inspection for the 287A Paving Project; and,

**WHEREAS**, the State of Florida, Department of Transportation, has agreed to participate in the construction and construction engineering inspection to the amount of Nine Hundred Ten Thousand Nine Hundred Three Dollars (\$910,903.00); and,

**WHEREAS**, the “State of Florida, Department of Transportation, Small County Road Assistance Program Agreement” requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the “State of Florida, Department of Transportation, Small County Road Assistance Program Agreement attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the “State of Florida, Department of Transportation, Small County Road Assistance Program Agreement” attached hereto as EXHIBIT “A”.

**DULY PASSED AND ADOPTED** by the Board of County Commissioners of Calhoun County, Florida, this 5th day of November, 2019.

- ❖ A motion to approve the Small County Road Assistance Program Agreement for Highway 287A in the amount of \$910,903 along with Resolution 2019-39 was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Ms. Ranew presented for approval and execution the agreement with Calhoun County and the Apalachee Regional Planning Council to perform services for Calhoun County's Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant Agreement #P0350 in the amount of \$40,000. This is for the Calhoun County Long-Term Recovery Plan.

- ❖ A motion to approve and execute the DEO Community Planning Technical Assistance Grant Agreement #P0350 in the amount of \$40,000 was made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Ms. Ranew stated in regards to insurance claims, several turnkey projects have been identified. Ms. Ranew stated Hangar #3 has been identified as a potential turnkey project and asked the Board if they would like to move forward with the process.

- ❖ A motion to move forward with the turnkey project for Hangar #3 was made by Commissioner Wise and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

Ms. Ranew stated the Recycling Center Warehouse project has an estimated cost of \$150,768. Ms. Ranew stated there is 17% coinsurance penalty of \$25,630.56, deductible of \$10,440 and turnkey services of \$15,200 for a total estimated cost to the County of \$51,271.

- ❖ A motion to move forward with the turnkey services for the Recycling Center Warehouse project was made by Chairman Bailey and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

Ms. Ranew stated one (1) bid had been received for the Recycling Center Roof Repair from CPWG in the amount of \$72,720 and the county's deductible is \$5,910.

- ❖ A motion to award the Recycling Center Roof Repair to CPWG in the amount of \$72,720 was made by Chairman Bailey and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Ms. Ranew presented for approval and execution Change Order #1 with C.W. Roberts Construction for the North Taxiway A Extension project for an increase in 64 calendar days and a contract price increase of \$6,233.15 for a revised contract total of \$929,523.15. Ms. Ranew stated this has been approved by the Florida Department of Transportation (FDOT).

- ❖ A motion to approve Change Order #1 with C.W. Robert Construction for a 64 calendar day increase and contract increase of \$6,233.15 for a revised contract total of \$929,523.15 was

made by Commissioner Monlyn and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Ms. Ranew presented for approval and execution Change Order #2 with C.W. Roberts Construction for the North Taxiway "A" Extension increasing the contract time by 35 days for a revised completion date of July 19, 2019 and increases the contract in the amount of \$16,662 for a revised contract price of \$946,185.15. Ms. Ranew stated this has been approved by FDOT.

- ❖ A motion to approve Change Order #2 with C.W. Roberts Construction for a 35-day increase and contract increase of \$16,662 for a revised contract total of \$946,185.15 was made by Commissioner Wise and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

Ms. Ranew presented for approval the final payment of \$115,464.30 to C.W. Roberts Construction for the North Taxiway "A" Extension project.

- ❖ A motion to approve final payment of \$115,464.30 to C.W. Roberts Construction was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

Ms. Ranew presented for approval and execution the agreement between Calhoun County and The Management Experts for emergency consulting services. Ms. Ranew stated Attorney Fuqua requested a termination for convenience clause needs to be added to the contract.

- ❖ A motion to approve the agreement between Calhoun County and The Management Experts contingent upon the addition of a termination for convenience clause being added was made by Chairman Bailey and the motion was seconded by Commissioner Monlyn. The motion passed unanimously 5-0.

Ms. Ranew stated she had met with Emerald Coast Striping and they have completed their contract for the replacement of signage throughout the county that was damaged from Hurricane Michael. Ms. Ranew stated it has been determined they have fulfilled their obligations for this contract and their final invoice will be processed for approval at the next Board meeting.

Commissioner Wise stated his stop sign is missing from his road and so did Commissioner Hunt. Ms. Ranew stated Emerald Coast Striping replaced all stop signs they were contracted to replace. There was further discussion.

Chairman Bailey discussed placing the Hangar #1 repair project with Synergy.

- ❖ A motion to place the Hangar #1 repair project with Synergy was made by Chairman Bailey and the motion was seconded by Commissioner Wise. The motion passed unanimously 5-0.

#### **CLERK TIME**

Clerk Hand had nothing to discuss at this time.

#### **ATTORNEY TIME**

Attorney Fuqua stated Ethics Training will be Friday, November 15, 2019, at 8:00am at the Jackson County Ag Center on Penn Avenue in Marianna.

Attorney Fuqua presented his new contract for 2019-2020. Attorney Fuqua stated there is a 1.5% increase from the previous year's contract bringing the retainer to \$812 per month and an hourly rate of \$152.25.

- ❖ A motion to approve the 2019-2020 contract with the law firm Fuqua, Milton, and Carter P.A. was made by Commissioner Hall and the motion was seconded by Commissioner Hunt. The motion passed unanimously 5-0.

#### **COMMISSIONER HUNT**

Commissioner Hunt stated there is still debris to be picked up in his district. There was more discussion on signage. Commissioner Hunt stated there is confusion with the State Housing Initiative Program application process. There was further discussion.

#### **COMMISSIONER MONLYN**

Commissioner Monlyn stated the need for the Commissioners to be prepared for the seminar concerning the Trammell Bridge.

#### **COMMISSIONER HALL**

Commissioner Hall had nothing to discuss at this time.

#### **COMMISSIONER WISE**

Commissioner Wise stated he feels property owners should be able to do what they want with their property but you should be considerate of your neighbors.

#### **CHAIRMAN BAILEY**

Chairman Bailey stated the need for a new ordinance concerning debris on the county right of ways. Chairman Bailey stated he is looking for ways to deter people from putting their debris on the right of way. Attorney Fuqua stated there are two ways to accomplish this. Attorney Fuqua stated the most effective way is to have the law enforcement charge them with illegal dumping and with the quantities that is being disposed, this is a felony. He further stated this is a State Statute and therefore would not cost the county to prosecute or defend. Attorney Fuqua stated if we draft a criminal ordinance saying it is a misdemeanor and a ticket is given, the county will then incur cost for a public defender and the State Attorney to prosecute the case. Attorney Fuqua stated the most effective solution is to have law enforcement meet the homeowner and explain dumping is a felony. There was further discussion.

Chairman Bailey stated he would like the Board to adopt a letter of support to Kinard Volunteer Fire Department for seeking a grant for a new fire engine.

Regular Board Meeting November 5, 2019

- ❖ A motion to adopt a letter of support for Kinard Volunteer Fire Department was made by Chairman Bailey and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

Chairman Bailey stated he would like the Board to pay the insurance premium for the fire departments fund raising events.

- ❖ A motion to adopt a \$1000-line item budget for the purpose of paying the insurance premium for fund raising events hosted by the County's fire departments (to be funded from the contingency budget line item) was made by Chairman Bailey and the motion was seconded by Commissioner Wise. The motion passed unanimously 5-0.

Clerk Hand stated the need to address the Sheriff's Office communications support letter.

- ❖ A motion to support the Sheriff's Office Communications Project Legislative Request was made by Chairman Bailey and the motion was seconded by Commissioner Hall. The motion passed unanimously 5-0.

There being no further business, the meeting adjourned at 4:41pm.

---

Gene Bailey, Chairman

ATTEST:

---

Carla A. Hand, Clerk

**RESOLUTION 2019-41**  
**OF THE BOARD OF COUNTY COMMISSIONERS**  
**OF CALHOUN COUNTY, FLORIDA**

**WHEREAS**, the Calhoun County Board of County Commissioners of Calhoun County, Florida has unanticipated revenue in fiscal year 2018-2019 in the County General Fund, Transportation Trust Fund I, Hurricane Michael Fund, and Community Block Development Grant.

**WHEREAS**, said revenue is needed to help pay certain expenditures incurred in fiscal year 2018-2019,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The fiscal year 2018-2019 budget be amended as follows:

		Current Budget	Increase Decrease	Revised Budget
<b><u>General Fund</u></b>				
<b>Revenues:</b>				
01331399-05000	DR4399-Hurricane Michael (Federal)	\$ -	260,628	260,628
01334399-05000	DR4399-Hurricane Michael (State)	0	86,876	86,876
		0	347,504	347,504
<b>Expenditures:</b>				
<b>Public Safety:</b>				
<b><u>Hurricane Michael Cat A</u></b>				
0152543A-51112	Salaries	0	1,108	1,108
0152543A-51121	FICA/Medicare Payroll Taxes	0	84	84
0152543A-51122	Retirement	0	195	195
0152543A-51123	Health Insurance	0	334	334
0152543A-52000	Operating Supplies	0	1,056	1,056
<b><u>Hurricane Michael Cat B</u></b>				
01525B-40000	Travel	0	414	414
01525B-43000	Utilities	0	837	837
01525B-46000	Repairs and Maintenance	0	7,412	7,412
01525B-49000	Other Current Charges	0	873	873
01525B-51000	Office Supplies	0	1,526	1,526
01525B-51112	Salaries	0	172,602	172,602
01525B-51121	FICA/Medicare Payroll Taxes	0	12,760	12,760
01525B-51122	Retirement	0	18,892	18,892
01525B-51123	Health Insurance	0	15,939	15,939
01525B-52000	Operating Supplies	0	44,174	44,174
<b><u>EOC Hurricane Michael</u></b>				
01525MIC-46000	Repairs and Maintenance	0	32,325	32,325
<b><u>Parks - Hurricane Michael</u></b>				
01572MIC-46000	Repairs and Maintenance	0	36,973	36,973
		0	347,504	347,504

		<u>Current Budget</u>	<u>Increase Decrease</u>	<u>Revised Budget</u>
<b><u>DR4399 - Hurricane Michael Fund</u></b>				
<b>Revenues:</b>				
Intergovernmental:				
39331-05000	DR4399-Hurricane Michael (Federal)	0	402,839	402,839
39334-05000	DR4399-Hurricane Michael (State)	0	134,279	134,279
Miscellaneous Revenue:				
39361-01000	Interest Income	0	12,303	12,303
39388-20000	Insurance Proceeds	0	6,993,000	6,993,000
		0	7,542,421	7,542,421
<b>Expenditures:</b>				
<b>General Government:</b>				
39512-49000	Administration - Other Current Charges	0	4,187	4,187
39519INS-46000	Repairs and Maintenance	0	174,029	174,029
Jail Project:				
39519721-51112	Salaries	0	82	82
39519721-51121	FICA/Medicare Payroll Taxes	0	7	7
39519721-51122	Retirement	0	21	21
39519721-62000	Building	0	575,000	575,000
New Courthouse Project:				
39519725-46000	Repairs and Maintenance	0	291,142	291,142
Old Courthouse Project:				
39519INS-46000	Repairs and Maintenance	0	318,000	318,000
Recycling Center Project				
39519INS-46000	Repairs and Maintenance	0	365,000	365,000
Senior Citizens Building Project:				
39519771-46000	Repairs and Maintenance	0	212,000	212,000
39519771-62000	Building	0	17,995	17,995
Extension Office Project:				
39519773-46000	Repairs and Maintenance	0	305,000	305,000
39519773-62000	Building	0	15,180	15,180
Health Department Building Project:				
39519775-46000	Repairs and Maintenance	0	179,584	179,584
		0	2,457,227	2,457,227
<b>Public Safety:</b>				
39522-81MAG	Aid to Magnolia VFD	0	83,131	83,131
Carr/Clarksville VFD Project:				
39522747-46000	Repairs and Maintenance	0	139,500	139,500
Admin:				
39525-34000	Other Contractual Services	0	150,000	150,000
Emergency Protective Measures - after 11/25/18:				
39525125-49000	Other Current Charges	0	2,200	2,200
Shelter Activities Pre- Hurricane Michael:				
39525483-49000	Other Current Charges	0	3,633	3,633
Shelter Activities Post- Hurricane Michael:				
39525614-49000	Other Current Charges	0	47,227	47,227
FMIT HM Exp - VFD:				
39522INS-46000			524,000	524,000
39522INS-62000	Buildings	0	256,788	256,788
		0	1,206,479	1,206,479

		<u>Current Budget</u>	<u>Increase Decrease</u>	<u>Revised Budget</u>
<b>Transportation:</b>				
Road Department Building Project:				
39541727-46000	Repairs and Maintenance	0	194,000	194,000
Road Department Pump House Project:				
39541730-46000	Repairs and Maintenance	0	230	230
Street Signs and Guardrails Project:				
39541853-46000	Repairs and Maintenance	0	84,820	84,820
Debris Removal Project:				
39541898-49000	Other Current Charges	0	12,627	12,627
39541898-51112	Salaries	0	32,393	32,393
39541898-51121	FICA/Medicare Payroll Taxes	0	2,457	2,457
39541898-51122	Retirement	0	2,613	2,613
39541898-51123	Health Insurance	0	7,289	7,289
Airport Building #1 Project				
	Repairs and Maintenance	0	565,000	565,000
Airport Building #2 Project				
	Repairs and Maintenance	0	113,450	113,450
Airport Building #3 Project				
	Repairs and Maintenance	0	241,500	241,500
Airport Maintenance Building & T-hangar				
	Repairs and Maintenance	0	366,600	366,600
Airport Building #5 Project:				
39542830-31000	Professional Services	0	1,940	1,940
Airport Hangar #8 Project:				
39542840-46000	Repairs and Maintenance	0	199,934	199,934
Airport Hangar #7 Project:				
39542846-46000	Repairs and Maintenance	0	130,073	130,073
FMIT HM Exp - Airport:				
39542INS-34000	Contractual Services	0	32,000	32,000
39542INS-62000	Buildings	0	1,052,758	1,052,758
Property in the Open (PITO):				
39541PIT-46000	Repairs and Maintenance	0	21,625	21,625
39542PIT-49000	Other Current Charges	0	54	54
		0	3,061,363	3,061,363

**Culture and Recreation:**

Blountstown Library Roof Project:				
39571777-46000	Repairs and Maintenance	0	6,300	6,300
Cooper Park Pavilion #2 Project:				
39572751-46000		0	1,920	1,920
39572751-51112		0	485	485
39572751-51121		0	37	37
39572751-51122		0	41	41
Kinard Community Center Project:				
39572765-31000	Professional Services	0	793	793
39572765-46000	Repairs and Maintenance	0	131,740	131,740
39572765-51112	Salaries	0	792	792
39572765-51121	FICA/Medicare Payroll Taxes	0	60	60
39572765-51122	Retirement	0	141	141
39572765-51123	Health Insurance	0	242	242
39572INS-62000	Buildings	0	461,000	461,000
Mossy Pond Library Roof Project				
	Repairs and Maintenance	0	135,000	135,000



		<u>Current Budget</u>	<u>Increase Decrease</u>	<u>Revised Budget</u>
Sam Atkins Park Project:				
39572782-46000	Repairs and Maintenance	0	6,896	6,896
39572782-51112	Salaries	0	409	409
39572782-51121	FICA/Medicare Payroll Taxes	0	31	31
39572782-51122	Retirement	0	104	104
39572782-51123	Health Insurance	0	16	16
Sam Atkins Park Metal Stage Project:				
39572786-46000	Repairs and Maintenance	0	4,843	4,843
39572786-51112	Salaries	0	2,043	2,043
39572786-51121	FICA/Medicare Payroll Taxes	0	155	155
39572786-51122	Retirement	0	519	519
39572786-51123	Health Insurance	0	418	418
Sam Atkins Park Pavilions Project:				
39572787-46000	Repairs and Maintenance	0	3,005	3,005
39572787-51112	Salaries	0	627	627
39572787-51121	FICA/Medicare Payroll Taxes	0	47	47
39572787-51122	Retirement	0	159	159
39572787-51123	Health Insurance	0	182	182
Sam Atkins Concessions Stand Project:				
39572788-46000	Repairs and Maintenance	0	191	191
39572788-51112	Salaries	0	218	218
39572788-51121	FICA/Medicare Payroll Taxes	0	17	17
39572788-51122	Retirement	0	56	56
Cooper Park Pavilion Project:				
39572805-46000	Repairs and Maintenance	0	597	597
39572805-51112	Salaries	0	763	763
39572805-51121	FICA/Medicare Payroll Taxes	0	58	58
39572805-51122	Retirement	0	194	194
39572805-51123	Health Insurance	0	213	213
Four Mile Creek Park Project:				
39572809-46000	Repairs and Maintenance	0	181	181
Four Mile Creek Pavilion Project:				
39572810-46000	Repairs and Maintenance	0	1,298	1,298
39572810-51112	Salaries	0	627	627
39572810-51121	FICA/Medicare Payroll Taxes	0	48	48
39572810-51122	Retirement	0	159	159
Pear and Azalea Park Project:				
39572821-46000	Repairs and Maintenance	0	1,108	1,108
39572821-51112	Salaries	0	382	382
39572821-51121	FICA/Medicare Payroll Taxes	0	29	29
39572821-51122	Retirement	0	97	97
39572821-51123	Health Insurance	0	91	91
Parks Property in the Open (PITO):				
39572PIT-46000	Repairs and Maintenance	0	3,870	3,870
Sam Atkins Park Project:				
39572SAP-63001	Fencing	0	49,150	49,150
		0	817,352	817,352
Total Expenditures		0	7,542,421	7,542,421

		<u>Current Budget</u>	<u>Increase Decrease</u>	<u>Revised Budget</u>
<b><u>County Transportation Trust Fund I</u></b>				
<b>Revenues:</b>				
11331399-05000	DR4399-Hurricane Michael (Federal)	0	75,424	75,424
11334399-05000	DR4399-Hurricane Michael (State)	0	25,141	25,141
		0	100,565	100,565
<b>Expenditures:</b>				
DR4399 Hurricane Michael - Cat A:				0
1152543A-44000	Rentals and Leases	0	4,539	4,539
1152543A-45000	Insurance	0	489	489
1152543A-51112	Salaries	0	66,352	66,352
1152543A-51121	FICA/Medicare Payroll Taxes	0	4,937	4,937
1152543A-51122	Retirement	0	7,992	7,992
1152543A-51123	Health Insurance	0	7,780	7,780
DR4399 Hurricane Michael - Cat B:				
1152543B-51112	Salaries	0	3,754	3,754
1152543B-51121	FICA/Medicare Payroll Taxes	0	287	287
1152543B-51122	Retirement	0	311	311
1152543B-51123	Health Insurance	0	442	442
1152543B-52000	Operating Supplies	0	3,682	3,682
		0	100,565	100,565
<b><u>Community Development Block Grant (CDBG)</u></b>				
<b>Revenues:</b>				
50331-04900	CDBG Grant Revenue	\$ -	3,000	3,000
<b>Expenditures:</b>				
50541-63000	Infrastructure	\$ -	3,000	3,000

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at their regular meeting this 19th day of November, 2019

BOARD OF COUNTY COMMISSIONERS  
CALHOUN COUNTY, FLORIDA:

ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Carla A. Hand  
Clerk of Court and County Comptroller  
Calhoun County, Florida