

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR BOARD MEETING MINUTES  
JUNE 18, 2019**

**PRESENT AND ACTING:**

**GENE BAILEY, CHAIRMAN  
SCOTT MONLYN, VICE-CHAIRMAN  
DANNY RAY WISE  
EARL HUNT  
JERAL HALL**

**MATT FUQUA, ATTORNEY  
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER**

Chairman Bailey called the meeting held in the regular Board meeting room to order at 5:00 P.M., CT. Commissioner Monlyn led the Prayer and Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES AND VOUCHERS**

❖ A motion to approve the minutes and vouchers as published on the agenda (June 4, 2019 Regular Meeting Minutes and June 7, 2019 Special Meeting Minutes; vouchers for warrants: accounts payable warrants – 1906-UT2, 1906-VFD, 1906-2S, 1906-2RD, 1906-2G, 1906-UE, 1906-2L, 1906-3GS, 1906-3RD, and 1906-TR. (A check register is on file in the Clerk's department of finance and accounting to the board for all checks and warrants approved by the board at this meeting) was made by Commissioner Hall and seconded by Commissioner Hunt. The motion passed unanimously 5-0.

**CHAIRMAN BAILEY**

Chairman Bailey stated he will leave the meeting shortly for the Canvassing Board and Vice-Chairman Monlyn will assume the chair.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZEN PARTICIPATION POLICY**

Ms. Ranew, Grants Coordinator, presented for adoption by the Board the updated CDBG Citizen Participation Policy (included in the agenda packet) which includes updated language required for funding.

- ❖ Commissioner Hall made the motion to adopt the CDBG Citizen Participation Policy. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

**LOCAL OPTION FUEL TAX ORDINANCE**

The Chairman re-scheduled the meeting to consider the adoption of the local option fuel tax ordinance to Tuesday June 25, 2019 at 5:00 PM CT.

**BOARD APPOINTMENTS TO THE VALUE ADJUSTMENT BOARD**

Chairman Bailey appointed Commissioners Hunt and Wise to the Value Adjustment Board (VAB). There was discussion regarding the citizen appointee (homestead property owner) to the VAB and it was determined this appointment would be made at the next meeting.

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The Chairman discussed the funding of \$5,135,000 for Calhoun County from the Hurricane Housing Recovery Program (HHRP). The Board scheduled a workshop to discuss HHRP for Thursday June 27, 2019 at 9 AM CT.

The Chairman informed the Board of the zero-dollar match Firefighter Grant that is available to all of the County Volunteer Fire Departments (VFD). Up to \$20,000 is available for the purchase of equipment for each VFD. The Chairman stated some of the VFDs do not have \$20,000 to expend prior to requesting reimbursement and asked the Board to advance each VFD that is awarded the grant up to \$20,000 which would be repaid upon receipt of grant funds.

- ❖ Commissioner Wise made the motion to advance up to \$20,000 to each VFD that has been awarded the zero-dollar match Firefight Grant. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

The Chairman discussed the Jackson County Ordinance for Cell Towers that requires antennae space to the County and asked for approval for the Attorney to draft an Ordinance for the Board's consideration. Commissioner Hall made the motion for the Attorney to prepare a draft Ordinance for Cell Towers that requires antennae space to the County at no charge. Commissioner Monlyn seconded the motion. The motion passed unanimously 5-0.

#### **VICE-CHAIRMAN MONLYN ASSUMED THE ROLE OF CHAIR (5:12 PM CT)**

#### **BOARD APPOINTMENTS TO THE VALUE ADJUSTMENT BOARD(CONTINUED)**

Attorney Fuqua reminded the Board of the need to approve Ms. Martha Eskuchen as the Attorney to the Value Adjustment Board.

- ❖ Commissioner Hall made the motion to approve Ms. Martha Eskuchen as the Attorney to the Value Adjustment Board. Commissioner Hunt seconded the motion. The motion passed unanimously 4-0.

#### **CALHOUN COUNTY EXTENSION DIRECTOR – INTERVIEW DATES**

The Clerk asked the Board how they would like to schedule interviews for the County Extension Director position. There are two candidates to interview that were chosen by the University of Florida IFAS Extension (Mr. Daniel Leonard, Dr. Patrick Neal Williams). The Board stated they would like to schedule the interviews on the same day (hour(s) prior to the meeting) as a regularly scheduled meeting. The Clerk stated she would inform Dr. Vergot (Professor and Northwest District Extension Director) of their request.

#### **CHELSEA RANEW – PROJECTS AND GRANTS COORDINATOR**

Ms. Ranew presented for approval and execution Resolution 2019-29 which requests the removal of FPID number 433566-1 LAP CR 274 Sidewalk project due to lack of additional funding for this project noting the Community Safety Traffic Safety team and the Board may apply for future funding to complete this project.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA  
RESOLUTION NO. 2019-29**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN  
COUNTY, FLORIDA, REQUESTING THE REMOVAL OF A LOCAL AGENCY  
PROJECT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION FIVE  
YEAR WORK PROGRAM**

**WHEREAS**, Calhoun County, Florida, requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction of the County Road 274 Sidewalk project along CR 274 West (Chipola Street) from Altha Public Library to SR 71 and CR 274 East (Broad Street) from SR 71 to Fuqua Circle; and,

**WHEREAS**, the State of Florida, Department of Transportation, agreed to participate in the construction and construction engineering inspection up to the amount of Three Hundred Twenty-Six Thousand Five Hundred Thirty-Four Dollars (\$326,534); and,

**WHEREAS**, the County nor the Florida Department of Transportation has the ability to allocate additional funds towards this project at this time and at the request of the Florida Department of Transportation, it must be removed from the current FDOT five-year work program; and,

**WHEREAS**, to remove a project from the Florida Department of Transportation Five Year Work Program requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida requesting this change.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Board of County Commissioners of Calhoun County, Florida, requests the removal of financial project identification number 433566-1 LAP CR 274 Sidewalk from the current FDOT Five-Year Work Program and will reapply at a later date.

**DULY PASSED AND ADOPTED** by the Board of County Commissioners of Calhoun County, Florida, this 18th day of June, 2019.

- ❖ Commissioner Hunt made the motion to approve Resolution 2019-29. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Ranew presented the ROSTAN invoice cover sheet to the Board for discussion. The bill in the amount of \$125,074.01 is for FEMA consulting services from December 1, 2018 through March 31, 2019. Ms. Ranew stated Chairman Bailey has asked Mr. Tommy Horton some questions regarding this bill; a response has not been received as of today. Ms. Ranew reminded the Board the entire bill was included in their agenda packets and encouraged them to review the charges.

- ❖ Commissioner Hunt made the motion to table approval of the invoice until the next regular meeting. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

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Ms. Ranew presented the 2019-2020 Emergency Management Preparedness and Assistance (EMPA) grant agreement for approval and execution between Calhoun County and the Florida Division of Emergency Management for \$105,806.

- ❖ Commissioner Hunt made the motion for approval and execution of the EMPA grant between Calhoun County and the Florida Division of Emergency Management for \$105,806. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Ranew asked for approval to pay the Calhoun County School Board \$50,859.38 for reimbursement of Shelter activities. She stated this has been submitted through a small project certification to FEMA for the County's reimbursement of this payment.

- ❖ Commissioner Hunt made the motion to approve payment to the School Board for \$50,859.38. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Ranew reminded the Board of the Special Meeting on Thursday June 20 at 2 PM CT in the EOC; the guardrail bids will be opened at this meeting. Ms. Ranew is also adding the Health Department Window Replacement bid award to the agenda for this meeting.

#### **ATTORNEY TIME**

Attorney Fuqua discussed the debris monitoring and debris clean-up bids soon to be advertised and awarded. There are four requests for proposals to be advertised.

1. Hurricane Michael Debris Monitoring
2. New Storm Season Debris Monitoring
3. Hurricane Michael Debris Clean-up
4. Ongoing New Storm Debris Clean-up

Attorney Fuqua said awarding these services does not obligate the Board to spend funds until a task order is issued; the Board can self-perform these items. The Board tentatively set the bid openings for July 18<sup>th</sup>.

The Attorney discussed the Application for Road Abandonment he drafted setting forth procedures to follow when requesting a road abandonment. This would also require a deposit of \$500 to cover advertising and other costs associated with a request for road abandonment.

Date Received \_\_\_\_\_

Fee: \$500.00

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS**  
**APPLICATION FOR ROAD ABANDONMENT**

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Contact (cell and email address): \_\_\_\_\_

Address: \_\_\_\_\_

Road Name: \_\_\_\_\_

Your property's Calhoun County Appraiser's Parcel Number:

\_\_\_\_\_

Land Use Designation: \_\_\_\_\_

Surrounding Land Owners to the subject road:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

I understand that the decision to abandon a county road lies solely within discretion of the Board of County Commissioners and that the fee paid for the process is not refundable. I also understand the fee covers one public hearing and additional fees may be required. If approved, the Board of County Commissioners will not issue a deed of any kind to the subject road. The road abandonment process simply provides that the Board of County Commissioners surrenders its interest, if any, in the subject road right of way.

\_\_\_\_\_  
Owner's or authorized applicant's signature

\_\_\_\_\_  
Date

- ❖ Commissioner Hunt made the motion to adopt the procedures suggested by Attorney Fuqua. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

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The Attorney stated the Burn Ban Resolution is no longer necessary since it has been raining.

**COMMISSIONER TIME**

**COMMISSIONER HUNT**

Commissioner Hunt stated he is getting complaints regarding the metal the Foxworth's have placed on their property on CR 274. Commissioner Hunt asked Ms. Rose Burg to explain the situation to the Board. Ms. Burg stated it looks bad and is a potential danger if another storm comes to our County. The Attorney asked if the Foxworth's have a permit for the metal. Ms. Burg stated she has called the Department of Environmental Protection (DEP); DEP came, took pictures, and have said they will look into the matter. There was further discussion and the Board asked Ms. Burg to keep them informed of DEP findings. The Attorney stated if this is an unlicensed construction debris site the Foxworth's can be criminally charged.

**COMMISSIONER WISE**

Commissioner Wise discussed the need for a Board workshop regarding HHRP and stated the Board may have to hire additional staff for administering this program.

**COMMISSIONER HALL**

Commissioner Hall did not have anything to discuss at this time.

**COMMISSIONER MONLYN**

Commissioner Monlyn stated the HHRP is an awesome opportunity to help residents with housing. Commissioner Monlyn also stated improvements need to be made to the SHIP program and wants each Board member to provide input as to the changes that are needed.

**COMMISSIONER HUNT**

Commissioner Hunt discussed SHIP funds can't be used to rehabilitate mobile homes built prior to 1994. There was discussion that this rule has to do with codes and building standards. Commissioner Wise stated the HHRP funds could pay for a replacement trailer instead.

There being no further business, the meeting adjourned at 5:30 p.m., CT.

  
Gene Bailey, Chairman

ATTEST:

  
Carla A. Hand, Clerk

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**RESOLUTION OF CALHOUN COUNTY, FLORIDA  
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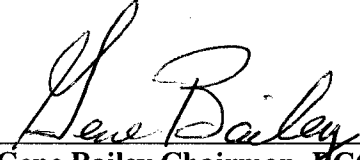
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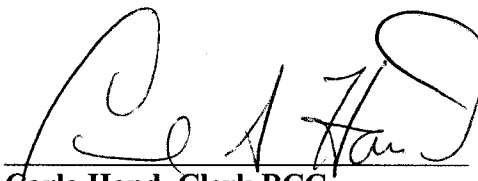
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**DULY PASSED AND ADOPTED** by the Board of County Commissioners of Calhoun County, Florida, this 18th day of June, 2019.

**CALHOUN COUNTY  
BOARD OF COMMISSIONERS**

  
Gene Bailey Chairman, BCC

**ATTEST:**

  
Carla Hand, Clerk BCC

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