

KAVITA DUTT

Personal Data:

Father's Name:
Bhoodutt Singh
Date of Birth: 13/03/1996
Sex: Female
Nationality: Indian
Marital Status: Unmarried
Religion : Hindu

Address :

D-204,
WEST VINOD NAGAR
DELHI-110092

Contact Numbers:

+91 7701964697

E-Mail:

Kavitadutt113@gmail.com

Languages Known:

Hindi & English

Location Preference:

Anywhere In India

Notice Period:

1 week

Convenient Meeting Date:

Any Time.

RESUME

PRINCIPLE

Execution of Quality and quantity Job within minimum possible time with optimization of cost.

CAREER OBJECTIVE

To attain a responsible position in a growth oriented organization where I can develop my capabilities to achieve self-actualization and contribute productivity and honestly to the organization I work for.

PERSONAL PROFILE

Highly self-motivated and hardworking with excellent leadership qualities.
A good listener with commendable communication skills.

SUMMARY OF QUALIFICATION

<u>QUALIFICATION</u>	<u>INSTITUTE/COLLEGE</u>	<u>CGPA/%</u>
DEGREE IN CIVIL ENGINEERING	NOIDA INTERNATIONAL UNIVERSITY	7.62
INTERMEDIATE	CBSE BOARD	6.1
MATRIC	CBSE BOARD	6.2

Extra curriculum-
AUTO CAD 2D & 3D, Computer fundamental,

SUMMARY OF EXPERIENCE

- [Current profile](#)
- **PROJECT NAME:** - LA GALAXIA, Purposed Group of Housing AT Plot No.- HRA-11, Surajpur Site-C(Extension), Phase-II, Distt, - Gautambudh Nagar
- **COMPANY:** - SBL CONSTRUCTION PVT. LTD
- **DESIGNATION:** - QUALITY ENGINEER.
- **DURATION:-** APRIL 2019 to TILL DATE.
- **CURRENT WORKING:** EXECUTE QUALITY CONTROL WORK AND CALCULATE QUANTITY OF MATERIAL THROUGH DRAWING

Duty and Responsibility:-

The Salient features of responsibilities are as follow:

- ❖ Co-ordination with consultants.
- ❖ During execution time maintain quality control as per Drawing and as per work method statement.
- ❖ Ensure conducting all activities to meet the cycle time activities
- ❖ Estimate quantity of material to be required as per drawing as well as site measurement.
- ❖ Check quality of steel design of Beam, Slab and footing as per drawing
- ❖ Check the quality of brickwork and finishing work as per time limit.
- ❖ Any other task, as, assigned by the General Manager from time to time.

➤ **AT TECHNOLEGAL COMBINE PVT. LTD**

➤ **DURATION : SINCE JUNE 2018 TO SEPT 2018**

POSITION : GRADUATE ENGINEER
PROJECT : SUPERTCH NORTHEYE & ORB Tower, Project management Consultants Architects, Quality & Quantity Surveyors, Arbitration Consultant
LOCATION : Supertech Cape Town, Sector-74, Noida, U.P
CLIENT : SUPERTECH

Duty and Responsibility:-

The Salient features of responsibilities are as follow:

- ❖ During execution time maintain quality control as per drawing and as per work method statement.
- ❖ Ensure conducting all activities to meet the cycle time activities
- ❖ Coordinate with clients Engineers.
- ❖ Liasoning with Sub Contractor & day to day progress monitoring.
- ❖ Any other task, as, assigned by the Senior Engineer from time to time.
- ❖ Calculate Quantity of material to be required as per drawing & Site measurement.
- ❖ Testing of material used in Site work
- ❖ Check the quality control of finishing work i.e., tile work, plaster work, wall tiles, conduits, door fixing etc.
- ❖ Participating in audits of the project.

- **iOrganization:** - AT Technolegal Combines Pvt. Ltd.
- ✓ **Period:** - June 2018 to aug 2018.
- ✓ **Designation:** Graduate engineer Trainee (**CIVIL**).

DECLARATION

I hereby solemnly declare that the information furnished above is true to the best of my knowledge and no part thereof has been intentionally distorted or misrepresented.

KAVITA DUTT
