

SELECTION CENTRE CENTRAL, BHOPAL

CALL UP LETTER FOR SSB INTERVIEW
IMA(DE)-155 : JUL 2023 COURSE

Dear Candidate,

1. This is to inform that you have been shortlisted to attend SSB interview at Selection Centre Central, Bhopal.
2. You are required to report to Selection Centre Central, Bhopal. Reporting will be at Main Gate, Sultania Infantry Lines, near Gufa Mandir, Lalghati, Bhopal, **ONLY ON THE SELECTED/ ALLOTTED REPORTING DATE as communicated to your registered account on www.joinindianarmy.nic.in / registered Email Id/via SMS by 0530 (AM) UNDER OWN ARRANGEMENT.** You will be subjected to Medical Screening at Traffic Check Point of Bhopal Military Station, before you are allowed entry. No other person accompanying you will be allowed entry. No entry will be allowed into Bhopal Military Station after 0600 (AM) on day of reporting.
3. No changes will be made to the SSB dates, once selected/ allotted. No absentee batches have been scheduled.

Note 1:- Local Candidates. Withhold your move and contact us at the earliest in case you or your parents or close relatives are serving in Selection Centre Central, Bhopal. Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. ***Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.***

Note 2:- Wards of Serving Person. Withhold your move and contact us at the earliest in case **Candidates, who are wards of serving person, who are posted to any defence establishment in the same station i.e Bhopal Station.** Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. ***Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.***

Eligibility

4. Please ensure that you fulfill all eligibility criteria strictly as per Notification published vide **UPSC EXAMINATION NOTICE NO. 11/2022.CDS-II dated 18 May 2022.** In case of shortcomings if any, candidates will be returned on reporting for the SSB.

5. **Permanent Body Tattoo(s).**

(a) Only small innocuous permanent body tattoos are permitted on inner face of forearm i.e from inside of elbow to the wrist and on the reverse side of palm/ back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and **candidates will be barred from further selection.** Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis.

(b) **Documents required to be submitted.** In case of permissible tattoos, under mentioned Appendices to DG Recruiting 'Tattoo Policy for candidates appearing for SSB Interview with Permanent Body Tattoos' are required to be submitted for being allowed to continue with selection process :-

(i) **Tribal Communities.** Appendix A & B. Formats attached as Exhibit I & II.

(ii) **Non Tribal Communities.** Appendix D. Format attached as Exhibit III.

(c) Please refer detailed Policy on permanent body tattoo available at web-link <http://www.joinindianarmy.nic.in/writereaddata/Portal/Images/pdf/tattopolicy2015.pdf> (Available under 'Policies'- 'Officers Selection').

Note :- Exhibit-I, II & III of Appendix 'D' of permanent body tattoo policy (as applicable) should be filled by candidates prior to the reporting to selection centre. Tattoo photographs to be incolor duly pasted and signed at prescribed location and also mention location of tattoo on the body.

Documents Required when Reporting for SSB Interview

6. Following documents in **ORIGINAL** must be brought along with two photocopies each duly self attested (Original documents will be returned after verification at the SSB) :-

- (a) **Matriculation or Equivalent Certificate** for verification of your date of birth. [Certificates issued by the board concerned (CBSE/State Boards/ICSE)/ admit Card/ Mark sheet/ transfer/ Leaving Certificate etc in which date of birth is reflected are not acceptable proof of date of birth.]
- (b) **Marks Sheet of Matriculation or equivalent.**
- (c) **Intermediate & 10+2 pass certificate.**
- (d) **Marks Sheet of Intermediate & 10+2 examinations.**

- (e) **Graduation Degree/ Provisional Degree alongwith original Mark Sheets of all years / semesters** showing clearly having passed the degree examination and eligible for award of degree.
- (f) **No Claim Certificate.** Format is attached as **Appendix 'A'**.
- (g) **Valid Proof of Identity** with photograph - Aadhaar Card/ PAN Card/ Voter ID Card/ Passport.
- (h) **Certificate for Not Having Duplicate Profiles/Registration IDs.** A declaration to this effect as per format attached at **Appendix 'B'**.
- (j) **UPSC Admit Card.**
- (k) **In Case Original Documents Submitted for Pursuing Higher Studies.** Candidates are required to bring a **Bonafide cum Custodian Certificate** as per **Appendix 'C'** on **original letter head duly signed by the Principal/ Head of institution**, where the documents have been submitted.
- (l) **Candidates of Final Year/ Semester of Graduation Degree Course** should be able to furnish the proof of passing to the Directorate General of Recruiting by **01 Jul 2023**. Such candidates are required to bring following documents:-
 - (i) **Certificate (Dates of Final Exam and Results) on original letter head duly ink signed by the Principal/ Head of institution** as per **Appendix 'D'**.
 - (ii) **Self Declaration Certificate (Proof of Passing)** regarding submission of Proof of Passing by the Candidate as per **Appendix 'E'**.
- (m) **Certificate of Previous Candidature/SSB Attempt.** Format is attached as **Appendix 'F'**.
- (n) **Residential Address Proof.** Any one of these residence proofs i.e. Passport/ Electricity Bill/ Telephone Bill (Landline)/ Ration Card/ Pass Book/ Utility Bill/ Rent Agreement as Proof of your Residential Address alongwith two photocopies of the same duly self attested.

7. **Special Instructions: Variations in Personal Particulars.** Candidates **MUST** thoroughly scrutinise all requisite Certificates and documents, including the Online Application to check if there is any variation in the personal particulars- **Candidate's Name & Parents Name** from document to document. **In case of minor variations also** (Eg:- Initials in name, spelling mistakes, suffixing of middle name/surname etc), the candidates are required to submit an **Affidavit** stating the variations in the personal particulars in specific documents and corrective actions taken thereto (to be elaborated in details). Following aspects be kept in mind, while preparing the Affidavit:-

- (a) The personal particulars- **Candidate's Name & Parents Name** as contained in **Matriculation or Equivalent Certificate** only will be acceptable.
- (b) Due care be taken to address all the variations without leaving any scope for interpretations/ assumptions whatsoever of such variations from document to document. **In absence of correct affidavit, the candidate will be returned back without entertaining any representations.**

IMPORTANT INSTRUCTIONS FOR COVID-19

8. It is imperative that suitable measures with reference to social distancing to restrict/slow down the spread of infection are undertaken. The following precautionary measures enumerated below will be strictly implemented.

- (a) Candidates should follow social distancing and other COVID protocols while travelling in train/taxi/or any other mode of transport.
- (b) A candidate, if found to have any symptoms should not move from the home station. If such a candidate reports to this Centre he will be returned back during medical screening on arrival.
- (c) The candidate should carry hand sanitizers, soaps, face masks, face shields and a pair of gloves.
- (d) Candidate to get hot & cold water bottles, which will be carried by them at all the times during their stay at SSB.
- (e) The candidate will have Aarogya Setu App installed in his mobile phone prior to leaving home station for selection centre. Screen shot printout of having green status on the set App will be taken prior to leaving home, the same will be kept at the time of reporting at the Selection Centre.
- (f) The candidate will not travel from any containment zones, including orange zones.
- (g) Those candidate who are selected in Stage-I for Stage-II will not be allowed to go out of Selection Centre premises for any purpose in view of the COVID-19 pandemic.
- (h) **No repeat No blanket & pillow will be provided at the Selection Centre. Candidates are advised to carry their blanket & pillow as per his comfort and season. Other Bedding will be provided at selection centre.**
- (j) Candidates are advised to carry adequate clothing that will be required for their stay of two weeks in case recommended for selection as there shall be no laundry facilities till the pandemic is over.

(k) Candidates are advised to ensure that they do not carry any medication with them including any generic medicine. Any medical assistance required will be provided at Selection Centre. There will be check of body temperature at least thrice a day during their stay with the Selection Centre. During Stage-I medical check up will be carried out at every stage of testing to ensure that the candidates are safe.

(l) Candidates have to bring No Risk Certificate and Undertaking Certificate as per format attached at **Appendix 'G' & Appendix 'H'** respectively.

(m) **QUARANTINE POLICY:- All Candidates will meet the quarantine requirements of the respective states before their due date of reporting for the SSB batch. As per Govt of MP, State Policy, an individual will only be quarantined if he/she has symptoms of COVID-19.**

(n) Entry on Day-1 will be permitted only if all above instruction have been followed.

9. **INSTRUCTIONS ON REQUIREMENT OF RTPCR NEGATIVE REPORT.**

(a) Candidates who have a vaccination certificate for two doses generated from COWIN platform and are **asymptomatic** on arrival will be exempted from carrying a negative RTPCR report.

(b) Service Entry candidates who have a vaccination certificate issued by MH for two doses and are asymptomatic on arrival will be exempted from carrying a negative RTPCR report.

(c) **Any candidate (including Service Entry candidate) who does not possess the vaccination certificate will be required to produce RTPCR negative report as in vogue. The RTPCR test should have been conducted within 72 hours of reporting at the Selection Centre.**

Instructions for Attention of Candidates

10. **Procedure at SSB.** Testing will be conducted over five days including the day of arrival, in two stages:-

(a) **Stage I.** The Stage I testing shall commence at 06:30AM on the first day and will comprise of an Intelligence Test and a Picture Perception and Discussion Test (PPDT). In case of rejection in Stage I, the candidates shall be returned from the Selection Centre in the afternoon of the same day.

(b) **Stage II.** The Stage II tests comprises of Psychological Tests, Group Test I & II and Interview for the next four days.

Note:- In order to familiarise yourself with the SSB procedure being followed, you are advised to follow the link <http://www.joinindiannavy.gov.in>. Only change being that you would be reporting on day of Stg 1.

11. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians/ heirs for injuries sustained by them during the period of testing or while using military transport.

12. **Travelling Allowance (TA).** Candidates appearing for SSB interview for Permanent/ Short Service Commission (Army/ Air Force/ Navy) for the first time for a particular type of commission shall be entitled for AC-III tier to and fro railway fare or bus fare including reservation cum sleeper charges within Indian limits. Re-imbursement of TA will be made to Bank Account through NEFT. To claim TA, if applicable, candidates must submit TA Form (Format attached as **Appendix 'J'**) a copy of the tickets and a cancelled cheque or a self attested photocopy of first page of bank passbook. You are liable to forfeit the TA if you:-

(a) Are withdrawn from any stage of Testing due to ineligibility/ cancellation of candidature.

(b) Make use of any travel concession forms from Defence or any other Govt Department.

(c) Candidates are authorized to travel by AC III Tier / AC Chair Car/Mail/Express train only (Except Rajdhani/ Shatabdi/ Duronto). Base fare of the ticket will be given as TA as per Defence Travel Rule.

(d) Candidates who apply again for the same type of commission will not be entitled to travelling allowance on any subsequent occasion.

(e) For any query related to travel allowance, candidate can only be address on scctaacct1234@gmail.com.

13. **For Selected Candidates.**

(a) Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly attested by Class-I Gazetted Officer of all such provisional degree / degree certificate, acquired after the SSB interview to Director General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, R K Puram, New Delhi - 110066.

(b) Candidates are further advised that documents already verified at Selection Centre need not be submitted again to IHQ of MoD (Army). In case of loss of such documents, the onus will entirely rest upon the candidate.

14. **Medical Examination.**

- (a) In case, you qualify in the Stage II testing, you shall be required to undergo a Special Medical Board (SMB) over the next four to five days.
- (b) In your own interest you are advised to undergo a preliminary medical check-up before reporting for SSB interview.
- (c) **Unfit Candidates.** In case you are found unfit in the SMB, you are eligible for Appeal Medical Board (AMB) within 42 days (as applicable) from the date of approval of the SMB. In case, you are found unfit even in the AMB, you are eligible for Review Medical Board (RMB) which is the final appeal. This has to be submitted within 24 hours of approval of the AMB. Grant of RMB is at the discretion of the Medical Authorities.

15. **Administrative Instructions.** Following administrative instructions are laid down for Candidates' guidance and strict compliance:-

- (a) **Cash and Valuables.** It is advised that, adequate money should be carried by candidates for meeting their requirements. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidates.
- (b) No individual will be allowed to go out of the Selection Centre premises.
- (c) Candidates will strictly adhere to laid down timings at all places.
- (d) Candidates will not visit testing areas after testing hours.
- (e) **Mobile phones** will be deposited on arrival and their usage during the stay at Selection Centre, Bhopal is strictly prohibited.
- (f) Any contravention of above orders/ any act of indiscipline/ malpractices or cheating during testing will invite immediate cancellation of candidature on disciplinary grounds. Cases of serious breach of discipline and conduct will be handed over to civil police and FIR registered accordingly.
- (g) **Items to be Brought.** Following items will be required for the interview: -

<u>Ser No</u>	<u>Items</u>	<u>Quantity</u>	<u>Remarks</u>
(i)	Dark coloured trouser and light coloured shirt, Brown/ Black shoes & Neck tie (optional) for interview.	1 set	-
(ii)	White shorts, T-shirt / Track Suit and sports shoes (preferably white) for GTO Test	1-2 sets	-
(iii)	Writing material (pen blue/ black, pencil, eraser, A4 size white paper (10 Nos)	As required	-
(iv)	Latest Passport size photograph in light coloured dress and white background	20 copies	Head should cover 25 - 35 mm of photo. Photos not to be digitally edited.
(v)	Toiletries	As required	-
(vi)	Lock and key for safety of personal belongings	1 No	-

(Note:- Tie/ blazers/ apparels bearing logos of school/ academies/ institutes etc are strictly prohibited)

16. **Change of Address.** Change of address, if any, after submission of application will be intimated to "Dte Gen of Rtg (Rtg 'A'), Adjutant General's Branch, IHQ of MoD (Army), West Block-III, RK Puram, New Delhi – 110066" **(Format Attached as Appendix 'K').**

17. **Correspondence.**

- (a) Candidates must forward all queries/ requests only through '**Feedback/ Queries**', after logging in to their personal profile on www.joinindianarmy.nic.in.
- (b) Alternate modes of communication to us on **Tele No.** 0755-2735980 (Between 0930-1400 hrs).
- (c) No action will be taken on requests received through any other channels.

18. Wishing you success.

File No : SCC/7301/IMA(DE)-155/CU

Station : Bhopal

Date : 22 Dec 2022

(Sd-x-x-x-x)
Call Up Officer
Selection Centre Central
for Commandant

**SELF CERTIFICATION (ONE FOR EACH TATTOO) BY CANDIDATES FROM TRIBAL COMMUNITIES WITH
PERMANENT BODY TATTOO(S)**

1. I, _____ (Name of Candidate), S/o _____ (Name of Father/Mother/Guardian as applicable _____ (Date of Birth) hereby give an undertaking that I belong to _____Tribe from _____ area of _____State and I do not have any permanent body tattoo on my body/I have one/two/three/four/more than four * permanent body tattoo(s) inked on my body as follows (one for each tattoo) :-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips)	Location of tattoo at body part - Size of Tattoo - (In Cms) Language - (If Applicable) Significance of Tattoo - (IF Applicable)

(* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Annexure V, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.
3. I hereby declare that besides the tattoo(s) as referred in Para 1 of Annexure IV above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.
4. The above information given by me is true and correct to the best of my knowledge and belief.
5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place:

(Signature of the Candidate)

Date:

Name, Entry & SSB Batch No

CERTIFICATE FOR PERMANENT BODY TATTOO IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES

1. This is to certify that _____ (Name of Candidate) whose date of birth is _____ is the S/o _____ (Name of Father/ Mother/ Guardian as applicable) and belongs to _____ (Name of the Tribe) Community of _____ (Name of the District) in the State of _____ (Name of the State).

2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of _____ (Name of the candidate) is as per existing customs and traditions of) _____Tribe and is in practice as on date:-

- (a)
- (b)
- (c)
- (d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Paragraph 2 of Annexure V above is correct and placed as under for any future reference / record hereafter:-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips)	Location of tattoo at body part - Size of Tattoo - (In Cms) Language - (If Applicable) Significance of Tattoo - (If Applicable)

Note :- Each tattoo will have a separate photograph with details and will be described separately in additional pages will be used for the purpose and each page will attested separately.

Place :

(Signature with Name, Designation and Stamp of DC/DM or SDM of the District/Tehsil) OR (Signature with Name Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp)

SELF CERTIFICATION (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES (OTHER THAN THOSE FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S) ON PERMISSIBLE BODY PART

1. I, _____(Name of Candidate), S/o _____(Name of Father/ Mother/ Guardian as applicable) _____(Date of Birth) hereby give an undertaking that *I do not have any permanent body tattoo on my body/*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) below (*strike out whichever is not applicable) :-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips)	Location of tattoo at body part -
	Size of Tattoo -
	(In Cms)
	Language -
	(If Applicable)
	Significance of Tattoo -
	(IF Applicable)

2. I hereby declare that besides the tattoos as declared by me in Paragraph 1 of Annexure VI above. I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

3. The above information given by me is true and correct to the best of my knowledge and belief.

4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place : _____
(Signature of the Candidate)

Date : _____ Name, Entry & SSB Batch No

Note 1. Each tattoo will have a separate photograph and will be described separately additional pages will be used for the purpose and each page will be signed by the candidate.

Note 2. Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).

NO CLAIM CERTIFICATE

I, father/ guardian of _____ who
is a candidate for **IMA(DE)-155 (Jul 2023 Course)** in the Army, hereby certify that I fully understand that my son/
ward will, if required, attend the Services Selection Board Interview with my full and free consent and at my own
risk and that I or my son/ ward shall not be entitled to claim any compensation or other relief from the government
in respect of any injury or disability which my son/ ward may sustain in the course of or as the result of any of the
tests given to him at the SSB interview, whether due to his own negligence or the negligence of any other
person or otherwise.

Place :

Date :

Signature of Parent / Guardian

Address

CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES/REGISTRATION IDs

1. I understand that creating duplicate profiles (registration IDs) on www.joinindianarmy.nic.in is not allowed.

2. I hereby certify, that I have only one profile (registration ID) on www.joinindianarmy.nic.in whose user name is _____.

OR

I have more than one profiles (registration IDs) on www.joinindianarmy.nic.in whose user names are as under :-

- (a) _____
 (b) _____
 (c) _____

3. **For candidates having more than one Profile/ Registration ID.** Having understood that I can maintain only one profile (Registration ID). I have already requested the authority concerned at DG Recruiting by email/letter on _____ to delete my profile(s) (registration IDs) with following user name(s) :-

- (a) _____
 (b) _____

4. In case the above information submitted by me is found to be false, I understand that all my current applications are liable to be cancelled at any stage of the selection process.

Date : _____

.....

Station : _____

.....

(Signature of the Candidate)

Name : _____

Course : _____

Roll No : _____

BONAFIDE CUM CUSTODIAN CERTIFICATE

**(CERTIFICATE FOR CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES
AND MARKSHEETS FOR PURSUING HIGHER STUDIES)**

(This certificate is required on the original letter head)

1. Certified that _____ S/o Shri _____ is a bonafide student of _____ (name of college/ university) and presently studying in _____ (name of course to be mentioned). The following certificates and mark sheets in respect of the above individual have been deposited with this College/University/Institution in original for verification purpose: -

- (a)
- (b)
- (c)

2. It is further certified that Photostat copies of the above documents have been verified and attested by the undersigned.

Place :

Date :

College/University round stamp

(Signature of Principal/Registrar of the
College/ University where studying with stamp)

CERTIFICATE

(DATES OF FINAL EXAM AND RESULTS)

**(CANDIDATES STUDYING IN FINAL YEAR OF THE ACADEMIC SESSION/
AWAITING FINAL YEAR EXAMINATION RESULTS)**

(Strike out inapplicable portions)

(This certificate is required on the original letter head)

Certified that _____ S/o Shri _____ is/ was a bonafide student
of _____ (name of college). His final year/ semester examination will be/
has been held during _____ (Month & Year of exam) of which the result is expected to be declared by
or before **01 Jul 2023**.

Place :

Date :

College/ University round stamp

(Signature of Principal/ Registrar of the
College/University with stamp)

DECLARATION CERTIFICATE
(PROOF OF PASSING)

**(CANDIDATES STUDYING IN FINAL YEAR OF THE ACADEMIC SESSION/
AWAITING FINAL YEAR EXAMINATION RESULTS)**

1. I, _____ S/o _____, Roll No _____, Course _____ is / was a bonafide student of _____
(Name of college). My final Year/ Semester Examination will be/ has been held during _____
(Month & year of Exam) of which the result is expected to be declared earlier or by **01 Jul 2023**.
2. I undertake the complete responsibility for submission of necessary documents as stated above and understand that my candidature will be cancelled if I fail to do so.

Place:

Date:

(Signature of the candidate)

CERTIFICATE

DETAILS OF PREVIOUS SSBs INTERVIEW ATTEMPTS

1. I, _____ S/o Shri _____ appearing for SSB Interview for _____(Name of Entry) Course, Roll No _____ hereby declare that I have earlier attended the following SSBs Interview :-

Ser No	Type of Commission/ Entry	SSB Centre	Batch No & Chest No	Date of Interview	Result

2. I hereby declare that to the best of my knowledge in belief the above information is correct and understand that my candidature will be cancelled if found incorrect.

Place:

Date:

(Signature of the candidate)

NO RISK CERTIFICATE

..... I s/o who is a candidate for entry
in the Army, hereby certify that, I will not hold the Selection Centre responsible if I contract COVID during transit
or during my stay with the Selection Centre. I am attending the SSB at my own risk.

Place : Signature of Candidate

Date :

COUNTERSIGNED

Place : Signature of Parents / Guardian

Date : Address

Appendix ‘H’

UNDERTAKING CERTIFICATE

I, Roll No Name s/o am
appearing for SSB of Entry commencing from to **I undertake /
certify that all criteria / eligibility conditions, as mentioned in the Course Notification and Call Up letter
are being fulfilled by me.** There is no discrepancy in my School & College mark sheets/ certificates, online
applications and all other documents as required. If any discrepancy is found in any of my documents or
eligibility conditions, at any stage, during or after the SSB. I fully understand that my candidature will be
cancelled.

Place : Signature of Candidate

Date :

COUNTERSIGNED

Place : Signature of Parents / Guardian

Date : Address

TRAVELLING ALLOWANCE FORM**PART- I**

(PLEASE FILL DETAILS BEFORE REACHING FOR SSB AND CARRY IT FOR SSB)

1. Batch No _____ Stage I Chest No _____
2. Name of candidate as per Dossier _____
3. Name of the nearest railway station _____
4. Mobile No _____ E mail ID _____

5. Banker's details of the individual for making payment of TA through NEFT (Copy of Cancelled Cheque Enclosed):-

- (a) Name of the account holder: _____
(Enter only saving bank account)

- (b) **Saving Bank Account No only**

- (i) In figures eg 3,4,9

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- (II) In words eg. Three, four, nine

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

- (c) **IFS Code**

- (i) In figures eg 3,4,9

--	--	--	--	--	--	--	--	--	--	--	--	--

- (II) In words eg. Three, four nine

--	--	--	--	--	--	--	--	--	--	--	--	--

- (d) Bank Name _____

- (e) Branch with full address _____

6. Actual train/ Flight fare paid (Tickets to be enclosed) :-

- (a) From _____ To _____

- (b) Class _____

- (c) Amount Rs. _____

- (d) Train/ Flight PNR/Ticket No _____

7. Actual Bus fare paid (Tickets to be enclosed):-

- (a) From _____ To _____

- (b) Amount Rs. _____

- (c) Bus Ticket No. _____

8. Grand total (5+6) Rs. _____

9. It is certified that I, _____ S/o _____ am appearing for SSB Interview for Permanent/Short Service Commission of Army/ Air Force/ Navy for the first time. I will be personally responsible for any intentional/non intentional wrong information as furnished above and I will not claim TA in future. I will be responsible if TA amount is not credited into my given account because of wrong data/incorrect banker's details filled by me and I will also not blame Selection Centre Central, Bhopal for the same in future.

Note: if any of the above bank details submitted by the candidate is incorrect (including spelling of name of account holder), then the TA amount will not be credited into the account by the bank and candidate will be responsible for the same. Once the process is initiated, the undisbursed TA amount is deposited into Govt Treasury through MRO and there is no provision to re- claim the same.

Station : Bhopal

Dated :

(Signature of candidate)

PART – II

(TO BE FILLED BY THE ACCTS CLK)

10. Auth Train fare:-

(a) From _____ To _____

(b) Class _____

(c) Amount Rs. _____

11. Admissible Train fare _____
(Para 5 or 9 whichever is less)

12. Admissible grand total paid (6+10) x 2 Rs. _____

(Signature of Account Clerk)

DOCUMENTS REQUIRED

1. TA FORM.

2. CANCELLED CHEQUE OR PHOTOCOPY OF FIRST PAGE OF BANK PASSBOOK DULY SELF ATTESTED.

3. ORIGINAL OR PHOTOCOPY OF TICKETS (AIR/ TRAIN/ BUS)

From,

Roll No : _____

Name : _____

Father's Name : _____

Postal Address : _____

Email : _____

Mob No : _____

To,

Dte Gen of Rtg (Rtg 'A'),
Adjutant General's Branch,
IHQ of MoD (Army),
West Block-III, RK Puram,
New Delhi - 110066

APPLICATION FOR CHANGE OF ADDRESS

Sir,

1. I am a candidate for _____ Course.
2. My Postal address has been changed. I request you to please update my postal address in the application for further correspondence:-

Postal Address (as given in the application)	New Postal Address (To be changed in the application)
_____	_____
_____	_____
_____	_____
_____	_____

Thanking You.

Yours faithfully,

Date : _____

(Signature of candidate)

Copy to :-

The Call Up Officer
Selection Centre Central
Sultania Infantry Lines,
Bhopal (MP) – 462001