

# YoungWonks CCI fair

CODE CREATE INNOVATE

Saturday **June 20, 2020**  
10:00 AM PDT – 12 PM PDT

CCI Fair is the YoungWonks' biannual event meant to bring teachers, instructors and students together. Students get to present the projects they are most proud of in this fair-style event. This fair promotes public speaking skills and creates an opportunity for students to learn from other students.

## **Students can participate in 2 ways:**

### **as exhibitors**

- Exhibitors present their projects.
- With the help of their parents/guardians they must link a virtual meeting with their conference room prior to the Fair.
- Must send a Project Proposal email to YoungWonks prior to the Fair.
- They automatically enter the Raffle Draw.
- Must share a unique code with attendees so attendees can fill up their Raffle Ticket Sheet.

### **as attendees**

- Must visit exhibitors' virtual booths and talk to them.
- Must collect the exhibitors' unique codes as proof of their engagement with them.
- Must use the unique codes to fill up a Raffle Ticket Sheet and send that sheet to YoungWonks (after the fair).



### **Privacy Notice:**

If you or your child participates in CCI Fair as an **exhibitor** you will be creating a Google Meet link for other parents and students to join.

If you or your child participates in CCI Fair as an **attendee** you will be joining a Google Meet link that other parent has created.

In addition to YoungWonks student portal a 3rd party conference service called Google Meet is being used. Google Meet privacy policy (located at: <https://support.google.com/meet/answer/9852160#>) and Google privacy policy (located at: <https://policies.google.com/privacy?hl=en-US>) will apply to the use of Google Meet service, and we have no control over their terms or privacy practices.

By using the YoungWonks Student or Parent Portal you agree to the Wonksknow LLC's privacy policy located at : <https://www.youngwonks.com/privacy>

**Any child participant (Attendee or Exhibitor) should be accompanied by an adult (parent/guardian) throughout the duration of the event.**



*This set of instructions is divided in 2 parts:*

*Part 1:*

**Instructions for exhibitors**

*Part 2:*

**Instructions for attendees**

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*Part 1:*

**Instructions for parents/guardians of exhibitors.**

*Steps to link exhibits with the online conference rooms.*

# Instructions for exhibitors.

1

Create a Google Meet account at <https://meet.google.com/> or login to your existing Google account. Accounts should be created by parents/guardians only.



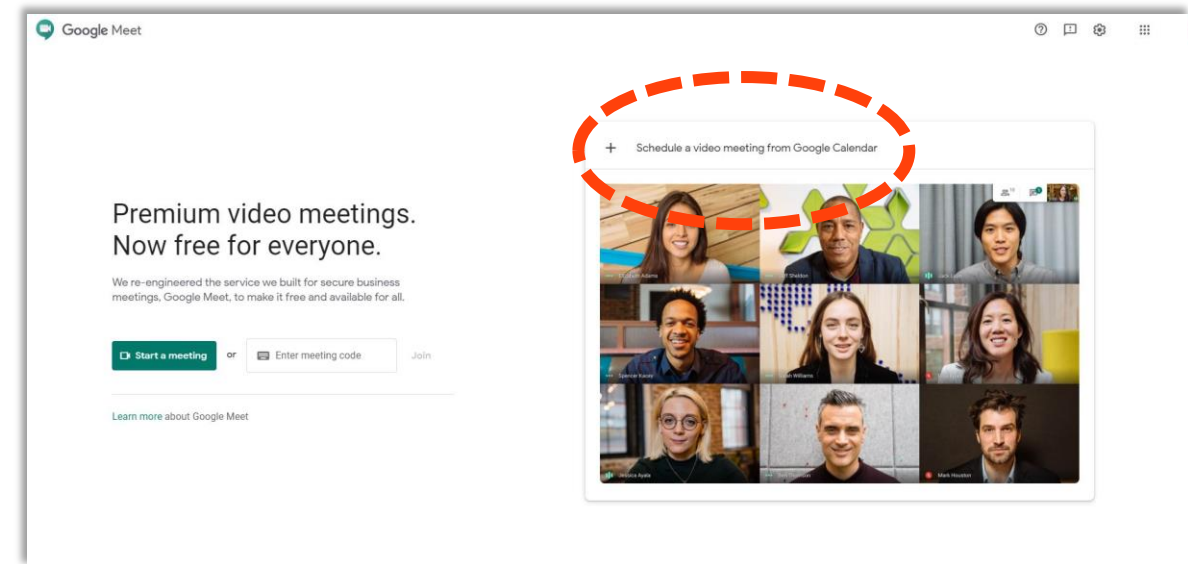
# Meet

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2

Login ([www.meet.google.com](https://www.meet.google.com)) and select Schedule a video meeting from Google Calendar



# Instructions for exhibitors.

3

1. Name your meeting after your project's name.
2. Choose June 20 2020 10 AM to June 20 2020 12 PM
3. In Time Zone choose: (GMT-7:00) Pacific Time - Los Angeles
4. Save your settings. Don't change anything else.

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5. You will be redirected to Google Calendar
6. Locate and click on your schedule meeting block.

1  
2

4

3

× Pygame Arcade Game Save

Jun 20, 2020 10:00am to 12:00pm Jun 20, 2020 (GMT-07:00) Pacific Time - Los Angeles Time zone

☐ All day Does not repeat

Event Details Find a Time

[Join with Google Meet](#)  
meet.google.com/bgm-kxqc-pui · Up to 100 participants

Add location

Notification 30 minutes

Add notification

Guests

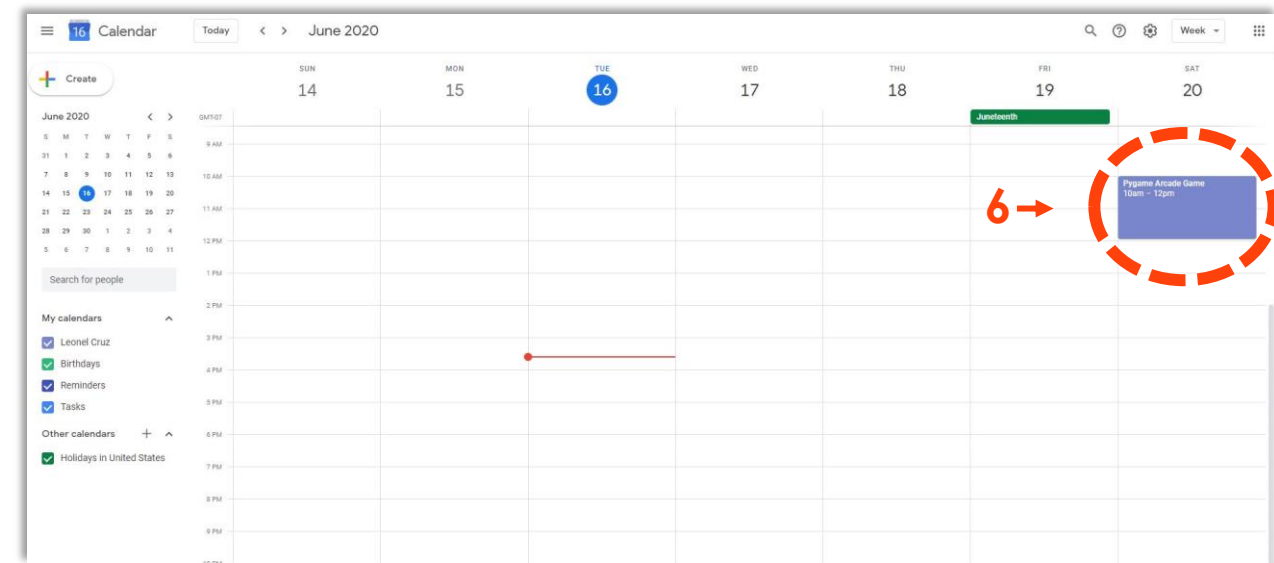
Add guests

Guest permissions

☐ Modify event  
☒ Invite others  
☒ See guest list

Busy Default visibility

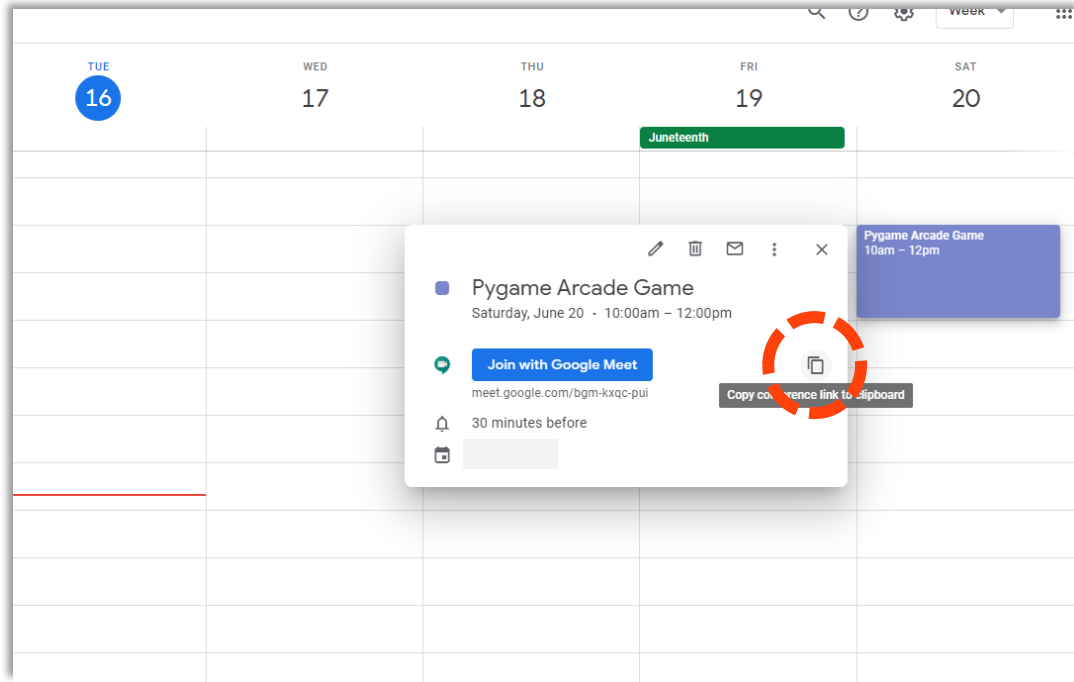
Add description



# Instructions for exhibitors.

5

7. A pop up window will appear.
8. Click the "Copy conference link to clipboard button" To make the button visible, hover the cursor to the area circled in orange.

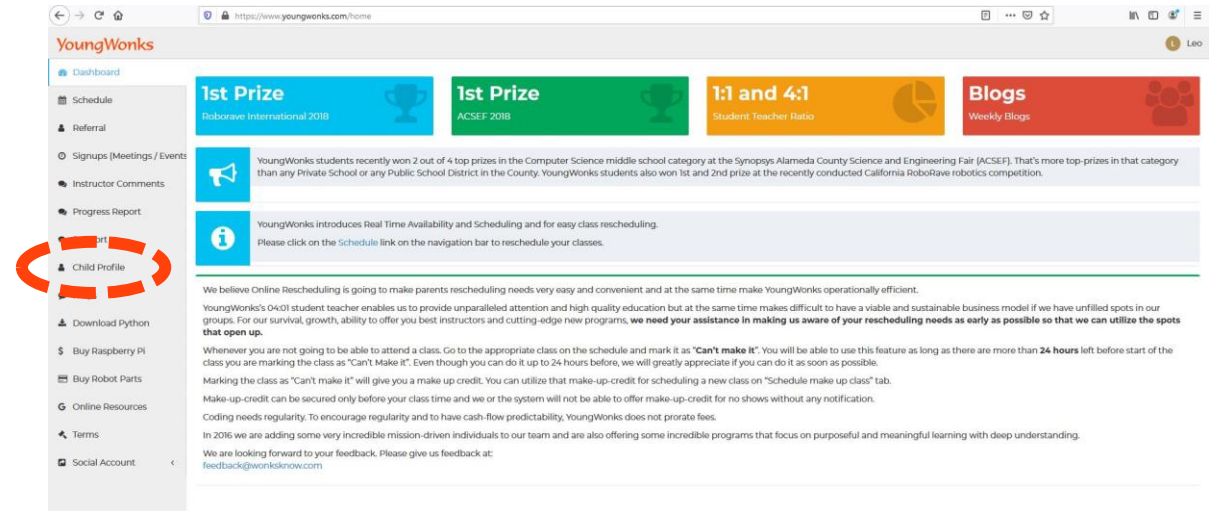


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6

- Login to the YoungWonks Parent Portal ([www.youngwonks.com/login](https://www.youngwonks.com/login)) and login as a parent/guardian.
- Select Child Profile



# Instructions for exhibitors.

7

- Paste the Google Meet URL in “Conference URL”
- Name the project.
- Then click Update.

8

Launch your Google Meet meeting minutes before CCI Fair.

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Dashboard

Schedule

Referral

Signups (Meetings / Events)

Instructor Comments

Progress Report

Support

Child Profile

FAQ's

Download Python

Buy Raspberry Pi

Buy Robot Parts

Online Resources

Terms

Social Account

Child Profile

Signed in successfully.

Name: Leo Kid

Username: Leo.Kid

Password: Password should be 10 character alpha numeric.

Allergies: None

Dietary Restrictions:

Conference URL: By entering the above URL, you understand that your child's name and project name will be visible on the YoungWonks digital conference page and will be accessible to all YoungWonks parents, students and staff.

Project Name:

Update

By entering the above URL, you understand that your child's name and project name will be visible on the YoungWonks digital conference page and will be accessible to all YoungWonks parents, students and staff.

**On the day and time of CCI Fair, make sure you launch your Google Meet meeting (with parental supervision) 5 minutes before the event begins. Make sure your project is ready and running.**

**You can use Google Calendar to launch your meeting.**

<https://calendar.google.com/calendar/r>

**Locate the meeting block on the calendar, click on it and then choose “Join with Google Meet”**



# Instructions for exhibitors.

9

-Admit Attendees/guest during CCI Fair share your screen.

*During CCI Fair, you will have to Admit attendees/guests into your meeting.*

*Google Meet will prompt you with this option.*

*To share your screen, click on the “Present” button.*



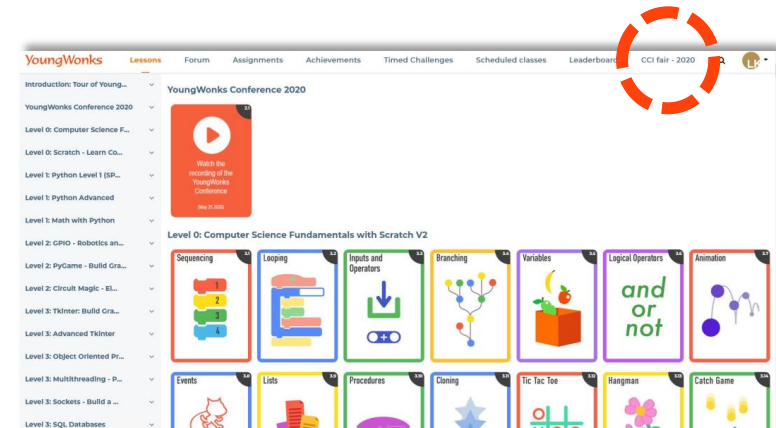
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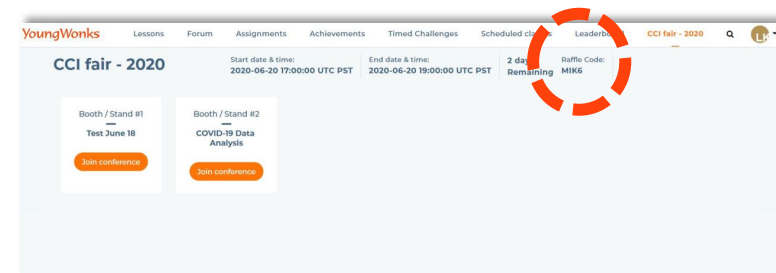
10

- Once you present your project to Attendees, make sure to share with them your Exhibitor Code.
- Your Exhibitor Code is automatically generated.
- To find out what is your Code, login to your Student Portal, then select “CCI Fair – 2020” on the top-right corner.
- Your Code will be located on the upper section.

1



2



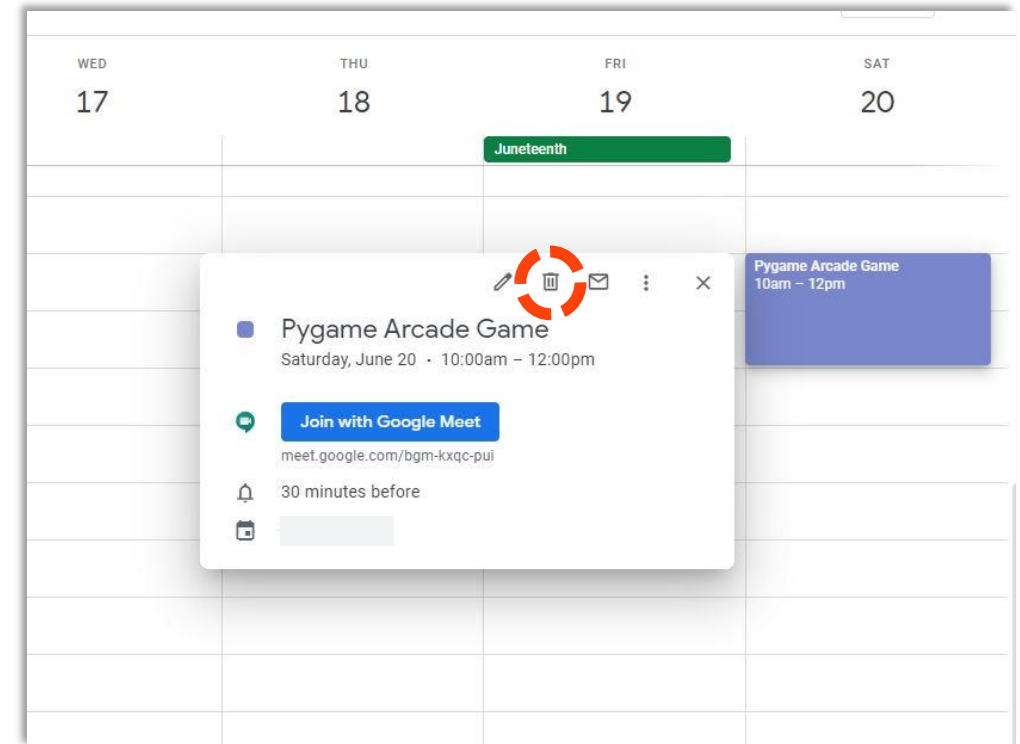
# Instructions for exhibitors.

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- Once CCI is over, make sure to delete your meeting.
- Visit Google Calendar (<https://calendar.google.com/calendar/r>) and locate your meeting block on June 20.
- Click on it and then select the “Delete event” icon.

Step #12 should only be done after CCI Fair is over.



# YoungWonks



*Part 2:*

## **Instructions for attendees.**

*Steps to access the exhibition's projects on the day of the fair.*

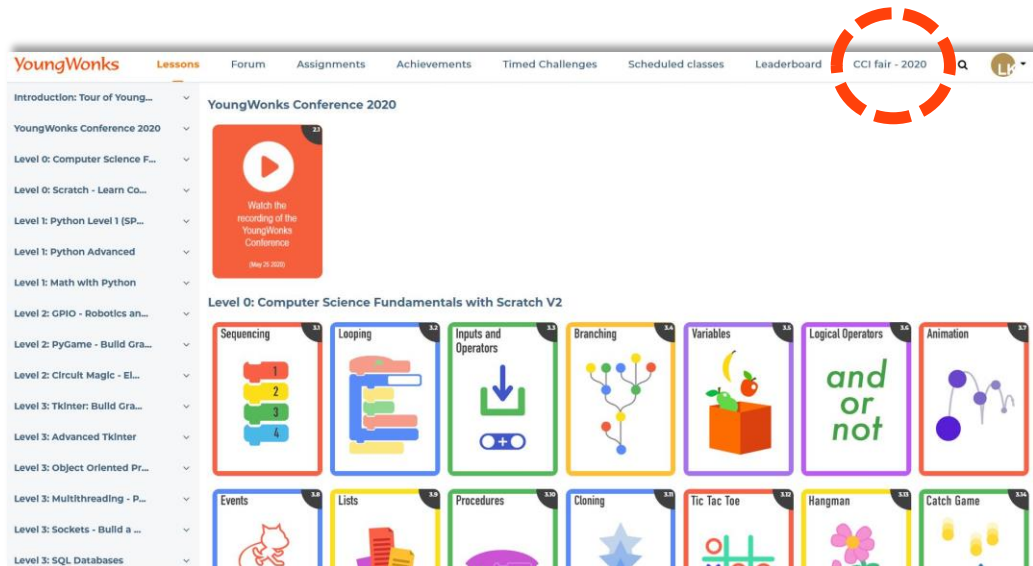
# Instructions for attendees

1

**-Parents:** you will need a Google account to enter the Conference Rooms since Google Meet meetings only allow guests with Google accounts in. Please assist your child so that the whole family can join the Conference Rooms.

**-Login to the YoungWorks Student Portal**  
([www.Youngworks.com/login](http://www.Youngworks.com/login))

**-Click CCI Fair on the top right corner.**

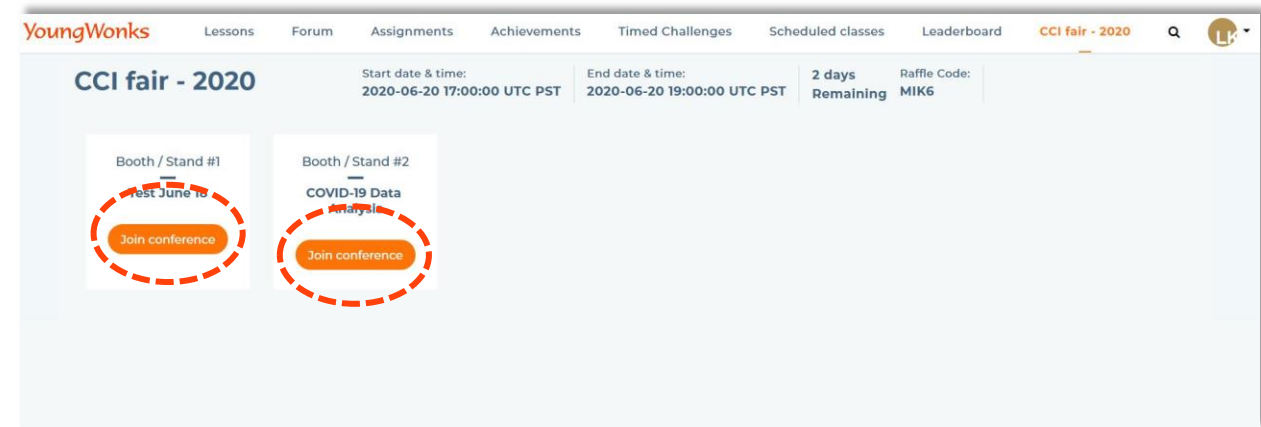


YoungWorks

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2

**Click on any of the registered projects to enter the Conference Rooms. (They will become available on the date and time of CCI Fair)**

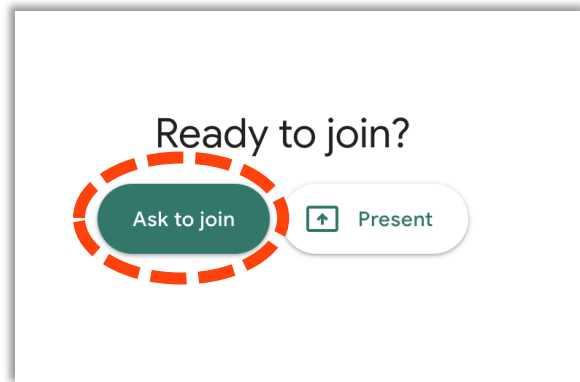


# Instructions for attendees

3

Once Attendees click on any Conference Room and the Google Meet meeting launches, Attendees will be asked to click an “Ask to Join” button.

The Exhibitor will notice a pop-up message and will allow you to join afterwards. If you cannot join, it’s likely the Exhibitor is busy.



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4

Ask the Exhibitors questions about their project. Once that is done, ask them to share with you their Exhibitor Code. Collect at least 35 Codes and add them to the Attendee Raffle Ticket Sheet for a chance to win prizes at the Raffle Draw after CCI. The Ticket Sheet looks just like the image below. You can find it in the Dropbox link containing this PDF document. Every family member is eligible to enter the Raffle Draw as long as each member visits the Rooms and fills a separate Ticket Sheet.

## Attendee Raffle Ticket Sheet

A screenshot of a 'Raffle Ticket Sheet' form for attendees. At the top left is the YoungWonks CCI fair logo. The title is 'Raffle Ticket Sheet (For Attendees)'. There is a field for 'Your name:'. Below that is a note: 'Fill this sheet with codes exhibitors will share with you and have your parents send it to support@youngwonks.com after CCI Fair.' The main part of the form is a table with 50 rows, each numbered 1 to 50. Each row has a column for 'Exhibitor Codes'.

Exhibitor Codes	Exhibitor Codes	Exhibitor Codes	Exhibitor Codes	Exhibitor Codes
1	11	21	31	41
2	12	22	32	42
3	13	23	33	43
4	14	24	34	44
5	15	25	35	45
6	16	26	36	46
7	17	27	37	47
8	18	28	38	48
9	19	29	39	49
10	20	30	40	50

**Conference rooms will become  
available on 6/20/2020  
from 10:00 AM to 12:00 PM PDT**

Enjoy YoungWonks  
Code Create Innovate Fair!