

KEVAN WEE JIA WEI

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EDUCATION

Singapore Management University

Bachelor of Science (Computing & Law)

Aug 2023 - Aug 2027

- GPA: 3.66/4.00
- Competitions: Hackathon for a Better World 2024 - Most Innovative

Dunman High School

Integrated Programme (IP)

Jan 2015 - Jan 2020

4 H2 Subjects (Further Mathematics, Mathematics, Physics, Economics)

- Co-curricular Activities: Infocomm Club (2015-2018), Executive President of Dunman High School (2019-2020)
- Awarded the Harvard Prize Book after graduation in 2021
- Awarded the Dunmanian Award (Awarded to one student per cohort) in both 2020 and 2021

EXPERIENCE

SMU Yong Pung How School of Law

Research Assistant (Centre for Digital Law)

Dec 2024 - Present

- Conducted a literature review on Natural Language Processing (NLP) applications in the legal domain by reviewing and extracting data from new legal NLP papers

Rajah & Tann Technologies

Legal Tech Intern

Jun 2024 - Nov 2024

- Executed proof of concept (PoC) projects to evaluate emerging technologies, including Zero Trust Network Access (ZTNA) solutions, AI-powered Legal Document Management and automation
- Reviewed contracts, draft agreements and performed legal research to identify new industries requiring Customer Due Diligence
- Trained in utilising and implementing digital risk management, AML-CTF (Anti-Money Laundering and Counter-Terrorism Financing), and LegalTech solutions
- Performed data preprocessing for e-Discovery and production of documents in ongoing legal cases, ensuring data accuracy for ingestion
- Configured a Linux server to enable Remote Desktop (RDP) and Secure Shell (SSH) login capabilities for the team's forensic workstations

Tito Isaac & Co LLP

Legal Intern (Litigation & Dispute Resolution)

Apr 2023 - May 2023

- Conducted legal research and analysis to assist in cases relating to Civil Litigation, Dispute Resolution, Criminal Law and Family Law, drafting affidavits and preparing deputyship applications
- Prepared attendance notes for pre-trial conferences and court hearings verbatim

The Digital & Intelligence Service

(On Contract) Jan 2023 - Apr 2023

Senior Geospatial Mapper (Operations Specialist)

Jan 2021 - Jan 2023

- Led and supervised a team of 10 Research Assistants and Specialists
- Managed provision of geospatial products and services to MINDEF/SAF and Whole of Government (WoG) agencies in support of operation, training, mission planning and execution
- Directed and coordinated training for new personnel in SAF Mapping Unit as well as external courses for Military Intelligence Experts and Intelligence Research Specialist Cadets
- Streamlined Imagery Support Group's manpower status reporting processes, creating a common platform for personnel manning

SKILLS & INTERESTS

- Legal Skills: Legal Research & Analysis, Contract Law, Criminal Law, Tort Law, Deputyship Application, e-Discovery
- Programming Skills/ Languages: Python, PHP, SQL, HTML, CSS, PostgresML
- Operating Systems/Networking: Linux, RDP, SSH, Zero Trust Network Access (ZTNA)
- Software: Geographic Information Systems, ArcGIS Products, QGIS
- Trained in intelligence analysis (Imagery and Geospatial Intelligence), cartography
- Language fluency: Effectively bilingual in English and Mandarin

COMMUNITY SERVICE

The Community Justice Centre

Pro Bono Legal Technologist

Oct 2024 - Present

- Automated retrieval of court documents using an AI-powered legal research and drafting platform, streamlining access to relevant forms for litigants-in-person and staff at the On-Site Legal Advice Scheme @ State Courts