

Attention: To Whom It May Concern

SENDER'S REF

RECIPIENT'S REF

DATE

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August 2024

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LETTER OF RECOMMENDATION

I am pleased to write this letter of recommendation for Kevan Wee Jia Wei, who is currently pursuing the Bachelor of Science degree in Computing & Law at Singapore Management University (SMU). I had the pleasure of working with Kevan through his internship at Rajah & Tann Technologies (RTT), as a LegalTech Intern, from June 2024 till August 2024.

During his internship, Kevan was attached to the Innollex, a business unit within RTT that focuses on Digital Risk Management solutions. He was actively involved in the day-to-day operations of Innollex, swiftly familiarising himself with the suite of Anti-Money Laundering/Countering the Financing of Terrorism (AML/CFT) and third-party cyber risk solutions we provide. Kevan demonstrated exceptional proficiency in legal research and drafting, conducting thorough research on Anti-Money Laundering and Terrorism Financing statutes as well as Parliamentary Debates to identify new industries requiring Customer Due Diligence checks. Amongst other things, Kevan assisted in reviewing various contracts and agreements. Kevan also supported the LegalComet team in e-Discovery and production of documents for the firms ongoing legal cases.

One of Kevan's notable contributions was his involvement in the Proof of Concept for various cutting-edge technologies including a Zero Trust Network Access (ZTNA) solution as well as an AI-powered Legal Document Management System. Kevan successfully deployed the ZTNA server on a Linux environment, integrating it into Rajah & Tann Technologies' existing network infrastructure, enhancing network security and access control within the office network. Kevan was quick to pick up the necessary networking capabilities, setting up Remote Desktop (RDP) and Secure Shell (SSH) login capabilities for our forensic workstations.

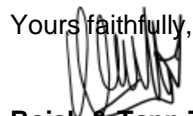
Kevan was entrusted with the responsibility of leading RTT's pilot test on the Legal Document Management System. Kevan showed great initiative and resourcefulness as he used pleadings and submissions of past cases of the firm, utilised his knowledge in various areas of the law and worked independently to stress test the Legal Document Management System's AI agent. Kevan liaised regularly with the solution provider, offering valuable insights and feedback on the AI agent's hallucinations as well as legal inaccuracies.

Kevan also exhibited an ability to work collaboratively in multi-disciplinary teams through his active participation in Hackathon for a Better World 2024 alongside associates from the Technology, Media and Telecommunications practice in Rajah & Tann Singapore LLP. Together with his team, Kevan solutioned a digital platform that aims to bridge gaps in the legal ecosystem, creating a unified platform for legal clinics and offering online Pro Bono consultations.

Overall, Kevan has exceeded the management's expectations in his role as a LegalTech Intern. His ability to seamlessly integrate technical skills with legal knowledge has been a great asset to our team. He has demonstrated strong analytical capabilities, a proactive approach to problem-solving, and a solid understanding of both technological and legal processes.

We are confident that the skills and experience Kevan has gained during this internship will serve him well in his future career endeavours.

Yours faithfully,



Rajah & Tann Technologies Pte Ltd

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Group Chief Executive Officer

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**SINGAPORE ARMED FORCES
TESTIMONIAL**

No. 2220176

Rank / Name 3SG KEVAN WEE JIA WEI
NRIC No. 756B

3SG Kevan Wee Jia Wei (756B) took on the role of Intelligence Specialist during his Full-time National Service. He is one of the top performers in his cohort, consistently displaying strong leadership quantities and positive working attitude which earned him Soldier of the Month Award in Nov 2021, promotion to Third Sergeant (3SG) after completion of Intelligence Research Specialist course (IRSC) and thereafter earned him Commander of the Quarter in Jul 2022.

As a unit operation specialist, he takes pride in every task assigned to him and minimal supervision is needed. As a calm and caring leader with positive interpersonal relationship, he was well liked by his superiors, peers and eight other NSFs under him. He supervised the branch production work such as preparation and management of foundation geospatial data to build up SAFMU's open source geospatial database for HADR missions and other open source data requirements, and performed quality checks on these products to ensure the upkeep of standards. 3SG Kevan also anchored the HADR training for new batch of NSFs. He is also part of the team that trains junior Military Intelligence Experts on HADR mapping requirements. Of note, he led the efforts to update the standard operating procedure for HADR maps production.

As the Unit NSF IC, 3SG Kevan assisted Unit Chief Expert in the management of NSFs' security and welfare matters. He assisted in the security education efforts via the dissemination of security infographic and ensured that access control documents are correctly accounted for. In terms of welfare, he assisted the Unit Welfare Officer by coordinating directly with SAF Personnel Service Centre and vending machine contractors to bring in food and drinks vending machines to improve the welfare of the NSFs. He was also key in the organising of Unit Anniversary Celebration in 2021.

Beyond Unit level, he was also the President for the Formation Heartlink Committee that looks into the welfare of the NSFs. He drove the creation of Heartlink Committee logo and Formation Polo-T to enhance the identity of the Formation. 3SG Kevan also spearheaded the standardisation of formation Manpower Status Reporting, which was implemented in Oct/Nov 2022. He was also involved in the design of the Digital and Intelligence Service (DIS) admin T-shirt and physical training attire, and Command Symbol for the Chief Expert of DIS.

3SG Kevan has exceeded expectations in his primary roles and proved to be equally competent in other tasks assigned to him. He has truly exemplified the SAF Core Values of Leadership, Discipline, Professionalism and Fighting Spirit. We thank him for his contributions and wish him all the best in his future endeavours.

Signature

Rank / Name : ME6 NG WEI HAO

Date: 03 JANUARY 2023

Appointment / Unit : COMMANDING OFFICER, CO OFFICE, SAF MU



Kevan Wee Jia Wei was a Year Six student of the Integrated Programme of Dunman High School (DHS). Students who qualify for admission to the programme are high achievers academically. The standards in this programme at Year Four are comparable with or higher than the GCE Ordinary Level Examination. The Integrated Programme prepares students directly for the GCE Advanced Level Examination at the end of Year Six.

Kevan was a conscientious and highly motivated student who strived for excellence in his work. He participated actively in class, contributing to fruitful and thoughtful discussions and his opinions were highly valued by his peers. He was diligent in completing his assignments and always displayed a positive attitude towards learning, despite his heavy responsibilities as the Executive President (EP) of the DHS student body from 2019 to 2020. Kevan was also a committed and independent learner, always finding avenues to pursue his interests. He took part in the Lee Kuan Yew School of Public Policy's Festival of Ideas: Futures Thinking & Scenario Planning Workshop for Youths (2019) where he learnt to tackle real-world problems from various experts. Kevan led his team through effective delegation of work to emerge First Runner-up in the workshop. Kevan was selected to represent the school in the Singapore Mathematical Olympiad from 2016 to 2018, obtaining the Bronze Award for all three years despite the strong competition. In 2019, Kevan was a member of the first team to represent Dunman High School in the International Mathematical Modelling Challenge (IMMC). Kevan was versed in computer programming and had also won a Gold Award at the Bebras Computational Thinking Challenge in 2018. Kevan's frequent participation in academic competitions has allowed him to hone his skills as a critical thinker, a team-player and a leader.

Kevan was a highly motivated and committed leader who took actions to strengthen the well-being of students. As the EP, Kevan was integral in organising many successful events for the school. He also set the strategic direction for the Student Council. What was significant was that he led the school as it went through a major transition when it welcomed the first batch of Joint Admissions Exercise (JAE) students to the Senior High section. To ensure that the JAE students were welcomed in classrooms, CCAs and various DHS activities, a more inclusive culture had to be fostered and Kevan was mindful in striving to achieve this through his leadership and Council activities. He helmed various initiatives from Leadership Symposium 2020 to Dunman Day 2020. The Leadership Symposium facilitated the interaction of student leaders across various domains and was vital in motivating student leaders to think about their own roles in creating positive change for society. Dunman Day allowed students to interact with an element of reflection in mind, to show appreciation for their friendships and experiences which they had for the past year. The combination of events that allowed cross-interaction between

Testimonial (Cont'd)

Dunman High School

Dunmanians greatly boosted cohesion and mutual understanding, and this created a caring, family-like school community that helped students adjust well to the rigorous academic demands. He was also able to manage projects to enhance efficiency in traditional domains which involved multiple stakeholders. He successfully pushed for and managed to get school approval for the implementation of Cashless Payment@DHS, a significant step in getting students to experience Singapore's Smart Nation initiative in DHS through payment technologies. He also started the Dunman App in 2020 to list announcements, flag raising venues and other announcements on an integrated IT platform. When a global health crisis was brewing, Kevan took the initiative to organise the school-wide Wipe-Down campaign, where students carried out a hygiene routine to lower the chances of contracting viruses. He was indeed able to respond quickly, to improve the well-being of the school.

Being a compassionate individual who had the heart to contribute to the community, Kevan served the community through Values in Action (VIA) projects such as the St. Hilda's Community Services High Tea for the Elderly (2019), organised by St. Hilda's Community Services. Kevan also partook in other VIA projects such as visiting the Lions Home for the Elders, interacting with the elders and also engaging them in a sing-along session. Through a class VIA project, Kevan took part in "Let's Do it for the Community - Mountbatten" organised by OneService, the Land Transport Authority and the National Parks Board. In this project, he shared with residents the problems pigeon feeding can bring about, and how it affects the residents' living environment, while also suggesting alternative activities that residents could partake in to pass time. Through Kevan's service outside the school, he learnt how to interact with people from a diverse range of backgrounds. These various events showcased his desire to serve the community in a myriad of ways.

Kevan is an outstanding leader and is set to excel in his future pursuits. He will be a valuable asset to any organisation. He has the potential to guide an organisation through rapid or disruptive change by communicating with key stakeholders to achieve success for all.

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