PhD Progress Sheet

Date:

# Overview

|  |  |
| --- | --- |
| Researcher: (your name) |  |
| Start of first contract: |  |
| Current contract ends: |  |
| Further contract options: (if planned/known) |  |

|  |  |  |
| --- | --- | --- |
| Working Title: |  | |
| Research Question:  (Overall PhD) |  | |
| Current Task: (what are you working on right now that contributes to your PhD) |  | |
| Progress milestone:  [ ] Supervisor Agreement (“Betreuungsvereinbarung)  [ ] Registered at TRAC (Promovierenden-Datenbank)  [ ] Antrag zur Zulassung zur Promotion OK | | [ ] Promotionskommission steht fest  [ ] Promotionskolloquium bestanden  [ ] Thesis structure is defined |

# Publications

(Put core publications of your PhD in **bold font** – use IEEE citation format [1] … e.g. as export from Zotero for published work)

|  |  |
| --- | --- |
| Published: |  |
| Under Review: |  |
| Work in Progress: |  |
| Planned: |  |

# Risks / Current Challenges / Constraints and Mitigations

(What could hinder you to work on your PhD thesis? Ideas what could help to overcome these?)

|  |  |
| --- | --- |
| Risk / Challenge / Constraint | Mitigation idea |
|  |  |
|  |  |
|  |  |

# Research Story

(Optional, but recommended)

## Motivation

* An application domain, general scenario description or part of the world in which there are problems or challenges

## Problem definition

* Definition of the problem class that we want to solve
* Research question

## Related field

* What general fields do we need to study to find our related work?

## Related work

* Who else tried to solve this or similar problems?
* Why do they not (completely) solve the problem class?

## Approach

* The idea / method: how do we want to solve the problem class?

## Evaluation

* What will we do to answer the research question? (Experiments, Measurements, …?)
* Which features of the approach will be evaluated?
* Can we compare it with the related work? (“It’s 10% better”)
* Which results do we expect?

## Project plan

* When will who do what to achieve the results?

## Publication plan

* Where could we publish such results?
* What are the deadlines?
* Who could help as co-authors?