

GIFT POLICY

OF THE

IOWA STATE ACACIA CHAPTER FOUNDATION

ADOPTED DECEMBER 1, 2019

Introduction

This policy shall govern the solicitation and acceptance of gifts by the Board. The intent is to identify the vehicles through which donations may be accepted while at the same time protecting the integrity and tax-exempt status of the Foundation.

Solicitation of Gifts

All members of the Foundation have the authority to distribute approved materials designed to educate potential donors about, and raise funds for the express purposes of the Foundation. The intent of these activities to maximize the funds available for investment by the Foundation to provide funds for scholarships or other educational use activities as defined by the current laws of the United States or otherwise approved by Internal Revenue Service guidelines regarding charitable activities.

Limitations on the Acceptance of Gifts

Under no circumstances may any gift be accepted which will endanger the tax-exempt status of the Foundation.

Any potential gift which would obligate or compel the Foundation to conduct an unrelated trade or business transaction which is not permitted by tax-exempt organizations shall not be accepted under any circumstances.

Professional counsel may be sought prior to the acceptance of any gift if there is reason to believe that acceptance of the gift may endanger the tax-exempt status of the Foundation.

Approved Gifts

All gifts of cash, publicly-traded stock or other investment securities, land or other property may be accepted by the Board subject to the limitations stated above and subject to the final approval of the Board.

The Board may reject any proposed gift for any reason that the Board deems appropriate. If the gift has already been received, and the Board determines that it shall not accept the gift, the gift shall be returned to the donor or the donor's estate as appropriate as quickly as is reasonably possible.

Valuation of Gifts of Property or Non-Publicly Traded Securities

For any gift of property or non-publicly traded security, the following steps must be followed.

1. The donor must have the item properly appraised by a firm or agent recognized to have knowledge of such property and the donor must report this gift on the appropriate IRS document. A copy of the appraisal and IRS documentation shall be provided to the Foundation at the time the appraisal is completed and the gift is given to the Foundation.

2. If the item is disposed of within two years following its receipt, the Foundation will submit the appropriate documentation to the Internal Revenue Service when it submits its tax return, and shall, if reasonably possible, notify the donor their estate of the disposal of the gift.