

# Madeline S. Neely

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## SUMMARY of QUALIFICATIONS

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- Thorough knowledge of health and related topics
- Strong written, oral and interpersonal communication skills with students and colleagues
- Ability to develop and implement curriculum using state and national standards
- Proficient in differentiating instruction as needed for various types of learners
- Excellent time and classroom management skills

## EDUCATION

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Concordia University of St. Paul

March 2016

*Master of Education: Differentiated Instruction*

- GPA 4.0

Indiana University of Pennsylvania

August 2013

*Bachelor of Science: Health and Physical Education & Safety/ Driver's Education*

- Graduated Summa Cum Laude, GPA: 3.75
- Deans List All Semesters

## STUDENT TEACHING EXPERIENCES

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Marion Center Jr. /Sr. High School – Marion Center, PA

Spring 2013

*Student Teaching: Secondary*

- Planned and taught Health lessons to grades 7-12 including stress management, nutrition, body systems, bullying and conflict resolution
- Planned and implemented Physical Education lessons to grades 7-12 including the topics of personal fitness, weight training, circuit training, aerobics, independent and team sports
- Assisted cooperating teacher with grading, attendance and data management
- Assessed students throughout assignment with frequent formal and informal assessments

Elderton Elementary School – Shelocta, PA

Spring 2013

*Student Teaching: Primary*

- Planned and taught Health lessons to grades K-6 on the topics of nutrition, hygiene and fitness
- Planned and taught Physical Education lessons to grades K-6 on the topics of team sports, dance, fitness gaming and personal fitness
- Assisted cooperating teacher with data collection to support a previously awarded physical education grant
- Communicated with students, parents and other educators about student performance regularly

Blairsville-Saltsburg School District – Blairsville, PA

Spring 2012

*Pre-Student Teaching: Primary*

- Observed cooperating teacher plan and teach physical education lessons
- Assisted cooperating teacher with school Olympics event and project
- Planned and taught three physical education lessons

North Hills School District – Pittsburgh, PA

Summer 2012

*Pre-Student Teaching: Secondary*

- Observed cooperating teachers plan and teach a wide variety of health and physical education classes
- Assisted with health and physical education classes as needed
- Assisted with pre-prom drunk driving demonstration

## PROFESSIONAL EXPERIENCE

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West Virginia Dept. of Edu., Division of Rehabilitation (WVDRS) – Morgantown, WV 2013 - Present

### *Certified Driving Rehabilitation Specialist- Teacher 1*

- Evaluate individuals with cognitive and/or physical disabilities on their ability to participate in a comprehensive driver training program
- Created and implemented an evaluation form, now utilized by the WV DRS for all evaluations
- Create and implement training schedules and lesson plans for students with the ability to participate in a comprehensive driver training program
- Perform classroom and behind the wheel driver training
- Work with the WV Division of Motor Vehicles (DMV) staff and personnel to verify student information and have the appropriate restrictions added to student's licenses as needed
- Effectively communicate goals, objectives and progress with students, parents, WV DRS counselors, staff and DMV personnel on a regular basis
- Recommend and prescribe adaptive technologies and equipment for students who need vehicle modifications
- Collaborate with manufacturers and vendors to ensure proper equipment fitting for students
- Tested and earned CDRS certification through Driver Rehab professional organization (ADED)

Indiana University of Pennsylvania - Indiana, PA

2009 - 2013

### *Special Needs Activity Program Volunteer and Intern*

- Participated with special needs children and adults in physical activities that included independent and team sports, personal fitness and aquatics
- Worked with local elementary physical educator to teach special needs students how to swim two mornings a week before their school day began
- Kept records of schedule, volunteer and participant attendance, paid dues and program equipment
- Created fact sheets for each of the 100+ participant folders to inform volunteers of disabilities

Indiana University of Pennsylvania - Indiana, PA

2010 - 2013

### *Community Assistant and Office Worker*

- Bulletin Board/Decoration and Sign Keeping Chair
- Attended PA State System of Higher Education Diversity conference in 2011
- Voted Staff MVP by peers and supervisor in 2012
- Served as a campus resource for over 300 students each semester
- Planned and implemented many educational activities and events for residents each semester

## HONORS and AWARDS

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|---|-------------------------------|
| • Phi Epsilon Kappa Physical Education Honors Fraternity Member | 2012-2013 <i>Officer</i> 2013 |
| • Mortar Board National Senior Honors Society Member            | 2012-2013                     |
| • Eugene E. Lepley Memorial Scholarship Recipient (merit based) | May 2012                      |
| • Indiana University of PA Provost Scholar                      | 2009-2013                     |
| • PSAHPERD Outstanding Future Professional Nominee              | 2012                          |

## MEMBERSHIPS

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- Pennsylvania State Association for Health, Physical Education, Recreation and Dance (PSAHPERD)
- American Alliance for Health, Physical Education, Recreation and Dance (AAHPERD)
- Pennsylvania State Education Association (PSEA)/National Education Association (NEA)
- First Tee National School Golf Program Certified Instructor (special needs gold program)
- American Red Cross Water Safety Instruction (WSI) Certification