

# *Rachel Ann Dotter*

2993 Mountain View Dr., Bath, Pa 18014

(610) 360-4221

[racheladotter@aol.com](mailto:racheladotter@aol.com)

## **Education:**

Bachelor of Science in Elementary Education

Concentration in Art

East Stroudsburg University, PA

December 2008 Graduate; GPA 3.9/4.0

Specialized Diploma in Computer Graphics

Northampton Community College, PA

2004

Associate in Arts Degree

Liberal Arts- Fine Art Emphasis

Northampton Community College, PA

1997

**Instructional Certifications:** Elementary K-6; Art K-12

## **Teaching Experience:**

**Short-Term Reading Teacher:** August 2013-Present

*George Wolf Elementary School (K-5)*

November 2014-Present

*Northampton Borough Elementary School (K-6)*

August 2013-May 2014; August 2014-November 2014

Implemented reading lessons for library special area classes; guided students in book check-in and checkout procedures; taught and encouraged proper book care; collaborated with classroom teachers and Prescriptive and Diagnostic Reading Teacher for push-in/pull-out lessons

**Long-Term Art Substitute:** 2012-2013 School Year

*Northampton Area Middle School (Grades 7 and 8)*

January 2013-June 2013

Planned and taught lessons; assessed student learning using a variety of methods; report card grades; created classroom management policy aligned with SWPBS; communicated effectively with students, staff, and parents; proficient in Sapphire software; attended in-services and faculty meetings; completed end-of-year duties; Sprout Film Festival Committee; Middle School Art Show; 8<sup>th</sup> grade mural project and dance chaperone; art club and annual art sale; Banana Factory Exhibition; administered PSSA tests; completed Teacher Induction Year One

*George Wolf Elementary School (Grades K-6)*

August 2012-November 2012

Beginning of year procedures; created lessons; assessed students; kindergarten orientation volunteer; meet the teacher nights; PTA Reflections Contest; Aeropostale Tee Shirt Contest; Library of the Future Contest

## **Day-to-Day Substitute Teacher:**

2009 – Present

*Bangor Area School District, Bangor, PA 18013 (2009-2011)*

*Northampton Area School District, Northampton, PA 18067 (2009-Present)*

Includes teaching in all elementary grades, learning support, IST, and special area classes

*First Grade (May-June 2011, February 2012), Fourth Grade (April 2012)*

*Moore Elementary School, Bath, PA 18014*

Long-Term Fill (Short-Term Substitute): December 2009 – March 2010

*Second Grade: Five Points Elementary School, Bangor, PA*

Long-Term Fill (Short-Term Substitute): October 2009 – November 2009; May 2009

*Kindergarten: Five Points Elementary School, Bangor, PA*

Implemented lessons according to curriculum; communicated with the classroom teacher, faculty, administration, parents, and students to ensure a smooth transition and to foster student success; attended 504 review and child-study meetings

### **Student Teaching:**

Kindergarten (Fall 2008)

*Five Points Elementary School, Bangor, PA*

Fifth Grade ESOL (Fall 2008)

*Donegan Elementary School, Bethlehem, PA*

Professional Development School (Spring 2008)

*Donegan Elementary School, Bethlehem, PA*

### **Professional Development:**

Completed Teacher Induction Year One (2013)

Crayola Factory Professional Development Workshop: Crayola Dream-Makers Math (2009)

Crayola Factory Professional Development Workshop: Crayola Dream-Makers Science (2009)

### **Computer Skills:**

Microsoft: Word, Excel, PowerPoint, Publisher, and Access

Adobe: Photoshop, Illustrator, ImageReady, InDesign, and PageMaker

Macromedia Freehand, QuarkXPress, Studio Builder (web design)

Sapphire, Pentamation, Kid Works Deluxe, Tux Type, Pixie, Google docs, Task Stream, etc.

Proficient on MAC, Linux, and PC platforms

### **Awards/Activities:**

School Carnival Volunteer: Moore Elementary (2014)

Kindergarten Moving Up Ceremony: Franklin Elementary (2014)

Certificate of Completion: Test Administrator Roles and Responsibilities (2013-Present)

Volunteer: *Painting Like Pollock*, Moore Elementary (2011)

Moore Elementary PTA Annual Volunteer Tea (2012)

Tutor: Private summer tutor for students from NASD

The Potter's Exchange: Member

Meals on Wheels (2005-Present)

Daisies/Brownie Leader: Blue Mountain Day Camp (2009-2012)

Leukemia and Lymphoma Society: *Light the Night*, Team Captain (2010-2013)

March of Dimes Walk (2014)

Certificate of Completion: Official Zumba® Instructor (2010)

Read Across America Committee: Five Points Elementary (2010)

Kindergarten Volunteer: Five Points Elementary (Spring 2009)

Fifth Grade Art Show at the Banana Factory (2008)

Academic Dean's List: ESU (Fall 2007, Spring 2008)

APSCUF: Certificate of Exceptional Academic Achievement

Kappa Delta Pi Honor Society for Education Majors: Member of the Month (February 2008)

Family Science Night Event Planning Committee: Donegan Elementary (2008)

Certificate of Professional Development: Project WILD Workshop

Pennsylvania State Education Association