

# James Horwat

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## CERTIFICATION

Pennsylvania Instructional I: Elementary Education (PK–4)

## EDUCATION

Holy Family University, Philadelphia, PA, May 2015

Masters of Education, Early Childhood Education, GPA: 3.8

Kutztown University, Kutztown, PA, May 1999

Bachelor of Fine Arts, Communication Design, GPA: 3.4

## TEACHING EXPERIENCE

**Long-term Substitute Teacher, *Walter Miller Elementary School, Neshaminy School District; Jan. 2017–***

- Assumed full responsibility for Grade 3 classroom, providing continuity and enhancement of the learning process
- Planned lessons, taught Language Arts, Reading, Math and Science and prepared students for PSSAs
- Designed and implemented a variety of flexible behavior modification strategies to improve classroom conduct
- Collected data for an at-risk student and completed referral process for Elementary Student Assistance Program
- Assessed student progress, entered report card grades and evaluated district writing assessments
- Communicated with parents daily via e-mail and written notes; also hosted parent visitations
- Actively contributed data, assessments and observations to student IEP meetings
- Participated in school's first Family Literacy Night event

**Long-term Substitute Teacher, *Pearl S. Buck Elementary School, Neshaminy School District; Nov. 2016–Dec. 2016***

- Taught kindergarten and performed all related duties during classroom teacher's extended absence
- Designed projects, planned lessons and closely adhered to the pace of academic curriculum
- Attended team meetings; participated in professional development and planning meetings with staff
- Incorporated SMART Board technology and ClassDojo resources into classroom management
- Accommodated students' diverse learning styles with versatile lesson plans, brain breaks and kinesthetic learning
- Composed a daily 'Substitute Log' to report classroom news and assessments to lead classroom teacher

**Substitute Teacher, *Centennial, Central Bucks and Bensalem School Districts; Sept. 2016–***

- Assumed all duties of lead classroom teacher promptly and in accordance with school policies
- Quickly established clear expectations for behavior and learning, while administering classroom routines
- Substituted for elementary and middle school grades, including Gifted and ESL classes
- Volunteered coverage for additional classes and duties during teacher prep periods

**Building Substitute Teacher, *Walter Miller and Pearl S. Buck Elementary Schools, Neshaminy School District; Oct. 2015–June 2016***

- Taught K–4 elementary school subjects and maintained all classroom instructional duties for lead teachers at two Neshaminy elementary schools on a full-time basis
- Substituted for specials including: Art, Gym, Library, Music and Computers
- Wrote substitute teaching reports detailing what the class did and how the day went, including observations and comments on outstanding/challenging students
- Kept accurate classroom records, marked student's assignments and adhered to lead teacher's lesson plans
- Incorporated SMART Board technology into reading, math, social studies and science instruction
- Supervised student dismissal, carrying out bus duties and dismissal procedures in an orderly, organized manner
- Took initiative to solve problems and make decisions based on the best interest of the students and school
- Adapted to changes of schedule easily, even with short notice

**Substitute Teacher, *Neshaminy, Centennial and Bensalem School Districts; Sept. 2015–Oct. 2015***

- Carefully followed instructions left by lead teacher and consistently upheld classroom procedures
- Provided lead teacher with a thorough summary of classwork completed and noteworthy events

**TEACHING EXPERIENCE CONTINUED****Student Teacher, Manor Elementary School, Grade 2, Pennsbury School District, Levittown, PA; Spring 2015**

- Created daily lesson plans for spelling, fluency, reading and social studies—integrating shared reading, cooperative, kinesthetic and social learning activities
- Prepared and taught whole group reading lessons for 9 weeks, addressing skills that include: sequencing, visualizing, questioning, comparing and contrasting, making predictions, connections and summarizing text
- Lead three weekly guided reading groups utilizing leveled text
- Differentiated projects and assessments for an inclusion social studies class
- Substituted for cooperating teacher—maintaining order in the classroom and efficiently executing lesson plans
- Chaperoned students with behavioral issues on a Grade 2 field trip to a nature conservatory

**Practicum, Snyder-Girotti Elementary School, Grade 2, Bristol Borough School District, Bristol, PA; Fall 2014**

- Gained experience on various teaching methods by observing a veteran second grade teacher
- Tutored small group of low-level learners in spelling using a cooperative learning game
- Observed Pull-Out Level 1 ESL classes for grades K/1, 3 and 4 to better understand the ESL teacher's methods and communicative approach to promoting language acquisition

**TEACHING-RELATED EXPERIENCE****MissionOne Classroom Aide, Neshaminy High School, Aug. 2014–Dec. 2014**

- Employed scaffolding methods and coaching to assist an 18-year-old student with multiple disabilities, improving his rate of on-task behaviors and his warehouse work efficiency
- Chaperoned secondary special education students on weekly Community Based Instruction (CBI) field trips

**Extended School Year - Instructional Assistant, Bucks County Intermediate Unit; June 2014–Aug. 2014**

- Responded sensitively to the needs of a nonverbal 20-year-old student with autism
- Reduced the daily average of aggressive, destructive and non-compliant behaviors of a student with special needs through consistent and efficient use of behavior modification techniques

**Instructional Assistant, Emerson Elementary, Bristol Township School District; Sept. 2013–June 2014**

- Safely, accurately and efficiently performed paraeducator duties consistent with objectives of the Bucks County Intermediate Unit (BCIU)
- Implemented behavioral management, data collection and instructional delivery procedures of the Applied Behavioral Analysis (ABA) first-grade special education classroom
- Actively engaged in pairing, manding and reinforcement sessions with students with Autism Spectrum Disorder (ASD) Level 3 and students with Emotional Behavioral Disability (EBD)

**Enrichment Camp Counselor, Lower Bucks Family YMCA, Fairless Hills, PA; Summer 2013–2015**

- Communicated with parents, co-workers, TSS workers and supervisor regarding incidents involving children's behaviors and learning issues
- Actively assisted with enrichment and recreational activities, including after-program swimming, gym and recess

**COMMUNITY SERVICE****Tutor, 21<sup>st</sup> Century Afterschool Program, Emerson Elementary; Fall 2013, Spring 2015**

- Tutored at-risk youth—providing students with supplementary math and reading strategies
- Monitored first and second graders' independent reading, '100 Book Challenge'