

Sara Jane Martin
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EDUCATION

<i>Eastern Mennonite University, Lancaster PA</i> Masters of Arts in Education Concentration in At-Risk Populations Graduate Certificate Program in Conflict Resolution & Peacebuilding GPA 3.66	January 2014 - Present 18 credits earned
<i>Alvernia University, Reading PA</i> Post-Baccalaureate PA Teaching Certification, Special Education N-12 Post-Baccalaureate PA Teaching Certification, Social Studies 7-12 G.P.A. 4.0	May, 2012 May, 2012
<i>Ithaca College, Ithaca NY</i> Bachelor of Arts in History (Honors) Minor in Political Science G.P.A. 3.49	May, 1995

TEACHING EXPERIENCE

<i>Yellow Breeches Educational Center, Fishing Creek Senior High Boys Program</i> <i>Biology, English and Special Education Teacher</i> Biology and English teacher for students in private alternative school for high school boys in a full time emotional support setting. Content-rich focus on Keystone exams preparation, reading comprehension strategies, non-fiction and fictional elements of literature, practical English usage and social skills, and effective communication and writing conventions. Biology content focused on key concepts and vocabulary required for proficiency on Keystone exams. Curriculum enhanced with planned weekly experiential trips to dovetail with content learning and to build self-esteem. Maintained IEP development and implementation, wrote re-evaluation reports, and communicated frequently with families regarding student progress and behavior. Served as mentor for newly hired staff.	August 2013 – Present
<i>Ephrata High School Itinerant Learning Support (Long-Term Substitute)</i> Assigned to itinerant learning support students as the case manager responsible for monitoring and facilitating their academic success. Co-taught two sections of Practical English and two sections of Literacy Strategies, a regular education course designed for students requiring more intensive instruction as they learn to master the tenets of reading comprehension. Communicated with parents, students and other staff in arranging and holding IEP meetings. Responsible for writing, reviewing and monitoring student IEP's and Evaluation Reports.	Dec. 2013-June 2014
<i>Central Dauphin High School, Work Experience Facilitator (Long-Term Substitute)</i> Responsible for the daily operations of the Central Dauphin High School Work Experience Program. Procured student employment opportunities in both district and community locations. Supervised student progress through observations, evaluations, and progress monitoring. Maintain thorough documentation of all student, parent, case management, outside agency, and work experience contacts. Participated in IEP meetings with respect to student performance in the program and transition opportunities.	Fall 2012
<i>Teacher Candidate, Clinical Experience</i> <i>Cedar Crest High School, 10th Grade Social Studies</i> Created and implemented two unit plans for American Cultures II Honors and College Prep classes. Lessons included content material related to the presidencies of Kennedy and Johnson, as well as a three-week long unit on the Vietnam War. Incorporated into the lessons were WebQuests, cooperative learning activities, creative writing projects, PowerPoint presentations, and a guest speaker.	Spring Semester 2012

Teacher Candidate, Clinical Experience Spring Semester 2012
Lebanon High School, Life Skills Classrooms
Designed and delivered instruction in the areas of Functional Math, Functional Reading, Social Skills, Writing, and Life Skills. Differentiated instruction and assessment according to appropriate student performance levels. Participated in IEP and transition meetings. Performed progress monitoring and recorded student results.

Professional Semester Student Fall Semester 2011
Lebanon High School, Life Skills Classrooms
Planned and implemented lessons for both small groups and whole class instruction. Differentiated lessons to match student needs and abilities. Participated in class field trip.

Professional Semester Student Spring Semester 2011
Lebanon High School, 10th Grade World History
Participated in the planning and instruction of lessons covering world history. Developed and delivered PowerPoint presentations concerning modern conflicts in Africa.

RELATED EXPERIENCE

Palmyra Area Parks and Recreation Commission, Palmyra, PA Summer 2009, 2011
Summer Camp Counselor
Provided a safe and fun environment for the students enrolled in the nine-week Summer Super Camp program offered by the Palmyra Recreation Department. This included supervising our campers at all times during scheduled activities including sports, games, field trips, pool outings, Phoenix Center visits and lunch times.

Alvernia University, Reading, PA Spring Semester 2011
Americans with Disabilities Office, Graduate Assistant
Responsibilities included assisting the Faculty ADA Coordinator in creating and distributing accommodation letters for students who qualified under the law. Maintained the files for documentation and campus-wide database detailing the disabilities and accommodations for students. Proctored both oral and written tests each week and supported the ADA Coordinator in research projects as necessary. Participated in planning and implementation of "Transition Day Academy" at Alvernia University.

Lebanon High School, Lebanon, PA Fall 2008-2010
Teacher Assistant
Assigned to the part-time emotional support classroom at Lebanon High School. Duties included providing assistance as needed to the emotional support classroom teacher during classroom instruction on subjects which included Biology, Physical Science, American Government and World Geography. Provided individual help to a number of students on our caseload who also attended regular education classes with the goal of monitoring their progress, both academically and behaviorally in order to ensure their success in the classroom. Performed progress monitoring for students on our caseload and also assisted them with projects, research, writing assignments, and testing as needed.

REFERENCES

Elizabeth Heckard, Life Skills Teacher, Lebanon High School
Kelly Bucy, Life Skills Teacher, Lebanon High School
Glenda Peiffer, Emotional Support Teacher, Lebanon High School
Nicholas Lambros, 10th Grade American Cultures Teacher, Cedar Crest High School
Frank Vecchio, Former Superintendent, Reading School District
Jenna Ginder, Department Chair, Student Services, Ephrata Area School District
Jen Nester, Former Math Instructor, YBEC Senior High Boys Program
Melissa Baumbach, YBEC Case Manager, Senior High Boys Program