

Catherine Lynn Caldwell

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OBJECTIVE

Seeking a teaching position in Secondary Education in the concentration of English.

EDUCATION

East Stroudsburg University of Pennsylvania

May 2012

- Bachelor of Science in English
- Overall GPA: 3.3
- Major GPA: 3.2
- Dean's List: December 2010

PENNSYLVANIA TEACHING CERTIFICATION

English Literature & Composition (7-12)

STUDENT TEACHING

Pocono Mountain West Junior High School

March-May 2012

- Taught Holocaust and American Literature to Academic, Applied, and Honors English ninth grade classes

East Stroudsburg South High School

January-March 2012

- Taught American Literature, grammar, and daily SAT practice questions to College Prep eleventh grade classes

WORK EXPERIENCE

Council Rock School District-Newtown, Pennsylvania

SAT Subject Tests Proctor

June 2015

- Administered SAT Subject Tests to students at Council Rock North High School, located in Newtown, Pennsylvania
- Accountable for maintaining SAT testing and security regulations

Keystone Test Proctor

May 2015

- Administered the Keystone Exams to students at Council Rock North High School, located in Newtown, Pennsylvania
- Accountable for maintaining Keystone Exam testing security regulations

Homebound Instructor

April 2015-Present

- Responsible for instructing and assessing English 10 curriculum to student
- Collaborate with teachers to create and deliver appropriate instructions to students
- Diligently maintain communication with parents, counselors, and teachers.

Per Diem Substitute

October 2014-Present

- Available as a substitute teacher or teacher's aide in all regular and special education classes

Sylvan Learning Center-Langhorne, Pennsylvania

ACT/SAT Prep Teacher

June 2014-Present

- Tutor English/Reading/Writing ACT testing preparation to high school students at both Sylvan Learning Center in Langhorne, Pennsylvania and Bristol High School in Bristol, Pennsylvania

- Tutor SAT Verbal testing preparation to high school students at Sylvan

Teacher

May 2014-Present

- Work with K-12 students, with various learning abilities, in reading comprehension, writing, and study skills
- Utilize iPad technology for teaching lessons and tracking student progress

Central Bucks School District-Doylestown, Pennsylvania

Per Diem Substitute

September 2012-Present

- Available as a substitute teacher or teacher's aide in all regular and special education classes

Homebound Instructor

November 2013-February 2014

- Administered weekly teaching instruction and facilitated Honors English 10, Academic English 11, and Academic English 12 school curriculum to homebound students
- Collaborated with teachers to create and deliver appropriate instructions to students with IEPs and special accommodations
- Diligently maintained effective communication between parents, counselors, and teachers

Centennial School District (via Source4Teachers)-Warminster, Pennsylvania

Per Diem Substitute

September 2012-Present

- Available as a substitute teacher or teacher's aide in all regular and special education classes

RELATED EXPERIENCE

The Writing Studio-East Stroudsburg, Pennsylvania

Writing Skills Tutor

Sept. 2010-May 2012

- Provided extra help for undergraduate and graduate students, including ESL/ELL students, with their academic papers regarding grammar, organization, brainstorming, and thesis development

Future Teachers of America Club-Newtown, Pennsylvania

Speaker

December 2011

- Collaborated with an additional PSEA member to provide teaching experience and advice to aspiring teachers at Council Rock North High School in Newtown, Pennsylvania

ORGANIZATIONS

- Sigma Tau Delta, International English Honor Society Spring 2010-Present
- Kappa Delta Pi, International Honor Society in Education Spring 2010-Present
- Student Pennsylvania State Education Association (S-PSEA) Spring 2009-Present
 - Attended S-PSEA Conference and Convention Spring 2009-2011
- East Stroudsburg University's German Club Fall 2008-Spring 2012
 - Served as Vice President Fall 2010-2011