

# Kimberly A. Bargar

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## Position of Interest

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I am seeking a middle or high school English teaching position, where I can rigorously educate, guide and encourage students to fully utilize their reading, writing, speaking and listening abilities in a student-focused, highly interactive classroom environment.

## Education

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*Lock Haven University of Pennsylvania, Lock Haven, PA*

2011- 2015

Bachelor of Science in Secondary English Education (degree completion May 2015)

*College of Liberal Arts and Education*

Cumulative Grade Point Average: 3.5

### Teaching Related Courses

- Adolescent and Young Adult Literature
- Adolescent Development
- Classroom Management for Middle and Secondary Levels
- Educational Psychology
- Methods of Teaching English I & II
- Cognitive Development of Diverse Learners
- Cultural and Linguistic Diversity
- Instructional Strategies for Students with Disabilities
- Literacy Instruction for Students with Disabilities

### Honors

Dean's List (Spring 2013-Spring 2015)

Sigma Tau Delta

Graduated Cum Laude

*South Western High School, Hanover, PA*

2007-2011

High School Graduate - 2011

### Related Courses

- Preschool Learning and Classroom Laboratory
- Kindergarten Classroom Aide

### Honors

Honor Roll

## Qualifications

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### *Leadership Skills*

- Prepare, plan, and execute activities and field trips for ages 7-18, in small and large group settings, creating and providing associated instructional materials and manipulatives for better learning.
- Incorporate best practices of teaching and provide learning opportunities for students, through meaningful and respectful conversation and social skills, in order to further student success.
- Manage the involvement and participation of volunteer high school aged staff in a summer camp setting.
- Dance teacher of students 3-9 in age, setting the weekly class content, student goals, and structuring annual recitals and routines.

### *Interpersonal Skills*

- Communicate effectively with the public and internal managers, coworkers, and team members.
- Excellent interaction and dialogue skills, including conflict resolution, customer service, collaboration, addressing student and parent concerns, and providing recommendations.
- Professional presentation, appearance, and articulation while maintaining appropriate decorum.

### *Certifications and Clearances*

- Certificated in Secondary English in both Maryland and Pennsylvania
- Trained in CPR and First Aid (previously Certified).
- Obtained clear FBI Fingerprinting, Child Abuse, and Criminal Background Clearances in both Pennsylvania and Maryland.
- Passing score (182) on PRAXIS II.
- Negative TB test

### ***Teaching Experience***

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#### *7<sup>th</sup> Grade Reading English Language Arts Teacher, North Dorchester Middle School, Hurlock, MD* 2015-2016

- Taught three block-style 7<sup>th</sup> grade Reading English Language Arts classes per day
- Created, implemented, and assessed curriculum based units of study including narrative, informational, argumentative, and research based fiction and non-fiction reading and writing
- Adapted instruction and learning-based activities to reach students with diverse interests, needs, abilities, etc.
- Utilized formative assessments to track student learning and progress daily to enforce student learning
- Incorporated and applied activities, graphic organizers, learning aides, and manipulatives which focused on student engagement and involvement
- Assisted students in reading, comprehending, and enjoying various styles of text based on student Lexile levels as well as interest and ability.
- Organized and attended parent-teacher conferences to discuss, better understand, and plan student involvement, participation, goals, habits, morale, and academic success.
- Joined in on and gave input for Student Success Team meetings as well as IEP meetings
- Adapted instruction for students in subgroups (i.e. IEPs, FARMS, Students With Disabilities, repeating students, students in poverty, etc)
- Collaborated with team members to discuss student behavior and success, plan interdisciplinary topics, coordinate events such as fundraisers, field trips, activities, and extra-curricular activities
- Volunteered to assist with National Junior Honor Society events and community service
- Served as Chair Person of Faculty Council
- Coordinated with four other staff members to organize and teach during the after school program from November through May to provide opportunities and additional support for students with deficiencies in academic areas

#### *Student Teacher, South Williamsport Jr./Sr. High School, Williamsport, PA* 2015

- Seven week placement teaching 12<sup>th</sup> grade English.
- Organized, planned and created materials for three different levels of senior classes:
  - a. Applied – student research project;
  - b. Academic - *Beowulf* and *Canterbury Tales*;
  - c. AP – poetry terms and American/English poets.
- Adapted and adjusted standard curriculum to individual class interest, needs, abilities, etc.
- Tracked student progress, understanding and comprehension through various formative and summative assessments.
- Related topics of history to associated class reading which aided in creating connections between interdisciplinary areas of study.
- Created engaging activities, graphic organizers and worksheets to help students better understand, organize and retain information.
- Participated in parent-teacher conferences about student involvement, participation and academic success.

- Evaluated student performance through student progress reports.
- Organized the master schedule for student senior project presentations to assure completion in conjunction with other student commitments.
- Participated in teacher team meetings to collectively discuss individual student involvement, participation, habits, skills, etc.
- Adapted and modified instruction manipulatives and classroom activities for subgroups (i.e. IEPs, repeating students, students working before/after school).

## ***Employment Experience***

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Dance Instructor, *Total Technique Dance Studio, Lock Haven, PA*

2013-present

Instruct and choreograph dances for students age 3-9. Plan fun, engaging, safe and interactive classes and activities. Emphasize and encourage team building and positive attitudes during all classes and by all participants. Utilize techniques and games to build self confidence and self-esteem while working towards the common goal of the annual recital.

Student Dispatcher, *Lock Haven University Public Safety Office, Lock Haven, PA*

2013-2014

Assist in answering phone calls, maintaining information confidentiality, directing or answering parents and college student questions and concerns, explaining policies and procedures, and collecting money related to parking decals and campus police issued tickets. Address emergency situations where quick thinking and judgment is used and justified.

Senior Staff Summer Counselor, *Bishop Claggett Center, Buckeystown, MD*

2012-present

Plan and create lessons, games and activities for children and young adults (“campers”) between the ages of 7 and 18. All activities consider the health, safety, abilities, and comfort level of each camper to facilitate maximum participation and enjoyment. Create and maintain respectful and open relationships with each camper and their parents or guardians. Function as substitute camp nurse, with responsibility for administering medication and applying First Aid training and knowledge to minimal camper injuries and illnesses.

Hostess, *Ruby Tuesdays, Lock Haven, PA*

2012-2013

Responsible for customer service, greeting and seating guests, managing the rotation of servers, accommodating needs of the customer, answering questions, taking to-go orders and reservations. Maintained and demonstrated a positive attitude, enthusiasm, and professionalism as the key to providing customers with quick service, individual attention, and a good dining experience.

## ***Volunteer Experience***

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Kindergarten Classroom Aide, *West Manheim Elementary School, Hanover, PA*

2011-2012

High School Volunteer Summer Counselor, *Bishop Claggett Center, Buckeystown, MD*

2008-2011

## ***References***

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References are available upon request.