

TAMIKA OLIVER

805 North 17th Street, Apt 3, Philadelphia, PA 19130

267-616-1024 | toliver@eastern.edu

Education

Eastern University, St. Davids, PA

Certificate for Advanced Graduate Studies(CAGS) in Professional Counseling

December 2016

Overall GPA 3.96

Eastern University, St. Davids, PA

Master of Arts in School Counseling

May 2016

Overall GPA 3.95

Bloomsburg University, Bloomsburg, PA

Bachelor of Liberal Arts, Psychology

Concentration in Family, Children and Youth

May 2013

Overall GPA: 3.11

Employment

Chinatown Learning Center, Teacher Assistant

February 2016- December 2016

- Organized and lead small and large group activities which encouraged learning
- Co-created lesson plans and individual student goals to ensure personal growth
- Assisted with completing developmental assessments for all students
- Provided homework assistance for after school school-age program ages 5-11
- Managed large group activities for school-age program

Epic Developmental Services, Personal Care Assistant

October 2014-May 2016

- Provided one-on-one support that consisted of behavioral interventions for clients with special needs
- Recorded progress of target behaviors and submitted daily Progress Notes on a weekly basis
- Assisted with self care needs and daily living skills
- Collaborated with parents and teachers on ways to better assist client
- Completed monthly supervision and 24 hours of yearly training

City Year Greater Philadelphia, Corps Member

August 2013- June 2014

- Completed 1,700 of AmeriCorps service hours
- Provided one-on-one academic support, academic and behavior coaching to sixth grade students in an inclusion, self-contained class at Woodrow Wilson Middle School
- Co-organized a Spring Break Service Project, educating over 65 students on the importance of recycling
- Co-lead Athletics Club which engaged up to fifty students, three times a week for an hour

Experience

George Washington Carver HSES, Philadelphia, PA

September 2015- April 2016

- Completed a 600-hour internship that includes 75 hours of direct service with middle and high school students.
- Managed a caseload of about 25 high school and middle school students and provided academic and college and career counseling
- Attended and participated in bi-weekly Middle School Grade Coordinator Meetings and monthly RTI meetings
- Conducted a 5-week psychoeducational Study Skills Group for middle school students where we discussed a variety of study skills strategies and how it affects their mood and grades.
- Managed the school's Naviance account and helped students with the college application process

James G. Blaine Elementary, Philadelphia, PA

January 2015- May 2015

- Completed a 100-hour supervised practicum that included 15 hours of classroom observation and 45 hours of direct service
- Monitored parent meetings for students with poor attendance and intervention strategies
- Observed and performed one-on-one and group counseling sessions

Skills

- Certified in First Aid/CPR/AED
- Proficient in Microsoft Word, Microsoft Excel, and Microsoft PowerPoint

December 2014- Present