

ROBERT BUCKLEY

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PROFESSIONAL PROFILE:

Strong background in training and meeting deadlines. I have a wide range of work experience in various fields that require instruction, organization, and people skills. Developed programs for train the trainer applications.

SUMMARY OF QUALIFICATIONS:

- Developed training procedures and trained new staff
- Frequently met critical deadlines
- Collaborated with peers to develop plans to meet goal deadlines

EDUCATION:

Master's, Education Expected graduation in the fall of 2015
Holy Family University, Philadelphia, PA Current GPA. 4.0

Bachelor of Science, Manufacture Engineering
Spring Garden College, Philadelphia, PA

EMPLOYMENT:

Wal-Mart, Willow Grove, PA 2002-2013
Receiving clerk, Department manager

- Taught new hires correct procedures in performing daily routines
- Responsible for accurately receiving vendor merchandise
- Organized donations for Philabundance
- Was department manager of the meat, fish and packaged deli department
- Maintained proper stock levels through daily orders and inventory

New Horizon Home Inspection, Langhorne, PA 2001-2002
Home Inspector

- Apprenticed in the field of home inspection for home buyers

Barnes Wright Boats Sales & Service, Del Ran, New Jersey 1999-2001
Marine mechanic and sales representative

- Successfully analyzed engine problems using current diagnostic tools.
- Acquired certifications from major engine manufactures
- Installed engines, electronics and accessories on new boats

Boscov's Department Stores, Moorestown, NJ 1994-1999
Human Resources Director

- Interviewed and hired for all staff positions
- Trained new hires for designated jobs, also trained staff when new systems were initiated
- Oversaw benefits implementation, payroll and scheduling
- Initiated hiring program to increase staff by 100 during peak needs