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EDUCATION

2015

MASTER'S OF EDUCATION IN SCHOOL COUNSELING – Duquesne University

- + Pittsburgh, PA
- + CACREP Accredited
- + Passed CPCE, Praxis II
- + Overall GPA: 3.9

2012

BACHELOR OF SCIENCE IN EDUCATION – Clarion University of Pennsylvania

- + Clarion, PA
- + Major: Early Childhood Education
- + Minor: Sociology
- + Overall GPA: 3.7

EMPLOYMENT

2015 - Present

TUTOR – Pittsburgh Public Schools

- + Pittsburgh Montessori, Pittsburgh, PA
- + Responsible for assisting the classroom teacher in executing the day's lessons and activities
- + Work with students in large and small groups, assist with reading, writing, and math skills, work closely with teachers to coordinate instructional strategies, assist with parental contact, assist with goal setting and measurement, and maintain student files

2013 - 2015

SUBSTITUTE TEACHER – St. Edmund's Academy

- + Pittsburgh, PA
- + Responsible for substituting for teachers in any grade or subject from Pre-School- 8th grade
- + Follow lesson plans, develop whole group and small group activities, manage student behavior, and take specific notes re: student behavior and lesson implementation during the day

2014 - 2015

AFTER SCHOOL ACADEMY – St. Edmund's Academy

- + Pittsburgh, PA
- + Organize and implement activities for students in grades PreS-5
- + Provide homework assistance for students
- + Communicate with parents via phone and in person

- + Manage a safe and fun environment for students

2013

SUBSTITUTE TEACHER – North East School District

- + North East, PA
- + Responsible for substituting for teachers in any grade or subject from K-12
- + Follow lesson plans, manage student behavior, and take notes re: student behavior and lesson implementation during the day

2008 - 2012

ARTS & CRAFTS ASSISTANT – Summer Recreation Program

- + North East, PA
- + Create and instruct arts and crafts activities for children in grades K-7
- + Manage behavior, conduct mediation, and build rapport with students
- + Coordinate with co-workers to encourage positive student behavior and ensure the program runs smoothly

EXPERIENCE

2015

COUNSELING INTERNSHIP – Taylor Alderdice High School

- + Pittsburgh, PA
- + Grades 9-12
- + Counsel students individually
- + Responsible for the scheduling of students, sending of transcripts, helping students navigate the College Board and apply for college, and keeping case notes

2014 - 2015

COUNSELING INTERNSHIP AND PRACTICUM – St. Edmund's Academy

- + Pittsburgh, PA
- + Grades Pre-School-8
- + Run small groups and whole class instruction
- + Counsel students on an individual basis
- + Consult with administration regarding specific cases
- + Topics covered include: how to apologize, anger management, healthy expression of feelings, empathy, verbal & non-verbal communication, social skills, self-confidence, and making connections between social health and literature

2012

STUDENT TEACHING – Nova Blanche Forman Elementary School

- + Davie, FL
- + Third Grade
- + Developed and implemented unit plans on the U.S. Government, the presidential election, energy, and mathematics
- + Held a classroom election
- + Instructed small groups in math and reading
- + Judged debate tournament for high school students

2012

STUDENT TEACHING – Cranberry Elementary School

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

- + Seneca, PA
- + Second Grade
- + Developed and implemented unit plans about where we live and the five senses
- + Responsible for daily morning work, reading instruction, math lessons, and small group activities
- + Closely monitored and worked with struggling students; used small group techniques as well as one on one direct instruction

2011 - Present

MEMBER – Kappa Delta Pi, National Education Society

2009 - Present

VOLUNTEER – Camp Lambec Music Camp

- + 1 week each summer
- + Participate in group choir and group concert band
- + Run small group saxophone lessons
- + Co-lead small group bible study

2013 – 2014

VOLUNTEER – Reading is FUNdamental

- + Pittsburgh, PA
- + Visit a Pittsburgh city school one per week
- + Read with my 2nd grade “reading buddy”
- + Encourage a passion for reading
- + Play word games including Bananagrams and Boggle

2013

WEBINAR – “Crisis! Supporting the Grieving Student”

2012

SMART BOARD CERTIFIED

2011

CHILDFILD SCREENINGS – Clarion, PA

- + Planned, organized, and advertized screenings for children ages infant-8
- + Screened for developmental delays

SOFTWARE PROFICIENCIES

- + Pinnacle SIS
- + Pinnacle Gradebook
- + RealTime Information
- + eSchoolPlus
- + Blackboard
- + Microsoft Office
- + SMART Software