

Elizabeth Rindfuss

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Education

Indiana University of Pennsylvania, December 2013

- B.S. Ed Social Studies Education
 - Minor: Religious Studies
 - GPA: 3.88

Experience

Kelly Educational Staffing, Pittsburgh, PA, Substitute Teacher, December 2013-Present

- Supervising students of all ages in the classroom.
- Delivering well-structured lessons that engage and motivate students.
- Fostering a healthy learning environment for all students.

1st Steps Driving School, Lower Burrell, PA, Certified Driving Instructor, February 2014-Present

- Directing students to ensure they become safe and defensive drivers.
- Providing a well-structured lesson that shows students the various rules on the road.

Dick's Sporting Goods, Tarentum, PA, Apparel Associate, August 2013-February 2014

- Ensuring the neatness of all merchandise in the store.
- Providing exceptional customer service.

IUP Office of Housing, Indiana, PA, Community Assistant, May 2010-May 2013

- Worked independently and as part of a team to achieve successful academic and social programming for students in residence halls.
- Managed students' behavior and recorded incidents of violations.
- Ensured that students were receiving the appropriate resources for continued success in classes.

Erie Youth Soccer Association, Erie, PA, Volunteer Soccer Coach, May 2009-Present

- Developed skill-building drills for young children just learning soccer
- Taught children about the various rules and regulations regarding play
- Demonstrated various positions on the field

Skills

- Ability to manage a pupils behavior in the school and particularly in a classroom.
- Knowledge of dealing with sensitive issues like bullying.
- Experience of coaching soccer to students of various ages.

- Ability to discipline unruly pupils and take control of those who misbehave.
- Experience of delivering lessons in classes and preparing coursework and homework.
- Latest knowledge of subject areas and also teaching techniques.

Organizations/Awards

- EYSA Soccer Coach
- Volunteer for local Girl Scout troop
- Provost Scholar
- Dean's List for 9 semesters
- Phi Kappa Phi Honor Society Member
- National History Day Judge
- Certified Driving Instructor