

# ERIK M. STYER

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## EDUCATION

THE UNIVERSITY OF TEXAS AT AUSTIN, *Austin, TX*  
Masters of Education, Counselor Education

August 2014

WEST CHESTER UNIVERSITY OF PENNSYLVANIA, *West Chester, PA*  
Bachelor of Science, Elementary Education

December 2011

## CERTIFICATIONS

PROFESSIONAL SCHOOL COUNSELOR, Pennsylvania (Applied and awaiting issue)  
ELEMENTARY K-6<sup>th</sup> INSTRUCTIONAL I, Pennsylvania  
MATHEMATICS 4<sup>TH</sup>-8<sup>TH</sup>, Texas

## EXPERIENCE

**Westlake High School, Counselor Intern, *Austin, TX***

January 2014 – July 2014

- Counseled students using solutions focused and humanistic approaches based on students' needs and academic, personal, social, and career development.
- Advised and assists students in short-term crisis situations such as conflict resolution and classroom behavior issues.
- Referred families to outside support when necessary.
- Guided students on course selection, college planning preparatory materials, and career counseling.
- Managed intake and orientation of new students.
- Conducted credit checks and ensures transcript accuracy.
- Consulted with teachers, parents, and administrators to plan small group and guidance needs.
- Stayed current with community resources to aide students and families.
- Facilitated informational sessions for students and parents on PSAT, SAT, and ACT test score interpretation and post high school planning, including FAFSA completion and college financial matters.
- Proctored Advanced Placement and state standardized tests in large-group settings and small groups for students with accommodations.
- Developed constructive relationship with parents / guardians.

**EdPsyched!, Mentor, *Austin, TX***

August 2012 – July 2014

- Fostered supportive, one-on-one relationships with middle school students to address academic and/or social challenges.
- Supported students in developing effective study habits, time management skills, academic motivation, and organization skills.
- Generated programs specific to each student's individual learning style and needs.

**The University of Texas at Austin, Teaching Assistant, *Austin, TX***

August 2012 – January 2013

- Facilitated weekly psychology discussion group with undergraduate students.
- Prepared and proctored examinations.
- Assessed and recorded students' examinations, assignments, and research papers.
- Scheduled and maintained regular office hours to meet with students and discuss academic issues.

**Substitute Teacher Service, Teacher, *Southeastern PA***

December 2011 – June 2012

- Performed essential classroom duties in 12 different elementary and middle school classrooms in 5 separate school districts.
- Employed diverse teaching strategies including lecture, discussion, cooperative learning, and individualized instruction.
- Provided educational continuity by implementing established lesson plans, while exercising professional judgment to introduce new material when appropriate or necessary.
- Developed and maintained positive interactions with students, faculty, and administrators.

**United States Air Force, Loadmaster, *Dover, DE and Newburgh, NY***

October 2002 – March 2012

- Organized the on- and off-load of cargo aboard the C-5 Galaxy cargo plane.
- Supervised and managed teams of airmen, including cargo-handlers and loadmasters.

- Mobilized supplies destined for theaters of war.
- Maintained positive passenger relations.
- Amassed more than 2000 hours in flight and sorties to over 30 countries in the Middle East.

#### SKILLS

- Bullying Prevention Specialist
- Excellent oral, written, and interpersonal communication skills.
- Proficient in Microsoft Windows and Mac iOS; Microsoft Office suite of applications; Google Drive; Skyward; Naviance.
- Extensively trained to cope with high-pressure situations.

#### AWARDS/ACTIVITIES

- American School Counselor Association member
- Pennsylvania School Counselor Association member
- Two-time Airman of the Quarter, United States Air Force Reserve
- Graduated magna cum laude from West Chester University
- Volunteer counselor for Young Adult Community Conferencing, West Chester, PA
- Avid runner and participates in marathons that support local charities