

# Alice N. Walters

235 Rinne St.  
Pittsburgh, PA 15210  
www.linkedin.com/in/alicenwalters

alice@alicewalters.net  
814 502 8110  
sites.google.com/site/alicenwalters/home

## SUMMARY

*Newly-certified PA 7-12 math teacher. Experienced education professional with over 20 years of teaching and administrative experience, including experience working in urban and rural environments, and with socially disadvantaged and underprepared students.*

## CERTIFICATION

PA Temporary Teaching Permit, Mathematics 7-12 *anticipated Jul. 2016*

## EDUCATION

American Board for Certification and Teaching Excellence (abcte.org), *anticipated Jul. 2016*  
Graduate certificate in Distance Education Leadership, University of  
Maryland University College *anticipated Aug. 2016*  
Ph.D., History, University of California, Berkeley 1992  
B.S., Physics and History, University of Washington, Seattle 1985

## K-12 EXPERIENCE

### **Long-Term High School Math Substitute, La Jolla Country Day School**

San Diego, CA *Feb.-Mar. 2016*

- Taught 16 students in Algebra IIB and 36 students in Algebra/Trig
- Addressed student learning needs through lesson and worksheet development, and created quizzes and tests
- Contributed to writing of quarterly learning assessments for all students

### **Managing Partner, Tutor, and Curriculum Developer, Wise Owl Prep**

San Diego, CA *Sept. 2015-Mar. 2016*

- Improved student grades and test scores through one-on-one tutoring in Physics (5 students), Math (3 students), and SAT/ACT test prep (15 students)
- Developed materials to support test-prep courses for new SAT

### **Content Developer, Spider Learning/Education Elements**

Pittsburgh, PA *May 2015-Aug. 2015*

- Designed and developed materials to orient and train Agora cyber-school teachers to work with various web-based teaching tools in math, reading, and other subjects; programs included Google apps, ALEKS, K12 LMS, Blackboard, Lexia, Dreambox, Gooru, and other applications

## HIGHER EDUCATION EXPERIENCE

### **Interim Coordinator, Physician Scientist Training Program, University of Pittsburgh School of Medicine**

Pittsburgh, PA

Sept. 2014-May 2015

- Managed a merit-based medical-school program designed to train academic research physicians

### **Associate Dean of Academic Affairs, Mount Saint Mary College**

Newburgh, NY

Jun. 2011-Jan. 2014

- Led the development of a First Year student program that improved student retention to highest levels in college history
- Revised Honors Program requirements, resulting in a ten-fold increase in graduation rates from program over four years
- Spearheaded the development of new study-abroad programs that increased program participation by 50%
- Led college-wide efforts in curriculum development, review, and revision based on strategic priorities, assessment, and other institutional considerations
- Organized and led workshops for faculty addressing best practices in teaching and learning

### **Associate Dean of General Education, Saint Francis University**

Loretto, PA

Jun. 2007-Jun. 2011

- Coordinated college-wide assessment of General Education objectives; produced annual General Education assessment report
- Worked with faculty across the disciplines in curriculum development, review, and revision
- Developed and led faculty workshops on professional e-portfolios, creating grading rubrics, and other issues related to General Education
- Taught courses in pre-calculus, history, and interdisciplinary studies
- Taught a course during a four-week study-abroad program in Parma, Italy

### **Associate Professor of History and Chair, Murray State University**

Murray, KY

Aug. 2005-May 2007

### **Associate and Assistant Professor of History, University of Massachusetts Lowell**

Lowell, MA

Aug. 1993-May 2005

## LEADERSHIP

- Team Leader, Mount Saint Mary College's delegation attending Summer Institute on the First Year Experience sponsored by the American Association for Colleges and Universities, Summer 2013
- Secretary of the Association for General and Liberal Studies (AGLS), 2009-2013
- President of the Council of Administrators of General and Liberal Studies (CAGLS), 2009-2010