

Elise Miller, M.S
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EDUCATION

Villanova University, Villanova, PA	May 2012
Master of Science in Counseling	GPA: 3.95
University of Pittsburgh, Pittsburgh, PA	May 2010
Bachelor of Science in Psychology	GPA: 3.583

EMPLOYMENT

Clinical Case Manager	January 2014-present
Child Guidance Resource Center- Delaware County Juvenile Detention, <i>Lima, PA</i>	

- Assess biopsychosocial functioning in every new intake resident.
- Use solution-focused methods to individually counsel and maintain therapeutic needs.
- Manage residents on caseload (liaison for probation, family, CYS).

Guidance Counselor/Social Skills Teacher	September 2012-January 2014
Delaware County Juvenile Detention Center (Delaware County Intermediate Unit), <i>Lima, PA</i>	

- Created the social skills curriculum: life skills, social skills, and future planning.
- Taught multiple class periods per day utilizing research-based materials.
- Co-taught the Book Club, promoting literacy and achievement.

Substitute- Guidance Office	May 2012-June 2012
Springfield School District, <i>Springfield, PA</i>	

- Aided department in planning, preparation, and editing student schedules.
- Utilized counselor role on an as needed basis.

Therapeutic Support Staff	September 2010-September 2012
Pennsylvania Mentor, <i>Broomall, PA</i>	

- Implemented behavioral interventions to clients on Autism spectrum.
- Collected observational data on client progress in school settings.

Campaign Administrative Assistant	June 2010-August 2010
The Kutztown University Foundation, <i>Kutztown, PA</i>	

- Assisted Executive Director in raising funds for the KU Foundation.
- Utilized advanced computer skills to prepare meeting minutes, manage calendars and track donors.

Tutor	October 2008-April 2009
University of Pittsburgh-Academic Support for Student Athletes, <i>Pittsburgh, PA</i>	

- Held individual appointments for students struggling with biological and psychological topics.
- Coordinated group review sessions exam preparation.

Student Nursing Assistant	March 2008- October 2008
Western Psychiatric Institute and Clinic, <i>Pittsburgh, PA</i>	

- Supported patients hospitalized for mental health concerns (eating disorders, depression, defiance)
- Provided patient care and direct counseling for those who needed crisis intervention.

PROFESSIONAL INTERNSHIP/VOLUNTEER EXPERIENCE

Springfield High School, Springfield, PA

January 2012-May 2012

- Counseled students in grades 9-12 in academic, social, emotional and career development areas, providing appropriate referrals when necessary
- Utilized E-School Plus for all documentation, scheduling and transcript reviews.
- Consulted with administration and teachers regarding areas of concern (attendance, special education, crisis, bullying).

E.T Richardson Middle School, Springfield, PA

August 2011-May 2012

- Co-facilitated a group for 8th grade girls. Topics included safe dating, sexual harassment, academics, appropriate peer interaction, high school preparation and familial relationships.
- Provided behavioral skills to students dealing with bullying, depression, and addiction.
- Identified and provided interventions for under-performing students.

Cardinal O'Hara High School, Springfield, PA

January 2011-May 2011

- Taught classroom lessons on Naviance to all 9th, 10th and 11th grade students.
- Aided students struggling with the transition through positive decision-making strategies.
- Worked with students regarding organization and appropriate classroom behavior.

The TREVOR Project

March 2012-present

- Volunteer in the Ask Trevor program.
- Respond to letters posed by LGBTQ youth on the Trevor webpage regarding issues of sexual orientation, bullying, and acceptance

HONORS and AFFILIATIONS

**Chi Sigma Iota Counseling Honor Society
Magna Cum Laude (University of Pittsburgh)**

**American School Counselor Association
Pennsylvania School Counselor Association**

RELATED TRAININGS

**Mandated Reporting
Crisis Management
First Aid/CPR
Teacher Evaluation**

**Behavior Modification
HIPPA Compliance
Resiliency & Trauma**