

Melissa A. Lee

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Professional Summary:

Motivated, determined young educator who is seeking a teaching position as an Elementary/Middle School Teacher in grades 4 – 8, looking to partner with and advocate for students. Dedicated to creating the best learning and assessment methods possible for each of the student's needs.

Education:

Bachelors of Science, Education

Graduation Date May 7th, 2016

Major: Elementary/Middle Level Education: Grades 4-8, Concentrations: Mathematics & Social Studies

Cumulative GPA: 3.35

Shippensburg University, College of Education and Human Services, Shippensburg, Pennsylvania

Experience:

Student Teacher: 8th Grade Pre-Algebra/Algebra

January 2016 to March 2016

Gettysburg Area Middle School

Gettysburg, Pennsylvania

- Planned, constructed, and taught daily lessons
- Attended collaborative meetings between staff, students, and parents

Student Teacher: 8th Grade Civics

March 2016 to May 2016

Gettysburg Area Middle School

Gettysburg, Pennsylvania

- Planned, constructed, and engaged students in a Mock Election Project
- Worked with Google Classroom to assign and distribute assignment & lesson materials
- Worked with an average of 20 to 29 students per class.

Counselor: K- 5th Grade; 6th – 12th Grade

August 2015 to April 2016

YMCA Before and After School Fun Club/ Teen Club

Chambersburg, Pennsylvania

- Facilitated activities that developed students' physical, emotional and social growth.

Volunteer Tutor: 6th Grade Student

May 2015 to June 2015

St. Patrick's School

Carlisle, Pennsylvania

- Developed lesson plans to help the student with reading development skills

Lead Teacher: K-5th Grade

August 2013 to May 2015

Assistant Teacher-Summer Camp: K -5th Grade

June 2015 to August 2015

ChildTime School Age Care

Carlisle, Pennsylvania

- Helped children to practice and progress developmental skills, while keeping parents informed of their progress.
- Established a positive relationship with the children by designing creative games and activities.

Professional Development Trainings & Certifications:

Mandate Reporter Training

October 22nd, 2015

High Impact Strategies Training, CAIU, Summerdale, PA

January 12th, 2016

Pennsylvania Middle Level Conference, Penn State University, State College, PA

February 29th, 2016

Basic First Aid Certified

Expires January 8th, 2018

Awards/Honors:

Shippensburg University Teacher Education Award – Elementary

Received: April 30th, 2016

References Available Upon Request