

KAITLYN LEVY

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Professional Summary

Dynamic PA Certified Teacher with demonstrated capabilities in Social Studies/History for Secondary Education Students. Committed to creating an inclusive classroom environment that encourages learning and independence in each student.

Skills

- Strong Collaborator
- Successfully implemented varied lesson plans to ensure student success
- Exceptional Interpersonal Skills
- Effective classroom and time management
- Utilize creative learning strategies to reach all students
- Mastered SunGard K-12 Education and Schoology Program

Work History

SAT Proctor

10/2015 to Present

Marple Newtown High School – Newtown Square, PA

- Provide instruction and supervision to students taking the SAT exam

Substitute Teacher

Kelly Educational Staffing – King of Prussia, PA

9/2015 to Present

Substitute Teacher Service (STS) – Aston, PA

10/2015 to Present

- Responsible for carrying out the lesson plans of the regularly appointed teacher
- Adhere to the learning environment as if the regular teacher was in the classroom
- Substitute for a variety of subjects, including Social Studies, Art, and as a building substitute

Teacher/Front Desk Staff

9/2007 to Present

From the Top Studio of Dance – Newtown Square, PA

- Perform Receptionist/Front Desk tasks including greeting students and parents, enrolling and scheduling students, provide support for marketing and promotions.
- Assisted teachers and students in preparing for and participating in a variety of dance classes with students from the age of 2 to adult.
- Collaborated with a team of professionals to prepare for and successfully execute the annual dance recital.

Assistant Teacher

5/2013 to 6/2014

Chesterbrook Academy – Newtown Square, PA

- Summer Assistant in Kindergarten room.
- Provided support in other age group rooms based on staffing and required student/teacher ratios.
- Led campers in field trips and swimming lessons.
- Assisted in the execution of the Lead Teacher's Lesson Plans.
- Effectively interacted with students, parents, and other team members daily.

Education

Shippensburg University - Shippensburg, PA

December, 2014

Bachelor of Science in Education

Major: History (Secondary Education)

Minor: Disability Studies

Marple Newtown High School - Newtown Square, PA

June, 2011

High School Diploma

Accomplishments

- Graduated Cum Laude from Shippensburg University in 3.5 years, achieving Dean's List distinction in 2012 (Spring), 2013, and 2014.
- Member of Phi Alpha Theta, Shippensburg Chapter (National History Honor Fraternity).
- Coached Marple Newtown Girls Lacrosse (Rec Level, Grades 3 – 8) for 6 years.
- Taught dance at From the Top Studio of Dance from 2007 to present, progressing from Assistant Teacher to Teacher.