**HEATHER WHITE**

503 Front St., Northumberland, PA 17857

(570)847-6541 mrswhitey2002@yahoo.com

**OBJECTIVE**

To obtain a position as an English/Language Arts teacher

**TEACHING EXPERIENCE**

**General Education Instructor** 2002-2012

McCann School of Business and Technology Sunbury, PA

* + Taught English and Psychology courses
  + Managed the classroom
  + Maintained records of grades
  + Met with students for individual instruction
  + Recorded attendance
  + Contacted absentee students
  + Advised members of the Circle K Club

**Substitute Teacher** 2014-present and

Shikellamy School District 1996-1997

* + Taught based on classroom teacher’s lesson plan Sunbury, PA
  + Maintained classroom discipline
  + Recorded attendance

**OTHER WORK EXPERIENCE**

**Assistant Activities Director** 2013

Vintage Knolls Senior Living Community Danville, PA

* + Planned activities
  + Organized events
  + Engaged residents in meaningful activities
  + Maintained records of activities and events
  + Recorded resident attendance at activities and events
  + Encouraged resident interaction

**CERTIFICATIONS**

**Microsoft Office Specialist Certification**

|  |  |
| --- | --- |
| * Word 2010 | * PowerPoint 2010 |

**Pennsylvania Department of Education**

* Instructional Certificate in Secondary English Education

**EDUCATION**

**Master of Education,** Reading and Literacy

Benedictine University Lisle, IL

**Bachelor of Science in Education,** Secondary English Education

Mansfield University Mansfield, PA

**COMMUNITY SERVICE**

**Cub Scout Den Leader** 2011 - present

**Boy Scout Troop Committee Member** 2010 - present