# Experience

**William H. Ziegler School/Fox Chase Academic Plus September 2012 – Present/September 2014-Present**

***K-8/K-5 School Counselor***

* Provide individual and group guidance to K-8 grade students regarding social, personal, and academic success.
* Collaborate with faculty and family to implement supports through RTII process
* Work with Dean of Students to prevent, investigate, and solve bullying concerns among students
* Implement Intervention and prevention strategies for at-risk students and those in crisis
* Facilitate the development and completion of ILPs (Individual Learning Plans)
* Responsible for informing and supporting students and families throughout the High School Selection Process. Organizing and maintaining High School applications, data entry, and delivery. Facilitate presentations and communication between 8th graders and High Schools.
* Facilitate the implementation of outside agencies (such as CORA, Girl’s Inc., and JCC) to support student growth within the school environment.

**Stephen Decatur School September 2009 – June 2012**

***Middle School Counselor* (Grades 6-8)**

* Provide individual and group guidance to students regarding social, personal, and academic success.
* Responsible for informing and supporting students and families throughout the High School Selection Process. Organizing and maintaining High School applications, data entry, and delivery. Facilitate presentations and communication between 8th graders and High Schools.
* Serve as CSAP/RTII Liaison. Oversee the tiering process for individual students.
* Serve as the Attendance/Truancy Designee. Meet with students, parents, and teacher to improve attendance.
* Work with community agencies such as PATH and CORA to coordinate services for students in need of mental and/or behavioral health supports.
* GAC (Golden Attitude Club) Plus Coordinator. Organize activities and trips for students who demonstrate positive character behaviors at Decatur
* Facilitate the development and completion of ILPs (Individual Learning Plans)
* Serve as mentor/liaison with one-on-one support with Autistic Support students
* Planned and execute classroom guidance lesson plans
* Facilitate 504 meetings as well as coordinate PTE meetings and provide support for IEP meetings

**MaST Community Charter School January 2009 - April 2009**

***Elementary School Counselor***

* Developed and provided classroom guidance lessons for grades K-4
* Assistance with SAP referrals and services
* Facilitated group counseling focusing on separation/divorce and grief
* Provided individual counseling sessions
* Worked with children in grades K-4 individually, as well as in a group and classroom setting. Strived to help all students reach their academic, social, and personal potential. Conferred with teachers, administrators, and parents to accommodate each student according to his or her needs

**Graduate Clinical Experience (Practicum 120 hrs; Internship 600 hrs) January 2007 - April 2008**

**Morrisville School District, Morrisville, PA; Bucks County Technical High School, Fairless Hills, PA**

* Intensive experience, functioning under close supervision, as a counselor working in actual counseling setting. Engaged in a variety of counseling activities through work with clients, mentoring, and supervision thus achieving the ability to function as a more independent, competent entry-level professional counselor.

#### Bucks County Schools Intermediate Unit # 22 September 2005 - October 2007

***Instructional Assistant – Emotional Support***

* Provided assistance in the classroom through academic and emotional support for students both within the special education environment as well as mainstream classes. Aided in the organization and carrying out of lesson plans and activities. Recorded and maintained relevant classroom information and observations.

# Education

## Master of Science in Counseling Psychology – School Counseling K-12 (May 2008)

Holy Family University, Newtown, PA

Overall GPA: 4.0

**Bachelor of Science – Criminal Justice with a minor in Sociology**  **(May 2004)**

University of Delaware, Newark, DE

# Certifications / Accomplishments

## Certificates

* Dual (Elementary and Secondary) Certification in School Counseling in Pennsylvania
* NCC (Nationally Certified Counselor)
* Licensure and Certification in Delaware for Grades 1-12
* Pupil Personnel Services in California for School Counseling
* Standard K-12 School Counselor Certification in New Jersey

**Accomplishments**

* CSAP, SAP, and Instructional Support Staff Experience
* Proficient in Microsoft Office (Excel, Power Point, Word), Netscape, Castor, Power School, and MMS
* Member of the National Society of Collegiate Scholars
* Dean’s List Fall 2000 through Spring 2004
* Experience with Safe and Drug Free Schools Program and Project 720 Advisory Program
* Cultural diversity work – “Mix It Up” preparation and implementation
* Basic knowledge of Spanish language
* Hard-working, motivated, organized individual

**References available upon request**