Local School District

Dear Educational Professionals:

It is with great enthusiasm that I submit my resume for a **Secondary English or ESL Teaching Position.** I am certified to teach both Secondary English and ESL in Pennsylvania, and I have a combined five years of experience teaching English Language Learners through the Literacy Council of Lancaster-Lebanon and through public school. I have over 4 years of experience working professionally with adolescents of various ages, abilities, and demographics. My most recent professional experience was as a 6th, 7th, and 8th grade ESL teacher at Helen Thackston Charter School in York, PA. A focused, hard-working professional, I strive to go above and beyond expectations and to make a positive and meaningful impact on my students’ lives. I am confident that I would be a very beneficial asset to your team and would make a huge impact on students’ learning. I am seeking an opportunity where I am able to collaborate with colleagues who share a similar passion, to make positive connections with students, and to become part of an excellent educational culture once again.

Knowing that my resume can only highlight my achievements and abilities, I would appreciate the opportunity to discuss how I may be a good fit for this position.

Sincerely,

Erika S. Landis, English and ESL Teacher

471 Frogtown Rd.

Pequea, PA 17565

(717) 368-3196 cell

[Landis.erika100878@gmail.com](mailto:Landis.erika100878@gmail.com)

Portfolio available online at[**http://www.portfoliogen.com/eslandis/**](http://www.portfoliogen.com/eslandis/)

**ERIKA S. LANDIS**

471 Frogtown Rd. Pequea, PA 17565

(cell) 717-368-3196 [landis.erika100878@gmail.com](mailto:landis.erika100878@gmail.com)

**View my online portfolio at** [**http://www.portfoliogen.com/eslandis/**](http://www.portfoliogen.com/eslandis/)

**OVERVIEW**

Experienced professional with proven record in supporting youth and adult learners to develop academic and personal skills. Skilled communicator and facilitator. Possesses excellent leadership, organizational, time-management, and computer skills. Recognized as an enthusiastic team player who brings new ideas to the table yet also responds well to constructive criticism and guidance. Detail and data-oriented. Ability to inspire and motivate others. Flexible, adaptable, and optimistic.

**CERTIFICATIONS**

ESL Program Specialist Certification, PA Department of Education 2012

English Teaching Certification 7-12, PA Department of Education 2011

**EDUCATION**

M.Ed., Secondary Education, Grand Canyon University, Phoenix, AZ (4.0 GPA) 2011

B.A. English, Bloomsburg University, Bloomsburg, PA (3.51 GPA) 2001

**STUDENT TEACHING**

10th Grade World Literature, Solanco High School, Christy Witmer, M.Ed. English Jan 2011-April 2011

11th-12th Grade Creative Writing, Solanco High School Christy Witmer, M.Ed. English Jan 2011-April 2011

**VOLUNTEER HISTORY**

Our Whole Lives Program Facilitator, a local church, Lancaster, PA Sept-May, 2012

* Planned program, coordinated with parents, taught class of approximately ten 7th-9th grade youth

Mentoring and Coming of Age Program Facilitator, a local church, Lancaster, PA 2009-2011

* Planned program, coordinated with parents and mentors from the community, taught classes of approx. ten 8th-9th grade youth

ESL Tutor, Literacy Council of Lancaster, PA 2009-present

Sunday School Teacher, Children’s Choir Director, Adult Ed. Facilitator, a local church, Lancaster 2009-present

**EMPLOYMENT HISTORY**

Teacher, 6th, 7th, and 8th grade ESL, Helen Thackston Charter School, York, PA August 2015-June-2015

* Taught 3 small ESL classes daily, grades 6-8, of Level 1-4 English Learners
* Provided push-in and pull-out support to core content teachers
* Provided core content support during two daily interventions to English learners needing tutoring
* Administered W-APT and ACCESS tests to students
* Collaborated with core content teachers to provide support for 55 level 1 through level 4 English learners and 17 on monitor status; completed monitoring forms

* Organized and led two staff professional developments regarding ESL procedures and requirements
* Test Administrator and Proctor for 8th grade PSSA’s and 10th/11th grade Keystones

Teacher, 10th Grade American Lit. & 9th-12th Grade Creative Writing, New Hope Academy, York PA Feb. –June 2014

* Taught 3 General Ed. World Lit. Classes of approximately 20-22 students & 1 Creative Writing class of 13
* Test Administrator for 8th grade PSSA’s
* Administered CDT’S on two occasions, conferenced with students, and used results to inform instruction

Teacher, 10th Grade World Lit., Manheim Township High School, Lancaster, PA Aug 2013-Jan 2014

* Taught 3 Honors and 2 College Preparation Courses of approximately 25-30 students
* Administered CDT’S, conferenced with students, and used results to inform future instruction

Youth Advocate/Internship Coordinator, Arbor Education & Training, Lancaster, PA June 2011-Aug 2013

* Mentored and helped underprivileged youth ages 17-21 to develop personal, educational, & career goals
* Coordinated with local businesses to mentor and host youth in paid internships
* Monitored youth performance, resolved work related issues, coached youth on work skills
* Planned and led workshops of 15-30 youth
* Tutored youth individually and in groups in all subjects, including reading and essay writing

ESL Teacher, Literacy Council of Lancaster, PA (in coordination with the Lancaster/Lebanon IU13 2010-present

* Taught classes of up to 20 adult students of various ages, ethnicities, and skill levels
* Monitored BEST written and BEST Plus Oral Assessment reports to inform further instruction

Day to Day Substitute Teacher, STS and Numerous School Districts within Lancaster County, PA 2010-2011

Mortgage Professional, M&T Bank, Lancaster, PA 2002-2009

* Closing Lead Specialist (2002-2009)
* Branch Technology Liaison (2005-2009)
* Branch Policies and Procedures Writer and Operations Support (2007-2009)

**NOTEWORTHY**

ETS Recognition of Excellence for a score within the top 15% of all PA test takers who took the English Language,

Literature, and Composition: Content Knowledge Praxis II Exam within recent years. Sept. 18, 2010

Wrote procedural manual for Lancaster mortgage office of M&T Bank 2009-2010

Literary Magazine Editor, Bloomsburg University, Bloomsburg, PA 1999-2001

Trained Professional in Career Development, CareerLink of Lancaster County, PA 2011-2013

**PROFESSIONAL REFERENCES**

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| --- | --- |
| Sharon Hagenberger,  Director of Curriculum and Instruction  New Hope Academy Charter School  521 Cherry Street  Wrightsville, PA 17368  (717) 252-2672 home  (717) 575-2503 cell  [Sh521@comcast.net](mailto:Sh521@comcast.net) | Deborah Mitchell, Principal  Manheim Township High School  115 Blue Streak Blvd.  Lancaster, PA 17606  (717) 560-3097  [mitcheDe@mtwp.net](mailto:mitcheDe@mtwp.net) |
| Cheryl Heister, Executive Director  Literacy Council of Lancaster-Lebanon  24 South Queen Street  Lancaster, PA 17603  (717) 295-5523  [Cheryl@getliterate.org](mailto:Cheryl@getliterate.org) | Lisa Touchton, Program Director  Arbor Education & Training,  Lancaster County CareerLink  1016 N. Charlotte St.  Lancaster, PA 17603  (717) 509-0134  (717) 818-3051  [Ltouchton@jobs4lancaster.net](mailto:Ltouchton@jobs4lancaster.net) |
| Kate Prisby, Director of Faith Development  at a local church  28 Knollwood Drive  Lititz, PA 17543  (717) 951-3920  [dre@uuclonline.org](mailto:dre@uuclonline.org) | Christy Witmer  10th grade English teacher  Solanco High School  585 Solanco Rd.  Quarryville, PA 17566  (717) 786-2151  [Christy\_witmer@solanco.k12.pa.us](mailto:Christy_witmer@solanco.k12.pa.us) |