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| David W. Harpine, M.Ed.Email: [davidwharpine@gmail.com](mailto:davidwharpine@gmail.com) Phone: 724-498-5230 26 Barnhart St. Rural Ridge, PA 15075 | | | | |
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| **SUMMARY**  I am an experienced teacher that would like to join a creative and innovative organization that will be able to benefit from my skills and expertise in education. I am able to deliver internal and external training events as well successfully transition and mentor new employees. I enjoy designing, developing and presenting training courses and curriculum. I am a self-starter, who practices independent thinking. I am well organized, extremely reliable, detail oriented and a team player. | | | | |
| **SKILLS** | | | | |
| * Microsoft Office Suite, with HTML knowledge | | * Learning Technologies: SMART Boards, Black Board, United Streaming, etc. | | * Professional Development and Training, including staff mentoring and support |
| * Excellent presentation planning, development, and execution | | * Experience presenting to a variety of audiences | | * Event planning and Fundraising |
| * Budgeting | | * Educational leadership and management experience | | * Strong writing skills: lesson plans, reports, editing, etc. |
| **EDUCATION** | | | | |
|  | **Graduate School of Education Aiken, SC**  **University of South Carolina – Aiken** *Masters in Elementary Education, May 2009* | | | |
|  | ***School of Education* Akron, OH**  ***University of Akron***  *Bachelors of Education, Social Studies, May 2003* | | | |
| **WORK EXPERIENCE** | | | | |
|  | **Georgetown County School District, SC *2009-current***  *Educator and Department Chair (Carvers Bay Middle School)*  As a middle school teacher and Department Head of the Social Studies Department at Carvers Bay Middle School I create effective learning strategies for students in alignment with state and federal requirements. For the past five years I have been able to increase my students’ academic performance skills, as identified by their state assessment scores. I provide mentoring and lesson planning guidance to fellow employees, including direct training with software, namely learning management systems and web delivery tools, as well as presentation technology.  **Aiken County School District, SC *2007-2009*** *Educator (Oakwood Windsor Elementary/Kennedy Middle School)*  As a substitute teacher and graduate student at the University of South Carolina - Aiken my time in Aiken County Schools was invaluable. I had the opportunity to work in a wide array of grade levels and subject areas.  **Prince George County School District, MD  *2004-2006***  *Educator (Walker Mill Middle School)*  As a first year teacher at Walker Middle School I gained a variety of experience in program design and implementation such as “Stars and Cars” literacy program. I became the 7th grade detention coordinator, and directed positive incentive programs. I developed my team building and leadership skills as the student government advisor. I was also responsible for planning and coordinating the honor roll assemblies for the school. | | | |
| **CERTIFICATIONS, AWARDS, AND VOLUNTEER WORK** | | | | |
|  | * South Carolina Certification – Middle Level Social Studies, Secondary Elementary Ed. * 1998 Eagle Scout Recipient * Volunteer at South Carolina First Steps to School Readiness | | | |