**Kalonya J. Jones**

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**OBJECTIVE**

To obtain a school counselor position in a k-12 school setting that will utilize strong multicultural and counseling skills.

**EDUCATION**

**May 2015 Villanova University Villanova, Pa**

***Master of Science in School Counseling*** GPA 3.87/4.0

**Coursework:** Lab in Counseling Skills, School Counseling Orientation, Counseling Theory and Practice, Special Education for Counselors and Teachers, Practicum, Internship, Diversity and Ethics

**May 2006 Millersville University Millersville, Pa**

***Bachelor of Arts in Psychology***

**SCHOOL COUNSELING EXPERIENCE**

**August 2013-Present Villanova University Villanova, Pa**

***Graduate Assistant-Community Outreach Programmer***

* Innovated a sustaining partnership with the Academy at Palumbo High School as a community outreach programmer; entrusted with providing college readiness support for partnering institution
* Organize and coordinate events on Villanova University’s campus during on-site college day and weekend visits for 40 students
* Guided educational workshops for high achieving students coming from the Academy at Palumbo

**August 2013-Present Villanova University Villanova, Pa**

***Intern-School Counselor***

* Facilitated a six-week social skills counseling group for six students who have been identified on the autistic spectrum
* Initiated and participated in four parent-teacher educational settings concerning FASFA inquiries, financial aid assistance, and the distribution of college readiness resource information
* Taught five, thirty-two student classroom lessons to promote higher education financial aid literacy and develop interpersonal skills; curriculum based on data collection, teacher recommendations and needs assessment of students
* Conducted two audio video mock case study sessions and presented to graduate counseling class

**May 2010-July 2013 Charter School Services, Inc. Philadelphia, Pa**

***Substitute Teacher***

* Collaborated with colleagues in team teaching assignments, employing materials and techniques of a regular teacher where available
* Fostered a safe learning environment with students in elementary, high school, and alternative institution~~al~~  settings
* Modified various teaching techniques to suit students with intellectual and learning disabilities as well as learning deficiencies.

**Summer 2009 Project Forward Leap Bryn Mawr, Pa**

***Residential Instructor***

* Counseled and supervised individuals from urban and suburban areas of the city in residential education enrichment program
* Provided students’ progress to the site director and assistant site director; a total of 11 females had to have their advancement continuously monitored
* Communicated and connected with an assigned group of 11 females, tutored the students during the allotted times that given, and documented educational developments to the on-site instructors

**March 2008-December 2008 University of Penn. Upward Bound Program Philadelphia, Pa**

***Residential Tutor Counselor***

* Motivated, counseled, and developed one’s knowledge in regards to improving interpersonal relationships, morals, and discipline
* Delegated tasks to four co-workers via weekly supervision meetings
* Assisted supervisors with providing ideas for athletic activities, college field trips, study hall, and residential life programming initiative

**August 2004-May 2006 Millersville University Millersville, Pa**

***Resident Assistant***

* Aided residents with roommate conflicts and interpersonal relationships
* Organized programs to incorporate awareness about college campus, its activities and programs, and financial options the university had to offer
* Promoted kinship in the dorms, while utilizing the Student Code of Conduct as a guide

**Summer 2010 Project Forward Leap Bryn Mawr, Pa**

***Teachers Assistant***

* Co-taught in collaboration with two fellow teachers inside of the classroom
* Founded lesson plans to build structured leadership and interpersonal skills for P.R.I.D.E class
* Instructed advanced technology skills to class of 24 students, from various learning backgrounds, to unlock their highest potentials

**September 2006-February 2008 Gyeonggi Ministry Office of Education Anyang, South Korea**

***ESL Administrator***

* Recruited and instructed ‘mainstream’ educational district programs for adults and children
* Conducted educational power point presentations for several school districts
* Created unprecedented lesson plans to ensure increased knowledge of oral, written, and verbal English language
* Monitored my progress by continuously being evaluated by the Teps, Toeic and Toefl Korean test scores, to guarantee the attainability of math, arts and science

**LEADERSHIP/ACTIVITIES**

**2014-Present** Chi Sigma Iota International Honor Society, Villanova University

***Vice President***

* Organized and coordinated four on and off campus activities for faculty members and students in the Department of Education and Counseling

**2014-Present** Path to Greatness public speaker for elementary, middle and high school students

**2014-Present** America School Counseling Association, *Active Member*

**2005-2006** Council of Drug and Alcohol Abuse “Future Generations,” *Intern*

**2005-2005** Adult Probation and Parole Department, *Intern*

**2003-2003** ‘Soup Bowls’ Charity for Homeless Families, Millersville University, *Volunteer*

**SKILLS**

Effectively able to navigate through the **Naviance** online college and career readiness resource by adding new student profiles, utilizing the journal dashboard, engaging students in the PrepMe application, assigning specific task and creating surveys, respectful and conscience of divers individuals, in addition, able to multi-task and coordinate resources to successfully complete a given task.