Ruth A. Stiles

Current Address (since 06/2004)

485 County Road 23

Bradford, NY 14815

(607)-654-8725

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Portfolio: <https://portfolio.interfolio.com/ruthastiles>

**PROFESSIONAL GOAL**

A career in an academic environment that allows for independent and collaborative work while using emerging technologies to communicate, educate, and guide learning through diversity, research, reflection, and service.

**EDUCATION**

**Buffalo University: Graduated December 2013**

Master of Library Science

Minor: School Library Media Specialist

GPA (4.0 scale): 3.8

MAJOR RELATED COURSES

Intro to Library and Information Studies

Curriculum Role of SLMS

Introduction to Information Technology

Computer Applications in Libraries

Pedagogy for SLMS

Resources and Services for Young Adults

Reference Sources and Services

Management of Library Media Centers

Organization of Recorded Information

Field Experience

Grant Writing

**Liberty University**

Bachelor of Science, General Education

GPA: 3.8

**Davis College**

Minor: Bible/Theology

GPA: 3.8

Honors: Cum Laude

Activities: Basketball, Intramural Volleyball and Soccer, Piano accompaniment for chorus,

**American Public University**

English course work- 21 Credit hours

**Empire State College**

English course work- 12 Credit hours

**SKILLS**

Experience modifying curriculum, instruction, and assessment

Teaching and substitute teaching experience in a variety of educational settings

Management of diverse population classrooms

Test proctoring

Lesson planning both independently and collaborative with other teachers

**EMERGENT TECHNOLOGY SKILLS**

Blogging (Wordpress, Blogger, Edublogs)

Wikispaces

Google Apps (i.e. Sites, Drive, Bookmarks, Calender, Reader [RSS

syncing],Earth, etc…)

Social Bookmarking/Networking (i.e. Twitter, Facebook, Diigo, Delicious, etc…)

Basic web design (some HTML and CSS)

Microsoft Office skills (Word, Excel, Publisher, Powerpoint, Access, Outlook,

InfoPath, Onenote)

Online research skills

ARBA, Guide to Reference (Boolean searches, subject control, indexes,

bibliographic)

Gale Cengage, EBSCO, LexisNexus, ERIC

Pathfinders, IPL, Google

Miscellaneous

Prezi, podcasting, Jing, Skype, Nings, PD Workshop Presentation,

Assistive Technologies

ILL, OCLC, MARC, OPAC (Madarian, Alexandria, & Destiny), LCSH

Proficient in APA and MLA writing styles; familiarity with Turbian and

Chicago style

**Memberships**

American Library Association (ALA)

Young Adult Library Service Association (YALSA)

American Association of School Librarians (AASL)

Association of College and Research Libraries (ACRL)

Reference and User Services Association (RUSA)

American Reference Books Annual (ARBA)

Titlewave

Librarians Without Borders (LWB)

**Training**

School Violence Intervention and Prevention Workshop 9/2011

Child Abuse Identification 9/2011

iSafe Certification 11/2012

Coursework in Copyright and Fair Use Fall 2012

**Certifications**

Teacher Assistant, Level 1 (02/01/2013)

ELA 7-12 (02/01/2014)

School Library Media Specialist Took test 2/8/14, results pending 3/10/14

Public Library Certificate Pending approval

**Work Experience**

**Farm Service Representative (USDA) 10/2002-3/2004**

Interacted with area agricultural and business owners to assist in signing up for programs, educate farmers concerning farm choices, and assist in financial aid for farmers and other such agricultural persons. Created documents for mailing and official review. Completed forms for government programs. Worked with several aspects of technology to promote aid in surrounding communities. Daily used office equipment (computers, computer programs, printers, copiers, risographs, newsletter addressers, System 32 programs for backup and storage, fax, etc…) This was a temporary-grant funded position that lasted just over two years.

**[break in employment to start a family]**

**Special Education 1:1 aide in Elementary School 9/1/2010-6/30-2011**

Work with a student with disabilities. Assisted teachers in modifying and presenting lessons.

**Special Education classroom in Junior/Senior High school 9/1/2011-6/30-2012**

Worked with several teachers to assist in meeting Special education goals and mandates. Interacted with departments and assisted in planning for co-teaching and lesson presentation. Spent majority of time seeking out assistive technologies for students with specials needs, and educating students and some staff/faculty members on using this technology. Constantly looked for new ways to use technology in core content classrooms, and interacted as much as possible with diverse student body populations and teaching teams.

**Substitute teacher- various districts 9/1/2012-present**

**References, Professional**

**Suzanne Curran**

SLMS, Hammondsport CSD

8272 Main Street

Hammondsport, NY 14840

607-569-5200

**Stella Pulver**

Teaching Assistant, Hammondsport CSD

8272 Main Street

Hammondsport, NY 14840

607-569-5200

**Tad Rounds**

Junior/Senior High Building Principal, Hammondsport Central School District

8272 Main Street

Hammondsport, NY 14840

607-569-5200 (school office)

**Aaron Mumby**

School Library Media Specialist, Penn Yan CSD

305 Court Street

Penn Yan, NY 14527

(315)536-4408

**Stephanie Parker**

Special Education Teacher Junior High, Dundee Central School District

55 Water Street

Dundee, NY 14837

607-243-5533 (work)

585-739-6552 (home, personal)

References, Personal

**Chris Durham**

Reverend, Bradford Baptist Church

2788 Yawger Hill Road

Bradford, NY 14815

607-583-4403 (church office)

607-583-4942 (home)

**Larry Dykes**

Self-employed Contractor

3477 State Route 226

Watkins Glen, NY 14891

607-329-0632 (cell)

607-292-3391 (home)

**Sara Yeoman**

Bradford, NY

607-857-8705

**Leslie Lebarte**

Assistant Librarian at Sugar Grove Free Library

22 Harmon Street

Sugar Grove, PA 16350

(814) 489-7872

Leslielebarte@gmail.com