**CHARLES M. LYONS, JR.**

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**Doylestown, PA 18902**

**(215) 794-5528**

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**EDUCATION:**

**SETON HALL UNIVERSITY**, South Orange, NJ

Doctorate level courses in Educational Administration 2003 - 2006

**SAINT JOSEPH’S UNIVERSITY**, Philadelphia, PA

Supervisor of Special Education, 2003

**GWYNEDD MERCY COLLEGE**, Gwynedd Valley, PA

M.S. in Educational Administration, 2001

**La Salle University,** Philadelphia, PA

Elementary and Special Education, 1996

**RUTGERS, THE STATE UNIVERSITY**, New Brunswick, New Jersey

B.A. in Labor Studies, 1985

**CERTIFICATION:**

**COMMONWEALTH OF PENNSYLVANIA**

Elementary K-6 (Instructional Level 2)

Mental and /or Physical Handicap (Instructional Level 2)

Secondary School Principal (Administrative Level 1)

Supervisor of Special Education (Administrative Level 1)

**STATE OF NEW JERSEY**

Elementary School Teacher (Standard Certificate)

Teacher of the Handicapped (Standard Certificate)

School Administrator (Certificate of Eligibility)

Principal (Certificate of Eligibility)

Supervisor of Instruction (Certificate of Eligibility)

**EXPERIENCE:**

**3/2008 - Present**

**BUCKS COUNTY INTERMEDIATE UNIT #22**, Doylestown, PA

The Bucks County Intermediate Unit (BCIU) is a regional educational service agency created by the Pennsylvania General Assembly to provide special education programs and services to both public and nonpublic schools in Bucks County.

**7/ 2006 to 8/2007**

**PENNSBURY SCHOOL DISTRICT**, Fallsington, PA

Supervisor of Special Education – Middle School Level

Supervisor of Gifted Program - K - 12

Primary Roles and Responsibilities:

Provide FAPE and Due Process for all special needs and gifted students

Attend initial IEP meetings and parent conferences

Attend Multi-disciplinary Team meetings

Attend Child Study Team meetings

Act as the LEA Representative in “high profile” IEP meetings

Review and make placements in Approved Private and/or Alternative Education Programs

Assist regular and special education teachers develop IEP

Assist regular and special education teachers develop Behavioral Support Plans

**9/ 2004 to 6/ 2006**

**CENTENNIAL SCHOOL DISTRICT**, Warminster, PA

Supervisor of Special Education – Middle School and High School Level

Supervisor of Gifted Program – Middle School and High School Level

Primary Roles and Responsibilities:

Provide FAPE and Due Process for all special needs and gifted students

Attend initial IEP meetings and parent conferences

Attend Multi-disciplinary Team meetings

Attend Child Study Team meetings

Act as the LEA Representative in “high profile” IEP meetings

Review and make placements in Approved Private and/or Alternative Education Programs

Assist regular and special education teachers develop IEP

Assist regular and special education teachers develop Behavioral Support Plans

**12/93 to 9/2004**

**BUCKS COUNTY INTERMEDIATE UNIT #22**, Doylestown, PA

The Bucks County Intermediate Unit (BCIU) is a regional educational service agency created by the Pennsylvania General Assembly to provide special education programs and services to both public and nonpublic schools in Bucks County.

Residential Treatment Facilities - Emotional Support Programs

Students residing in residential treatment facilities range from elementary through high school age. These students require special education programs appropriate for children with a wide range of individual abilities and severity of mental illnesses. In addition, many of these students exhibit extreme behavioral issues such as conduct disorder and oppositional defiant disorder. These behaviors interfere with their ability to learn in a regular education setting and, therefore, require a much more restrictive environment provided by these alternative education programs. Facilities currently in the residential treatment program include the Bucks County Correctional Facility, Bucks County Youth Center, Foundations Behavioral Health, and MCC Warwick House.

**9/ 2001 – 9/ 2004:**

Lead Teacher and Local Education Agency (LEA) Representative for Residential Treatment

Roles and responsibilities:

- Mentor all newly hired professional staff for the Bucks County Youth Center.

- Provide instructional leadership to 34 professional staff and 18 paraprofessional staff.

- Act as initial point of contact for instructional and clinical staff as related to issues/concerns regarding educational programming in the Residential Treatment Facilities

- Act as Chairperson for all Individualized Education Programs (IEP) team meetings.

- Review existing student data to support IEP recommendations.

- Ensure that all specified related services indicated in the IEP are provided.

- Monitor availability of district resources for meeting related services.

Accomplishments:

- Enhanced the quality of IEPs through the design and delivery of professional development training in the writing of IEPs and the required collection of student performance data. Improved staff compliance with state and federal regulations pertaining to timeliness of developing an IEP by creating a system for monitoring and tracking the IEP process from start to finish. Increased the staff use of computer template for the writing of IEPs by restructuring template to make it teacher friendly.

- Spearheaded the adoption of the Central Bucks School District curriculum into the educational programming for students residing in residential treatment.

Foundations Behavioral Health - Psychiatric Hospital - Emotional Support Classroom

3/98 - 9/01: Special Education Teacher.

Designed, developed and implemented a Career Awareness curriculum to serve secondary school-age students with little or no employment experience.

Wordsworth Academy - Residential Treatment Facility - Emotional Support Classroom

8/97 - 3/98: Special Education Teacher.

Improved the working relationship between clinical and education staff by establishing a method and process for open communication on a bi-weekly basis.

Eastern State School and Hospital - Psychiatric Hospital - Juvenile Forensic Unit - Emotional Support Classroom

12/93 - 6/97: Special Education Teacher and Instructional Assistant

Established an individualized reward system for behaviorally challenged students by developing a weekly opportunity for students to design and build small woodworking projects.

**BCIU # 22 COMMITTEE MEMBERSHIPS:**

Act 48 Professional Development Advisory Council

Middle States Accreditation

**REFERENCES:**

Provided upon request