**Katie Dun**

**87 Harvest Rd -Levittown Pennsylvania -19056**

**(215) 566-7575 - katie\_dun@outlook.com**

**Career Objective**

To serve the school, staff, students, and community with my experience in leadership and education; to assist each student to excel by helping them to develop the tools needed to learn effectively.

**Education**

**West Chester University,** West Chester, PA**May 2014\***

Bachelor of Science in Education; Middle Grades Preparation 4-8;Elementary Math Minor

Concentrations in Science and Math

GPA: 3.874/4.0

**Teaching Certifications**

PA Middle Grades 4-8 Teaching Certification

PA Middle Grades 4-8 Science Concentration Certification

PA Middle Grades 4-8 Math Concentration Certification**Expected May 2014**

**Teaching Experience**

**Great Valley Middle School,** *Student Teacher*, Malvern, Pa**Jan. 2014-May 2014\***

* Taught 8th grade students Earth Science
* Collaborativelyconstructed, developed, and delivered lessonsaligned to the Pennsylvania and Core Standards
* Implemented class, small group, co-taught and one-to-one instruction to maximize student achievement
* Actively participated in staff meetings, parent-teacher conferences, and professional development meetings
* Integrated technologies such as Smart Board, Smart Notebook, Moodle, Edmodoand Prezi into class lessons
* Evaluated by teaching and administrative staff at the Middle School and Collegiate level

**Haverford Middle School,** *Practicum Student,* Havertown, **Sept. 2014-Dec. 2014**

* Implemented Math and Language Arts integrated lessons for grades 6 and 7
* Worked individually with students who needed tutoring or extra help
* Developed differentiated lessons for 10 different students at various levels

**Professional Experience**

**Child CareJan. 2006-Present**

* Trained in and worked as a care provider for multiple families whenever needed
* Managed after school activities and routines including homework and tutoring
* Provided nutritious meals, engaging activities, and enforced parents rules

**O’Donnell’s Pour House**, *Waitress*, Sea Isle City, NJ **June 2007 – Present**

* Performed bussing, waitress and hostess responsibilities to help support cost of education

**Kildare’s Irish Pub,** *waitress,* West Chester, PA**Aug. 2012 – Present**

* Performed waitress and hostess duties to help support cost of education

**Groovy Girlz,***Store Manager/Buyer,* Sea Isle City, NJ **Jun. 2010 – July 2013**

* Worked with other employees and owner to organize store and inventory
* Learned how to use a cash register and provide customers with my knowledge of the stores’ merchandise
* Traveled to New York City and Los Angeles on buying trips

**SSI Bookstore**, *Employee -Textbook Department,* West Chester, PA **Sept. 2011 – May 2012**

* Worked directly with Managers and Student Services Incorporated in the textbook department
* Learned how to effectively manage time between work and school

**Activities and Honors**

**Dean’s List Fall 2010 – Spring 2014**

**Kappa Delta Pi,** *Educational Honors Association Member,* West Chester, Pa **Feb. 2012 - Present**

* Performed service throughout the semesters to benefit education

**Circle-K International,** *Member,* West Chester, Pa **Jan 2010 – Jan. 2013**

* Completed service projects during the semester that benefitted the university and surrounding community.
* Met at weekly board meetings to provide input to better the club

**Norine and John Murphy Educational Scholarship**

* Selected from a large group of applicants to receive a scholarship for a student pursuing a career in the field of education

**References available upon request**