Julie Simmons

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Qualifications Summary

Honors graduate with a Master’s Degree in Middle/Secondary Instruction and 7-12 teaching certification in Social Studies and Family Consumer Science.

Previously, a talented copywriter/editor with over 24 years handling a wide range of responsibilities producing high quality work which contributed to the success of Blair, a prominent direct marketing mail order corporation.Proposed a new catalog workflow process that was adopted and led to increased efficiency in the Womenswear division, the most successful product category for Blair.

Education

Masters of Education, Middle/Secondary Instruction EdinboroUniversity, 2012

Bachelor of Arts, History Grove City College, 1984

Certifications

7-12 Social Studies Certification Edinboro University, 2012

Family Consumer SciencesK-12 Alternative certification 2012

Teacher Professional Development

Promethean Board Training Bellefonte Area School District 2013

Vocabulary Strategies Bellefonte Area School District 2013

SAS and Student Learning Objectives Bellefonte Area School District 2013

Professional Preparation

**Teaching Practicum:**

Eisenhower Middle/High School, Russell, Pa. October 2012-December 2012

Designed and taught lessons in World Geography, World History,

Ancient Civilizations, American Government and Sociology.

Student Teaching:

Developed lessons plans incorporating diverse student-centered

learning strategies to align with state standards, designed a variety

of assessments to gauge students’ learning, displayed students’ work,

videotaped class presentation, maintained digital grade book. Attended

professional development seminars and faculty meetings.

Student Teacher: Supervisor: Mr. Todd Heffern. January 2012 –March 2012

Eisenhower Middle/High School,Russell, Pa.

Student Teacher: Supervisor: Mrs. Stacey Robinault. March 2012-May 2012

Youngsville Elementary/Middle School, Youngsville, Pa.

Skills

* Excellent written and verbal communication skills – very fast typist
* Comfortable in a MAC/PC environment. Proficient in Microsoft Office, Adobe Creative Suite and FileMaker
* Creative, organized teacher and trainer
* Possess manyoutdoor interests and in music and sports. Enjoy sharing experiences and knowledge with others

Teaching Experience

**Substitute Teacher – all grades, all subjects**

Bellefonte, Penns Valley and State College School Districts September 2012 - present

**Substitute Teacher – all grades, all subjects**

Warren County School District September 2010-June 2011

Experience Working with Children

* Sunday school and Confirmation class teacher
* Logos Christian Education teacher for middle school students
* Instructed youth exercise classes and swim lessons at Warren County YMCA
* Coached girls and boys soccer

Professional Experience

**Blair LLC, Warren, Pa 16366** 1986-2010

**Women’s Copy Manager.**Wrote, designed and edited advertisements and customer correspondence, managed work flow, trained employees on new software, supervised employees, attended photo shoots, worked with merchants in developing advertisement campaigns, gave presentations to fellow employees and superiors.

**Activities: Community/Civic**

* Member of City of Warren Parks and Recreation Commission
* Member of Warren County Recreation Commission
* Member of Pastor/Parish relations committee, First United Methodist Church
* Member of First United Methodist Church Hand bell Choir and Orchestra
* Vice President of Warren Area High School Boys’ Soccer Boosters
* Volunteer at the Crossing, a Christian Coffee House