Profile

Through experience gained in both traditional and flexible teaching environments, I have developed a wide breadth of abilities from planning and implementation to strong organizational skills. An enthusiastic learner, I have proven to be a self-motivated asset in fast-paced, dynamic settings. I aim to secure a position in which my expertise can be leveraged to make a positive impact in a new and challenging career field.

Skills Summary

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| --- | --- |
| * Word, Excel, PowerPoint, Google Docs * Multitasking, prioritizing | * Careful attention to detail * Recognized team player |

Professional Experience

LEAD FOURTH GRADE TEACHER – CALVARY CHRISTIAN ACADEMY 2014-2015

AFTER-SCHOOL ENRICHMENT TEACHER – IKIDS INC. 2014-2015

SIXTH GRADE SCIENCE TEACHER – YES PREP NORTH FOREST 2013-2014

THIRD GRADE TEACHER – JOE CARLSON ELEMENTARY 2012-2013

SUBSTITUTE TEACHER – VARIOUS DISTRICTS 2010-2012

* Planned, coordinated, and hosted American Heart Association jump rope event for 150 students, including fund raising, data collection and analysis, etc.
* Collaborate in and lead meetings about student achievement, new methodology and technology, etc.
* Research, plan and prepare lessons, projects, and presentations with strict adherence to deadlines
* Accumulate and enter data regularly via computerized and hard copy systems; generate reports to monitor and assess a variety of data including attendance, progress, and achievement
* Communicate frequently with students, staff, and parents using a variety of written and verbal media
* Utilize technology in instruction to connect student achievement with real world resources; aid students in the use of available technology including ixl.com, freerice.com, and various virtual field trips
* Research and adapt methods and instructional materials to meet varying needs and interests
* Instruct students in a variety of settings; adjust lessons immediately as needed by learners; prioritize which students need immediate assistance and which concepts require review
* Prepare, administer, and grade assignments and tests to evaluate students’ progress
* Create and implement daily working procedures for students while communicating clear objectives

HEAD COUNSELOR – KE CAMPS 2015

CAMP COUNSELOR 2014-2015

* Planned and led Thankful Thursday crafts, donating money and goods to various charities
* Coordinated and led a variety of activities for multi-age groups; instructed and supervised students

WEEKEND RECOVERY COACH – SEABROOK HOUSE WEST 2011-2012

* Recorded and maintained accurate reports including patient history and progress, services provided
* Trained in patient history documentation program and implementation of Alcoholic’s/ Narcotics Anonymous 12 step program for new and current residents of the extended stay recovery program

Education

MANSFIELD university – MANSFIELD, PA 2012  
27 credits toward Master of Science in Special Education  
  
bloomsburg university – BLOOMSBURG, PA 2009  
Bachelor of Science in Elementary Education

References

Raina Hill – Teacher, Calvary Christian Academy

(202) 674-8259

Danielle Alexander, Calvary Christian Academy

(305) 333-0435

Sarah Murray – Teacher, YES Prep

(845) 826-2996