**Donna E. Guzman**

2256 Reading Avenue, West Lawn, PA 19609

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(484) 650-4874

**OBJECTIVE** To secure a teaching position that is challenging and provides a positive opportunity for growth.

**EDUCATION** B.S.Ed. Kutztown University of Pennsylvania

**Major: Elementary Education**

**Concentration: Grades 4-8 Math & English/Language Arts**

GPA: 3.86

A.A. Reading Area Community College

**Major: Elementary Education**

**TEACHING EXPERIENCE**  13th and Green Elementary School Reading, PA

***Professional Semester***

4th grade self-contained classroom

Southwest Middle School Reading, PA

***Clinical Experience***

7th grade English/language arts

Wilson West Middle School Sinking Spring, PA

***Clinical Experience***

6th grade math

**HONORS/AWARDS**

Kutztown University Dean’s List Fall 2015

Fall 2014, Spring 2015

Fall 2013, Spring 2014

Reading Area Community College Dean’s List Fall 2012, Spring 2013

President’s List Summer 2012

2013 Annual Academic Award: Elementary Education – Social Science/Human Services Division Award

**RELATED EXPERIENCE**

Pass the Rock (basketball clinic for 10-13 year olds) Reading, PA Summer 2015

America Reads (after school program) Reading, PA Fall 2013

Sunday School (presently 4th and 5th grade class) Multiple years

Vacation Bible School (grades K-5) Multiple years

**MEMBERSHIPS**

Student-PSEA (PA State Education Association), AMLE (Association for Middle Level Education)

**WORK EXPERIENCE**

January 2016 – Present Substitute Teacher Service, Inc. Lancaster, PA

January 2010 – December 2012 Health Calls/Home Helpers Wyomissing, PA

***IT Assistant, Scheduling Assistant, Billing Assistant***

September 2001 – April 2008 Masters Legacy Planning, Inc. Linwood, NJ

***Account Manager***