**Education**

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| **Indiana University of Pennsylvania,** Indiana, PA | Expected May 2017 |
| B.S., Early Childhood and Special Education  Minor: Educational Psychology | GPA 3.32 |

**Relevant Experience**

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| **After School Math Tutor** September 2016- March 2017  Ben Franklin Elementary School, IASD, Indiana Pa   * Assist students from second and third grade with math skills. * Run math stations where games or skills are being practiced or run. * Assist students with math homework to ensure they have a correct understanding of these skills. | |
| **Professional Development School Member** | August 2016 – Present |
| Indiana University of Pennsylvania, Indiana, PA |  |

* Participate in the PDS program where I was placed in a third grade classroom.
* Assist cooperating teacher with setting up the classroom prior to the school year.
* Plan and executed lesson plans daily in the classroom.
* Produce a student intervention plan for 2 students who needed to receive intervention in English and language arts.

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| **Teacher Aide** | August 2013 – August 2016 |
| Stepping Stones Nursery School and Day Care, Hatfield, PA |  |

* Assisted teacher with lessons as needed and kept children in seated positions during circle time.
* Ran specific centers when needed and monitored classroom when teacher stepped out.
* Greeted parents at door and took notes of any important information for specific children.

**Relevant Coursework**

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| Language Development | Literacy for Emergent Readers |
| Maximizing Learning | Literacy for Developing Readers |
| Creative Experiences and Play | Instruction of English Language with Special Needs |

**Additional Work Experience**

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| **Banquet Server** | January 2017 – Present |
| Rustic Lodge, Indiana, PA |  |

* Serve beverages, meals and dessert to guests while also clearing tables.
* Perform housekeeping duties such as cleaning restrooms, vacuuming public sitting areas, cleaning up kitchen space.
* Move and set up banquet rooms for each event held.

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| **Wait Staff** | February 2012 – Present |
| Dock Woods, Lansdale, PA |  |

* Demonstrate hospitality while attending to the needs of 50 senior residents.
* Resolve continuously changing guest complaints quickly and efficiently.
* Keep dining room and work areas clean to ensure that a safe living and work environment is maintained.

**Extra-Curricular Activities**

**Delta Tau Sigma:** Secretary, Fall 2016; Homecoming Chair, Fall 2016; Sisterhood Chair, Spring 2016

**Kappa Delta Pi:** Workshops Chair, Fall 2015, Spring 2016

**After School Math:** September 2016 to March 2017