**Nicole F. Polcino**

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**EDUCATION**

**The University of Scranton,** Scranton, PA

*Bachelor of Science* May 2013

Middle Level Teacher Ed. Grades 4-8 (English)

*Master of Science* May 2014

Reading Education

Cumulative GPA 3.44, GPA in Major 3.82, GPA in English 3.29, GPA in Masters 4.00

**EDUCATION**

* The University of Scranton, Reading Education Fall 2013-Spring 2014

Graduate program

* The University of Scranton, Middle Level Education-English Fall 2009- Spring 2013

Undergraduate program

* Central Bucks High School-East September 2006-June 2009

**COURSE WORK**

Education Courses

* Professional Practice Seminar (EDUC 450), Planning Student Teaching (EDUC 452), Instruction Student Teaching (EDUC 453), Managing Classrooms (EDUC 454), Professional Growth (EDUC 455)

Concentration Courses

* British Literature, Medieval & Renaissance, American Literature: 1865-Present, Multi-Ethnic American Fiction

**PRACTICAL EXPERIENCE**

**Mother Teresa Regional Catholic School** January 2016 – Present

6th, 7th, and 8th Grade English Language Arts Teacher

* Lead English Language Arts teacher for grades 6, 7, and 8
* Skills Acquired: Lesson Planning Skills, Classroom Management Skills, Differentiated Instruction Skills, Social Awareness Skills, Leadership Skills, Project-based Learning Skills, Technology Skills
* Developed engaging curriculum, led small and large group instruction, examined language arts skills with students in an depth manner, led student council, contributed in professional development, tutored students in reading and mathematics during the school year and summer.

**Germantown Academy** August 2014 - January 2016

5th Grade Assistant Teacher

* Assisted two lead teachers, lead mathematics teacher, assisted literacy specialist
* Skills Acquired: Lesson Planning Skills, Differentiated Instruction Skills, Project-based Learning Skills, Design Thinking Skills, Collaboration Skills, Leadership Skills, Technology Skills, Time Management Skills
* Implemented, expanded on, and developed curriculum, led small and large group instruction, participated in professional development, assisted literacy specialists, tutored students in reading and mathematics during the school year and summer and worked in the after-school program.

**The Supplemental Program in the Afternoon for Recreation and Knowledge** September 2014-January 2016

After-school Program Staff Member

* Supported Lower School families who wanted a safe, structured place for their children after school
* Skills Acquired: Development of Activities and Clubs, Management Skills, Leadership Skills, Communication Skills
* Supervised lower school students who participated in a variety of enriching after-school activities.

**Germantown Academy Summer Programs** June 2015

Chaperon for Cape Cod Marine Life Adventure Trip

* Assisted the Lower School Science teacher in summer program marine life adventure trip to Cape Cod
* Skills Acquired: Management Skills, Responsibility Skills, Communication Skills, Activity Planning Skills
* Supervised students on a four-day trip that was immersed in the natural environment of Cape Cod.

**Reading & Writing Project at Columbia Teacher’s College** August 2015

Participant

* Attended the Reading & Writing Project workshop at Teachers College, Columbia University
* Skills Acquired: Implementing Reading and Writing Workshops, Lesson Planning Skills, Differentiated Instruction Skills, Leadership Skills, Communication Skills
* Participated in a five-day workshop, focused on the understanding and implementation of reading and writing workshop.

**The University of Scranton Department of Education,** Scranton, PA February 2014-May 2014

Graduate Assistant

* Completed 150 hours of various graduate assistant responsibilities for professors within the Department of Education.
* Skills Acquired: Course Coverage Abilities for the Undergraduate Level, Research Analysis Skills, Lesson Preparation for the Undergraduate Level, Facilitation of Campus Projects and Programs, Website Development
* Developed additional teaching strategies and learned how to communicate, through teaching, preexisting knowledge of undergraduate education.

**Central Bucks School District,** Buckingham, PA January 2014-June 2014

Substitute Teacher

* Taught various grades, specifically K-4, and subject material, including a special education classroom.
* Skills Acquired: Lesson Coverage Skills, Classroom Management Skills, Management Skills, Organizational Skills, Leadership Skills
* Improved teaching skills by implementing lesson plans which differed in subject-manner and grade level.

**Wallenpaupack North Primary School,** Hawley, PA January 2014-April 2014

Practicum Experience (Graduate)

* Completed 150 hours of practicum work by first observing a 1st and 2nd grade Title I reading specialist and then assuming the teaching role after two weeks.
* Skills Acquired: Diagnostic Assessment Administration (e.g., DIBELS, DAZE & Rigby Records), Standardized Assessment Administration (e.g., Woodcock Reading Mastery Test & Qualitative Reading Inventory), Lesson Planning Skills for Small Group Instruction, Communication and Collaboration Skills with Classroom Teachers, Leadership Skills, Management Skills, Organizational Skills
* Enhanced instructional skills needed to teach students reading, specifically struggling students who part of the Title I program.

**Carbondale Area Elementary School,** Carbondale, PA September 2012-December 2012

Student Teacher (Undergraduate)

* Observed a 6th grade interdisciplinary teacher for a two week period and then assumed the teaching position for the remaining 8 weeks.
* Skills Acquired: Lesson Planning Skills, Instruction Skills, Organizational Skills, Management Skills, Communication Skills
* Acquired the skills needed to further develop my professional growth within the field.

**Abington Heights Middle School,** Clarks Summit, PA February 2012-April 2012

Field Experience

* Fulfilled 75 observation hours by observing a 5th grade math and science teacher.
* Skills Acquired: Instruction Skills, Management Skills, Communication Skills
* Implemented various manipulative and inquiry based methods in lessons and observed the effectiveness of the methods.

**Abington Heights Middle School,** Clarks Summit, PA September 2011- December 2011

Field Experience

* Completed 75 hours of observation by observing an 8th grade social studies teacher.
* Skills Acquired: Management Skills, Constructive Criticism Skills, Communication Skills, Instruction Skills
* Further developed the skills needed for the profession by using constructive criticism in order to grow in certain areas of teaching.

**Association for Middle Level Education (AMLE) Conference,** Louisville, Kentucky November 2011

Professional Development

* As a student member of AMLE, attended 2011 annual conference in Kentucky.
* Skills Acquired: Methodological Knowledge and Strategies, Identification and Purchase of Classroom Resources
* Attended several professional development sessions and interacted with teachers from across the nation.

**EMPLOYMENT**

January 2014 – Present, **6th, 7th, and 8th Grade ELA Teacher,** Mother Teresa Regional Catholic School, Christine Pagan, *King of Prussia, PA*

* Lead English Language Arts teacher for grades 6, 7, and 8
* Skill Area: Teaching
* Designed and implemented English Language Arts curriculum
* Teaching Skills, Leadership Skills, Differentiated Instruction Skills, Management Skills, Responsibility Skills, Technology Skills, Communication Skills

August 2014- January 2016, **Assistant 5th Grade Teacher,** Germantown Academy, Sue Szczepkowski, *Fort Washington, PA*

* Assisted two 5th grade lead teachers; co-taught Language Arts and Social studies; individually taught mathematics
* Skill Area: Teaching
* Assumed the teaching role in various educational settings
* Lesson Planning Skills, Differentiated Instruction Skills, Responsibility Skills, Management Skills, Technology Skills, Communication Skills

Winter 2014-Spring 2014, **Substitute Teacher,** Central Bucks School District, Christine Trawinski, *Doylestown, PA*

* Substituted for a variety of grade levels in the district; taught many subjects, including special education.
* Skill Area: Teaching
* Taught students in various settings
* Teaching Skills, Responsibility Skills, Management Skills, Communication Skills, Technology Skills

February 2014 – May 2014, **Graduate Assistant,** The University of Scranton Department of Education**,** Dr. Tata Mbugua  *Scranton, PA*

* Assisted a faculty member in the education department in the teaching and delivery of course content
* Skill Area: Teaching
* Teaching Skills, Time Management Skills, Responsibility Skills, Technology Skills, Communication Skills

**HONORS/AWARDS**

* Dean’s List Fall 2009, 2012 Spring 2012, 2013

**PROFESSIONAL MEMBERSHIPS**

Middle Level Education Club, Council for Exceptional Children

National Council of Teachers of English, International Dyslexia Association, International Literacy Association

**COMMUNITY/VOLUNTEER/ACTIVITES**

The University of Scranton’s International Service Program—traveled to El Salvador during the summer of June 2012

The Scranton Council of Literacy Advance (SCOLA)

*“We Rise”* Play Production—recognized in the *Chronicle of Higher Education Journal* and the *Times Tribune*

Student Council advisor

Reading, writing and mathematics tutor

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| **COMPUTER SKILLS** |
| Google Docs, Google Drive, Google Slides, Google Sites, Google Presentations, SmartBoard, Promethean Board, Coding, Padlet, Navigation/Research, MS Internet Explorer, Macintosh, IBM-PC, Windows 2000, MS Office XP, (Word, Excel, PowerPoint, Access) Prezi iPad Apps including Explain Everything, Socrative, Hands on Equations, IXL |
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**REFERENCES**

Available Upon Request