**Jamie Carla McCartney**

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**Education:**

**Bachelor of Science in Early Childhood and Special Education**  May 2015

* Edinboro University of Pennsylvania
* Certification: PA Pre-K-4 Early Childhood Education and PA Pre-K-8 Special Education GPA: 3.34

**Teaching Experiences:**

**Paraprofessional, *Acmetonia Primary School, Cheswick PA*** February 2016-Present

* Actively works with K-3 Special Education Teacher to create and implement lessons
* Teach small group lessons in Language Arts and Math (two math groups)
* Push in regularly in the two different third grade classrooms, one second grade classroom and one first grade classroom
* Completed lessons using my own dinosaur themed unit with all small groups (seven small groups)
* One on one at the end of the day with first grade working on Social Studies
* Completed two bulletin boards and decorated door monthly to match the theme of the month

**Lead Teacher, First Steps, *The Goddard Schools, Pittsburgh PA*** July 2015-January 2016

* Write, plan, prepare and implemented 40 lesson plans a week
* Taught 8 daily lessons to ages 1-2 years’ old
* Actively taught students sign language
* Change diapers and toilet training
* Help students with daily activities

**Student Teaching, 5th & 6th Learning Support, *Cambridge Springs Elementary School, Cambridge Spring PA*** Spring 2015

* Assisted teacher with daily lessons *8 weeks*
* Planned and implemented daily lessons and PSSA prep

**Student Teaching, Kindergarten, *Grandview Elementary School, Erie PA*** Spring 2015

* Assisted teacher with daily activates *8 weeks*
* Planned and implemented daily lessons
* Created different centers

**Field Experience, 3rd Grade, *Iroquois Elementary School, Erie PA*** Fall 2014

* Assisted teacher with daily activates *3 weeks*
* Planned and implemented daily lessons

**Field Experience, 6th-8th Grade Life Skills, *Roosevelt Middle School,* *Erie, PA*** Spring 2014

* Assisted teacher with daily activates *3 weeks*
* Planned and implemented daily lessons
* Monitored students during lunch time

**Field Experience, Pre-school, Eastside Y Academy, *Erie, PA*** Fall 2013

* Taught four lessons in Science, English Language Arts (2), and Math *3 weeks*
* Assisted teacher with daily activities
* Ran centers

**Related Volunteer Experiences:**

**JFK Center, *Erie, PA*** Fall 2014

* Worked with students in the gym
* Created ice breaker to get students and volunteers familiar with each other

**Full Time Counselor, Royal Family Kid’s Camp*, New Castle, PA***  Summer 2014

* Provided my complete focus onto two campers
* Assist in nightly devotions with campers
* Assist with swimming. canoeing, fishing, and crafts
* Received training on abuse

**Relief Counselor, Royal Family Kid’s Camp*, New Castle, PA*** Summer 2012-2013

* Provide care for all campers
* Assists in serving food during all meals
* Assist in nightly devotions with campers
* Assist with swimming. canoeing, fishing, and crafts
* Received training on abuse

**Volunteer, Vacation Bible School, *Cheswick, PA***Summer 2003–Present

* Assist children with arts and crafts, music, and snack time
* Prepare and illustrate crafts
* Lead children to different stations

**Work experience:**

**Cashier/Stocker, *Charlotte Russe, Tarentum PA*** May 2015-Present

* Provide customer support
* Stock shelves
* Handle money

**Cashier/Stocker, *Pool Mart,* *Cheswick PA***  May 2011-Present

* Provide customer support
* Work with Microsoft Word, PowerPoint, Excel, and Publisher
* Stock shelves
* Coordinate employees and work schedule
* Handle money

**Meal-Aide, *Edinboro University, Edinboro, PA*** Spring 2012 –Spring 2015

* Help disabled students get their food
* Feed those disabled students that cannot feed themselves

**Homework-Aide, *Edinboro University, Edinboro, PA*** Spring 2012-2013

* Assists students who need help with their homework

**High School/Edinboro Honors and Awards:**

Dean’s List ▪ Lawrence Family Scholarship

**Other Certifications and Experiences:**

* Junior Achievement: Volunteering for 2nd Grade Class
* Ran activity at Grandview Elementary School for Kindergarten thru 5th Grade Math Night
* Certification for Act 126 Child Abuse Training
* Sat in on four different transition IEP meetings
* Worked with LLI reading
* CPR certified
* Completed a course in STEAM Education and Professionalism and Ethics