**Mary Claire Williams**

138 Revere Court

Collegeville, PA 19426

**267 226 9343**

Mollyw456@yahoo.com/MW744694@wcupa.edu

**Objective**

To obtain a full-time secondary English or Special Education teaching position that will allow me to engage in my passion for educating and communicating with students, as well as to continue learning and growing as a professional.

**Education**

West Chester University, West Chester, Pennsylvania

*Bachelor of Science in Education*

* Majors: English Literature 7 – 12 and Special Education 7 – 12
* Minors: Theatre and Autism Studies

Graduation Date: December 2015

GPA: 3.825

**Certification**

Currently holds teacher certification in Pennsylvania for English Education (7-12), Special Education (7-12) and is endorsed by the state of Pennsylvania in Autism Studies (PK-12).

**Professional Experiences**

Penncrest High School, Rose Tree Media School District in Media – *July to August 2016* (ESY Social Skills Teacher)

* Taught and worked with students from grades 6 – 8 with moderate to severe disabilities, such as autism spectrum disorders (ASDs), Down syndrome, intellectual disabilities, behavioral problems, etc.
* Designed and developed a five-week social skills curriculum in accordance with each student’s unique needs.
* Conducted weekly progress monitoring for each individual student based on his or her social skills goals developed in their IEP.

Penncrest High School, Rose Tree Media School District in Media – *January to June 2016* (LTS Position)

* Taught and worked with students from grades 9 – 12 with specific learning disabilities in mathematics, reading comprehension, and/or written expression, and additionally, other health impairment (OHI), which included students with ADD/ADHD.
* Maintained a comfortable, managed classroom environment; designed and developed monthly unit plans and - daily lesson plans for an Adapted English classroom (11th and 12th grade), as well as a Co-taught English classroom environment (9th grade). Lessons and units were designed keeping students’ needs in mind, which included using differentiated instruction, direct instruction, adapted materials and texts, etc.
* Acquired a caseload of over ten students, which allowed me the opportunities of designing IEPs and NOREPs, conducting IEP meetings, and monitoring student progress every marking period throughout the school year.
* Attended professional development training on running an IEP meeting effectively, the purpose of common assessments, and proper and efficient ways to collect data and use data to create future student goals.

**Education-Related Experiences**

Central Eleuthera High School, Eleuthera, The Bahamas – *Fall 2015*

* Taught and worked with an array of students from grades 7-11 with mild to moderate disabilities, such as students with learning disabilities in mathematics, reading, and writing, and also, students with autism and behavioral problems for the second half of student teaching (special education placement).
* Assessed student present levels through pre and post assessments such as sight word assessments, letter-sound recognition assessments, running record and WPM assessments, and basic phonics placement evaluations.
* Designed curriculums and lesson plans surrounding student levels of achievement.
* Attended professional development training on lesson differentiation and designing creative plans to further student engagement.

East Norriton Middle School, Norristown, PA – *Fall 2015*

* Taught and worked in an inclusive seventh grade language arts classroom for the first half of student teaching (regular education placement).
* Designed and developed unique unit plans (E.g. argumentative writing), lesson plans (E.g. deciphering textual evidence, making inferences, grammar lessons, etc.), bulletin boards, and curriculum-based assessments with grading rubrics (E.g. writing an editorial).
* Designed lesson plans and assessments based on efficient practice of concepts and skills.
* Attended professional development training on curriculum development, standards-based teaching, and lesson differentiation.

Devereux Cares (Center for Autism Research and Educational Services), West Chester, PA – *Summer 2015*

* Worked with students ages 12-16 with moderate to severe autism spectrum disorders (ASDs) in an autism support classroom.
* Field experience considered as “pre-student teaching”; Took on roles such as: teacher, assistant to co-operating teacher, and data collector. Also taught discrete skills through Applied Behavior Analysis (ABA) strategies.

Bayard Rustin High School, West Chester Area School District – *Spring 2015*

* Worked with an array of students with mild to moderate disabilities in grades 9-12 in classrooms such as: a social skills classroom, a functional math skills classroom, a functional reading and writing classroom, etc.
* Field Experience considered as “pre-student teaching”; Took on roles such as: teacher, assistant to co-operating teacher, one-on-one aide, and data collector. Also taught various functional skills through group and individual instruction to students with disabilities.

Kennett High School, Kennett Consolidated School District – *Fall 2014*

* Worked with a diverse and multilingual group of students with a wide range of abilities in grades 9 through 12 in various inclusive and ESL classrooms.
* Field Experience: Took on roles such as teacher, assistant to co-operating teacher, one-on-one aide, tutor, and observer. Also taught various academic skills involving content such as sentence structure and sentence starters for struggling learners and ESL learners.

**Other Experiences (Work and Volunteer)**

Personal Care Assistant (PCA), Behavior Interventions Inc. – *May 2015 – January 2016*

* Worked as a one-on-one aide to children with autism; Implemented behavior plans and collected data on various functional and academic skills; Utilized positive reinforcement and other strategies to reduce problem behaviors.

Intern, Facetime Community Theatre Internship – *June 2012 – January 2016*

* Worked as a volunteer theatre aide for a community theatre organization, containing children and adults ages 8 to college level; Assisted in building peer relationships between children; Taught theatrical skills and strategies such as: improvisation, memorization, acting, character-building, etc.

**Organizations and Awards**

* National Council of Teachers of English WCU Affiliate – Treasurer and President (2012 – 2015)
* National Council of Teachers of English National Organization – Member (2014 – Present)
* Council of Exceptional Children WCU Affiliate – Member (2012 – 2015)
* Sigma Tau Delta English Honors Society – Member (2014 – 2016)
* Phi Lambda Theta International Honors Society and Professional Association in Education – Member (2014 – 2016)
* Attained Dean’s List – Spring 2013, Fall 2013, Spring 2014, Fall 2014, Spring 2015, Fall 2015

**Skills and Interests**

Proficient in:

* Mac and PC Platforms
* Microsoft Office (Word, Excel, Powerpoint)
* Google Docs, Sheets, Slides, Classroom
* Outlook
* Smart Board Technology/Apple TV/Projector
* Ipad Applications

Interested in:

* Participating in after-school organizations, such as theatre, cheerleading, chorus, band, etc.
* Organizing literacy programs for struggling readers
* Organizing programs to build relationships between those with disabilities and those without (E.g. Best Buddies, Special Olympics, etc.)

**Clearances Current (Attained December 2015)**

**References Available by Request**