**BILLIE J. HEVERLY**

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BELLEFONTE, PA 16823

(814) 359-7511, (814) 404 7019

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**OBJECTIVE**

Obtain a position as a teacher with your school district.

# EXPERIENCE

04/2016-PRESENT

**Source For Teachers** Bellefonte, PA.

(ParaEducator, Substitute teacher)

Assume the lead teacher position. Work one-on-one with students with disabilities, escorting to classes, reading, take notes, assist lead teacher to ensure a productive educational, safe environment.

11/2008 - 04/2012

## 08/2012 - PRESENT

## Cenclear childcare service inc.Philipsburg, PA

## (Classroom Assistant & Personal care aide)

Assist lead teacher with student’s safety and educational needs.

Provide one on one care for children with behavioral problems.

## Eagle Valley Personal Care HomeMilesburg, PA

(Team Leader/ Kitchen staff)

Monitor health conditions, assist in daily living skills, medication, documentation, prep and serve 30 residents lunch and supper. assist with clean up.

# EDUCATION

08/2013 – 12/2016

## Lock Haven University

Credits Earned: 120

Lock Haven, PA

Bachelor's Degreeof Science in Education

Dual certification early childhood education and special education.

Currently working on my **M.Ed** 05/2017-present

09/2011 - 06/2013

## UNIVERSITY OF Phoenix Credits Earned: 56

Phoenix, AZ

Post-secondary academic degree, Associate Degree

Major: ELEMENTARY EDUCATION

02/1991 - 04/1991

## Centre County Vo-Tech

Pleasant Gap, PA

Vocational/Technical Certificate

Major: Nursing Assistant

09/1986 - 06/1990

## Bald Eagle Area

Wingate, PA

High school graduate or equivalency certificate (GED)

Major: General

# Additional QUALIFICATIONS AND ACHIEVEMENTS

**Curriculum**

Math expressions Treasures

Number Worlds Distar

Lucy Calkins Pearsons

Everyday Math

**computer programs**

cadence,idx,groupwise,internetexplorer,netscape

I have great organization and typing skills, some experience working w/computers and the ability to learn just about anything.

**Honors/Achievements**

## Deans List

Dean’s List 4 of the 5 semester at Lock Haven University.