**Olivia Hiddemen, M.S.Ed.**

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**Objective**

To obtain a school counseling position in order to promote student success, support the school as a whole, and foster positive development in an individualized academic setting

**Education**

*University of Pennsylvania – Graduate School of Education*, Philadelphia, PA

* Master of Philosophy in Education: Professional Counseling, May 2016
* Master of Science in Education: Counseling and Mental Health Services, August 2015

*Pennsylvania State University – Schreyer Honors College,* University Park, PA

* Bachelor of Science in Psychology, with honors, May 2014
* Minor in Spanish

**School Counseling Experience**

*Delcroft Elementary School (Grades 1-8),* Folcroft, PA

**School Counseling Internship**, September 2015-May 2016

* Conduct individual counseling sessions surrounding social, emotional, and academic development as well as peer- and family-related concerns
* Design and implement classroom guidance lessons such as a 3rd grade Tattle Tongue lesson
* Coordinate and facilitate small group counseling sessions on topics such as 4th & 5th grade Friendship/Social Skills and 5th & 6th grade Conflict Resolution
* Consult with teachers, parents, administration, and outside resources
* Monitor attendance weekly and assist in creating Truancy Elimination Plans (TEP) via parent meetings as needed
* Align with the ASCA National Model to utilize use-of-time assessments daily
* Navigate regularly through eSchool, IEPPlus, and Naviance
* Participate in Positive Behavior Support Committee and developed student survey for end-of-marking period rewards
* Attend IEP, RtII, and disciplinary meetings as needed
* Create visual displays throughout the school with topics such as weekly quotes, news, and student achievement
* Complete special education record requests to outside agencies and schools
* Attend Professional Development workshops such as Chapter 339 Planning

*Constitution High School,* Philadelphia, PA

**School Counseling Practicum**, October 2014-May 2015

* Conducted individual counseling sessions surrounding college & career guidance, academic progress, as well as peer- and family-related concerns
* Consulted with students regarding college applications (i.e. personal statements, resumes, activity coordination, scholarships) and college enrollment (i.e. student aid summaries, orientations)
* Monitored students struggling with college process
* Assisted in facilitating FAFSA completion and SAT/ACT registration workshops for students
* Consulted with parents and teachers
* Attended and monitored Ballard Spahr student mentorship meetings and senior trip to local university
* Forwarded student transcripts to colleges and universities
* Assisted in creating visual displays of college acceptances and decisions

**Work Experience**

**Private Child Care Provider**, 2008-2015

* Reinforced appropriate behavior for children of all ages
* Communicated with parents to discuss scheduling, behaviors, successes, and academic progress
* Facilitated conflict resolution when necessary
* Established rapport with both the children and parents
* Promoted positive social, emotional, and academic development through activities, support, and academic organization
* Ensured safety of children in various settings

*PSU Child Study Center-Toddlers into Kindergarteners: Emotions Study,* University Park, PA

**Research Assistant**, 2011-2013

* Completed honors thesis focused on kindergartener’s school adjustment & success and parent-teacher concordance of child behaviors
* Coded behaviors during children’s recorded lab visits

*The Goddard School,* Harrisburg, PA

**Assistant Teacher**, 2011-2013

* Communicated with parents to discuss behaviors, successes, and academic progress
* Encouraged positive peer interactions and reinforced appropriate behaviors
* Established rapport with both the children and parents
* Supervised children from six weeks through kindergarten in a safe learning environment
* Promoted positive social, emotional, and academic development through activities, support, and academic organization
* Consulted with teachers and administration
* Implemented lesson plans as a substitute lead teacher when needed

**Certifications**

* Licensed Professional Counselor (LPC) and National Certified Counselor (NCC) eligible pending National Counselor Exam (NCE), April, 2016
* PreK-12 School Counselor Certification pending completion of 60 credit Masters, May 2016
  + Passed Praxis II January, 2016
* Recognizing and Reporting Child Abuse – Pennsylvania Family Support Alliance, September, 2015
* Understanding & Supporting Children’s Language and Social/Emotional Development (K1C1/CDA 6), April, 2011
* Communicating with Children (K5C1/CDA 3), February, 2011