**Meghann Ruhling**  
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**OBJECTIVE**

To secure a secondary education teaching position in English or Social Studies.

**EDUCATION**

**Gywnedd-Mercy College**, Lower Gwynedd, PA  
*Bachelor of Arts, English Secondary Education, May 2010*  
GPA: (3.67)

**Saint Basil Academy,** Fox Chase, Pa

High School Diploma, June 2005

**CLASSROOM EXPERIENCE**

*(September – December 2009)*

**Student Teacher**, *Upper Moreland High School,* Upper Moreland, PA

* Create lesson plans for all English courses taught: Honors, Oral Communications, Reading & Writing
* Help students when they are faced with challenges
* Collaborate with cooperating teacher to create a project revolving around mythology and in connection to *The Odyssey*

*(January – May 2009)*

**Pre-Student Teaching**, *St. Basil Academy*, Jenkintown, PA

* Create lesson plans for all English courses taught
* Help students when they are faced with challenges when needed

**RELATED EXPERIENCE**

(*June 2015-August 2015)*

**Summer Camp Group Supervisor**, *Ambler YMCA, Ambler, PA*

* Interact with school-aged summer campers
* Actively engage the students while participating in planned activities such as games, swimming, bus trips, etc.
* help maintain control and discipline within the classroom
* Supervise all campers throughout the day; ensure numbers correspond with the roll sheet
* Clean up and organize materials for the next day at the end of the day

(*November 2014-present*)

**Paraprofessional, Autistic Support**, McKinley Elementary, *Abington, Pa*

* Supervise and interact with children in a general education and special education setting; particularly children in kindergarten, first grade, and second grade
* Aid the special education teacher in implementing the curriculum and lesson plans as needed
* Aid the general education teacher(s) in implementing the curriculum and lesson plans as needed

(*September 2014-present*)

**After School Group Supervisor**, *Upper Dublin Elementary Schools*, *Ambler YMCA*

* Interact with school-aged summer campers
* Actively engage the students while participating in planned activities such as games, swimming, bus trips, etc.
* help maintain control and discipline within the classroom
* Supervise all campers throughout the day; ensure numbers correspond with the roll sheet
* Clean up and organize materials for the next day at the end of the day

*(June 2014-August 2014)*

**Summer Camp Counselor**, Rainbow Express Preschool, *Lansdale PA*

* Interact with school-aged summer campers
* Actively engage the students while participating in planned activities such as games, swimming, bus trips, etc.
* help maintain control and discipline within the classroom
* Supervise all campers throughout the day; ensure numbers correspond with the roll sheet
* Clean up and organize materials for the next day at the end of the day

*(August 2013-October 2014)*

**Personal Care Assistant**, *Holicong Middle School, Doylestown Pa*

* Interact with and guide a 7th grade student
* Modify classroom and homework assignments to fit criteria for my specific student
* Instruct a small group in a Reading class, teaching vocabulary and reading skills ( Reading Mastery)
* Take notes about my student’s performance and offer her my aid when necessary

*(October 2012- August 2013)*

**Assistant Teacher- Kindergarten Enrichment,** *the Malvern School of Warrington,*

*Warrington PA*

* Interact with Kindergarten students
* Take roll as each student enters my building from their respective primary schools
* Actively engage the students while enacting the lesson plan directives as provided by my head teacher
* Supervise students at all times and help maintain control and discipline within the classroom

*(August 2012-present)*

**Senior Babysitter***, Hatboro YMCA, Hatboro PA*

* Supervise children as they enter the childcare center
* Sign in/sign out children as they enter and leave the room-keep accurate record of parents names’, child’s name and age, and parents whereabouts
* Interact with and engage children at all times
* Welcome new attendees warmly and friendly and encourage perspective members to utilize our services

*(September 2011-October 2012)*

***Substitute Teacher***,*Saint Cecelia, Philadelphia Pa*

* Follow lesson plans left by the absent teacher
* Take roll each class period
* Work with students when necessary

*(March 2011-October 2012)*

***Substitute Teacher,*** *Abington School District,* Abington PA

* Follow lesson plans left by the absent teacher
* Take roll each class period
* Work with students when necessary

(*September 2010-October 2012*)

**Substitute Teacher**, *Central Bucks School District*, Bucks County PA

* Follow lesson plans left by the absent teacher
* Take roll each class period
* Work with students when necessary

(*October 2010-October 2012*)

**Substitute Teacher**, *Substitute Teacher Service*, Horsham PA

* Follow lesson plans left by the absent teacher
* Take roll each class period
* Work with students when necessary

*(April 2008 – March 2011; June-August2012)*

**Assistant Supervisor**, *Ardsley Daycare Centers, Inc.,* Ardsley, PA

* Act as floating supervisor
* Interact with children from 18 months to 12 years of age
* Most recently assigned to school age after school program

*(September 2005 – May 2009)*

**College Student Aid**, *Hobbit House, (Gwynedd Mercy College campus,* Gwynedd Valley, Pa*)*

* Aid teachers in assisting children during school day
* Supervise children when outside on playground equipment
* Interact with children from three to five years of age

*(2005 – July 2014)*

**Receptionist Services,** *St. John of the Cross Rectory*, Roslyn, PA

* Answer phone calls and open/close main door for guests

*(2003 – 2005)*

**Summer Kinder land Camp Counselor**, *Ardsley Community Center & Alvethorpe Park*

* Supervise and interact with four and five year old children

*(2002 – 2005)*

**Library Page**, *Upper Moreland Public Library,* Upper Moreland, PA

* Replace returned books upon specified shelves
* Collect books that have been taken from shelves and return them to their proper places
* Interact with librarians and guests in the library, assist those who are in need of help
* Inform guests of imminent closing time as it approaches in 30, 15, and 5 minute intervals

**ACTIVITIES/HONORS**

Voices of Gwynedd *(2005 – Present)*

Cum Laude (*January 2010*)

Program Honors (*January 2010*)

Honors Program certificate (*January 2010*)

Dean’s List *(2005 – 2009)*

High School Principal’s List *(2001 – 2005)*

St. Basil’s Academy French Club & Drama Club *(2001 – 2005)*

**References**

Emily Weiser

Advanced Program Director of Childcare & Camp  
215-628-9950 ext. 1574  
[eweiser@philaymca.org](mailto:eweiser@philaymca.org)

Jennifer Grubb

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215-368-4693

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Christine Mangan

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Tami Gill

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