**Brandi Ann Marie Muffie**

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**EDUCATION**

Indiana University of Pennsylvania, Indiana, PA

Bachelor of Science in Education May 2012

Majors: Special Education (N-12)

Elementary Education (K-6)

Major GPA: 4.0

Overall GPA: 3.91

**TEACHING EXPERIENCE**

**Special Education/English,** Westlake High School August 2012-Present Charles County Public Schools, Waldorf, MD

* Created lesson plans based off of the common core standards and implemented them in both self-contained and co-taught classes.
* Incorporated co-teaching strategies: parallel teaching, station teaching, team teaching, and alternative teaching.
* Modified and differentiated lessons for students with learning disabilities.
* Implemented the SpringBoard Language Arts curriculum.
* Conducted weekly grade progress monitoring for students on my case load.
* Tutored students with learning disabilities in their areas of difficulty.
* Managed a case load of an average of 15 students with Autism, ADHD, and other learning disabilities.
* Wrote and implemented student IEPs.
* Managed quarterly progress reports on IEP goals.
* Participated in IEP meetings.
* Oversaw IEP transition meetings for 8th grade students entering high school.
* Designed and implemented a successful Functional Behavior Assessment.
* Guided seniors with learning disabilities in college visits and the college application process.
* Participated in parent-teacher conferences.
* Experienced with Edline and GradeQuick.
* Incorporated SmartBoard technology in lessons.
* Incorporated Class Dojo as a class management technique.
* Utilized programs such as Achievement Series and Data Warehouse to monitor student improvement on standardized tests
* JV Volleyball Coach, Fall 2012.
* Head Volleyball Coach, Fall 2013.

**Teacher Assistant,** Easter Seals July 2012

Easter Seals, Export, PA

* Assisted in a life skills setting for 4 weeks.
* Developed numerous lessons using manipulatives.
* Incorporated kinesthetic learning for children with physical disabilities.

**PRE-PROFESSIONAL EXPERIENCE**

**Student Teaching:**

**Life Skills,** Penn Trafford High School

Penn Trafford School District, Harrison City, PA

* Developed and implemented lessons in the areas of math, cooking, and first aid.
* Oversaw hands-on work training in a café setting.
* Participated in community based instruction.
* Involved in IEP meetings.
* Conducted transition activities and instruction.

**Kindergarten,** Newlonsburg Elementary

Franklin Regional School District, Murrysville, PA

* Wrote lesson plans using the standards aligned system involving math, reading and science.
* Developed and instructed a unit on plants.
* Developed and instructed a unit on measurement
* Developed and enforced a successful behavior management plan.

**WORK EXPERIENCE**

**Cashier,** Saltsburg Pharmacy Summer 2007 - Summer 2012

Saltsburg, PA

* Worked as a cashier, running the cash register and waiting on customers.
* Responsible for stocking shelves, organizing filled prescriptions, inventory, and ordering over-the-counter merchandise.

**Tutoring**, Private Family Spring 2011

* Helped a kindergarten student with Autism retain classroom skills.
* Created numerous activities to develop strengths in the subjects the students had difficulty in.

**PROFESSIONAL AND COMMUNITY ACTIVITIES**

**Professional Organizations and Certifications**

* Participated in Language Essentials for Teachers of Reading and Spelling (LETRS) trainings
* Participated in smart board training
* Certified in CPR
* Certified in Heat Acclimation training
* Participated in a sign language course
* Participated in an executive functioning workshop

**Community Activities**

* Sigma Alpha Lambda National Honor Society 2009-2012
* Volunteered as a Little League Softball Coach Summer 2010
* SNAP Volunteer Fall 2010
  + Incorporated kinesthetic learning for children with disabilities
* Best Buddies International 2010-2012
  + Guided individuals with disabilities in social skills improvement
  + Participated in community based instruction

**SPECIAL INTERESTS:**

Eager to participate in extracurricular activities such as softball, volleyball and basketball

\*References Available Upon Request