●1308 Willow Ave, Apt. A307●

●Elkins Park, Pennsylvania, 19027●

570-362-8934 ● ZULU93@AOL.COM

VANESSA E. MECCA

EDUCATION

**Master of Science in Leadership of Educational Administrative** (GPA 4.0)

Capella University, Minneapolis, MN (2013-present)

* P-12 Administrative Certificate (In progress)

**Post Bachelor of Health Science Degree, Kinesiology** (GPA 3.71)

West Chester University, West Chester, PA (2007-2009)

* Instructional Level II PA Teaching Certification in Health and Physical Education K-12
* Dean’s List

**Bachelor of Arts Degree, English Literature** (GPA 2.99)

West Chester University, West Chester, PA (2002-2006)

* Instructional Level II PA Teaching Certification in English Literature, Secondary Education 7-12
* Studio Art Minor

**International Sports Science Association** (2013)

* Certified Personal Trainer
* Red Cross CPR / AED Certified
* National Accreditation by the DETC

TEACHING EXPERIENCE

**New Media Technology Charter School**

Philadelphia, PA (April 2010- present)

**Health and Physical Education Advisor**

* Currently teach grades 5-12 Health and PE
* Wrote curriculum for both Middle School and High School Health and PE.
* Teacher of the Month (November 2010)
* Administered multiple staff Professional Developments
* Senior Project Manager (2010, 2011)

**Extended School Year Program** (2012)

* Taught Middle School special education in Mathematics and English

**English Literature Advisor** (2010)

* Taught 9th grade and 11th grade English Literature

**Community Service Coordinator**

* Re-wrote the school’s community service plan in 2012
* Responsible for student hours of service
* Provide service opportunities for both the High School and Middle School

**Upper Merion School District**

King of Prussia, PA (Feb. 2010-present)

* Employed as a substitute in all subjects grades K-12

**Substitute Teacher Service**

Philadelphia, PA (Feb. 2010 – April 2010)

* Employed as a substitute in all subjects grades K-12

**Student Teaching**

**East Goshen Elementary,** West Chester Pa (Fall 2009)

* Taught K-5 Physical Education

**West Chester East,** West Chester Pa (Fall 2009)

* Taught 12th grade PE, Advanced PE, and Adapted PE
* Taught 10th grade Health

**Upper Merion High School,** King of Prussia, Pa (Spring 2009)

* Taught 9th-12th grade Physical Education

ACTIVITIES

**Cheerleading Coach** (August 2011 – Present)

* Current coach of New Media’s Varsity Cheerleading squad.
* Founded New Media’s Sister to Sister volunteer program to help shape young cheerleaders

**Track and Field Coach** (March 2014 – Present)

* Assistant Varsity Coach
* Head Middle School Coach

**Intramural Club** (August 2011 – Present)

* Started New Media’s first intramural club to allow students to participate afterschool in multiple intramural sports including football, soccer, and basketball.

**Big Brothers Big Sisters of America** (2009-2010)

* Mentor for 13 year old little sister

**The American College of Musicians National Honor Roll**

* 5 and 10 years National Honor roll in Piano
* Padereweski Gold Medal (10 successive years of Honor Roll)

OTHER EMPLOYMENT

**Paula A. Minnick Salon and Day Spa**, East Norriton, Pa (May 2012-Au.g 2013)

* Key holder responsible for product sales and member services
* Opening and closing duties

**Sweat Fitness**, East Falls, Pa (March 2013 – May 2013)

* Help gym implement a Personal Training program during their opening

**Charlie Browns Steakhouse,** Berwyn, Pa (Jan. 2003-Feb. 2009)

* Bar Manager, responsible for employee schedules
* Food and beverage purchase orders, opening and closing duties