### CAITLIN WHITSON

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### EDUCATION:

**2015 Kipp Charter Network,** Philadelphia, PA

*Emerging Leadership Program*

**2010**  **University of Pennsylvania**, Philadelphia, PA

*Master of Science in Education, Educational Policy*

* GPA: 3.79

**2008 Temple University**, Philadelphia, PA

## Bachelor of Science, Education and Secondary Education/Social Studies

*Certifications*:

* **Pennsylvania State Certification – Secondary Education, Social Studies (May 2008)**
* **Pennsylvania State Level II Certification (August, 2013)**
* **Reading Certification (K-12) (July, 2015)**
* **Certification as a Speaker of the Philadelphia Writing and Literacy Conference at the University of Pennsylvania, Graduate School of Education (October, 2015)**
* **CPR Certified 2014-2016**

*Awards:*

* Teacher of the Month, 4 years running
* GPA: 3.54 and Dean’s List recognition for five consecutive semesters
* Phi Alpha Theta, National History Honors Society (Spring 2007-Present)
* Kappa Delta Pi, International Honor Society in Education (Spring 2008-Present)

**EXPERIENCE:**

**2012-Present West Oak Lane Charter School, Phila., PA**

* **Lead Teacher – supervising three teachers.**
* Middle School Social Studies Teacher (7th and 8th Grades).
* Manage 6 inclusion classrooms of up to 26 students in each class.
* Maintained **excellent documentation** of parent contact and student academic and behavioral interventions.
* Designed and Lead multiple Professional Development sessions for teachers in technological resources for their classrooms.
* Scholars Club Facilitator of Gifted Students in “Destination Imagination” International Competition.
* Organized several field trips and historical digital scavenger hunts throughout the city (i.e. Independence Mall Walking Tour, University of Penn Archaeological Outreach, Art Museum Treasure Hunt, Poe House Philadelphia Scare Tour).
* Organized a University of Pennsylvania partnered field study in conjunction with the Franklin Institute where the students were able to participate and learn about machine manipulation.

**2010-2012 Ombudsman Educational Services, Phila., PA**

* Lead teacher at a small alternative high school in South Philadelphia.
* Manage 25-30 advisees with differing abilities and multiple intelligences.
* Manage both classroom and office responsibilities, making 45-90 phone calls daily to update parents/guardians about the academic and behavior status of each student.
* Trained two new teachers over the course of a year and was the cooperating master teacher to a student teacher from Montgomery Community College.

**2009 Martin Luther King High School, Phila., PA**

* Full-Time Social Studies Teacher (10th and 11th Grades).

## Affiliations:

**2014-2015 Need In Deed, A Non-Profit Community Service Learning Organization**

* Facilitated a year-long, student-centered service learning project with various community partners and a culminating school-wide community service project.
* Awarded the Curriculum Connections Award by Need In Deed Staff for our ongoing commitment to the incorporation of curriculum standards.

## Community Work:

**2010-Present Scudder Association, Educational Grants Committee Member**

* The Scudder Association is a non-profit organization, which provides educational grants to students in the civil services, particularly for students in the medical and education professions. The organization provides aid to the Scudder Hospital founded in India and maintains a philanthropic effort for civil servants in the United States.

**2010 West Philadelphia High School**, Philadelphia, PA

* Worked directly with West Philadelphia High School students in conjunction with the University of Pennsylvania to create a formal proposal to renovate a vacant lot in West Philadelphia for the Enterprise Center as a part of the new Urban Leadership Academy.

**2007 Cardinal Bevilacqua Community Center**, Philadelphia, PA

* Provided individual and small group tutoring and instruction for students in subjects including social studies, mathematics, and language arts

**SKILLS:**

* Proficient in Microsoft Word, Excel, PowerPoint and Inspiration.
* Proficient in Enoboard Technology.
* Proficient with Readworks.org
* Highly Qualified with the IRLA system
* Highly skilled with DiscoveryEd and Interactive Classrooms
* Highly skilled in Interpersonal and Digital Communication.
* Highly skilled in Internet Navigation and Online Grading Systems (Gradebookwizard.com, Engrade and PowerSchool).