



Budget for EPSCoR Travel Grant

Application 2012

\*\*Note: In some instances, car rental may NOT be reimbursable under University and NASA guidelines.\*\*

The per diem allowance for each state can be found online at <http://www.gsa.gov/perdiem>.

Lodging can be reimbursed for a maximum of two nights and per diem can be reimbursed for a maximum of three days.

Budget must include **detailed costs** for all categories. **Travel costs must include airfare and per diem.**

**Each line item must have a budget narrative to fully explain the cost request.**

**Each line item of the budget must contain sufficient detail based on the format below. The budget is included as part of the review process.**

**\*\*Proposals containing insufficient detail will not be considered.\*\***

Airfare \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hotel \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cab fares \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Per Diem \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total** \_\_\_\_\_\_\_\_\_\_\_\_\_\_